

Drainage Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, May 11, 2022
4:45 Clock p.m.

1. Committee members recorded as present were: Mr. Jamie Ponville, Chairman; Mr. Chris Carter, Mr. Irving Comeaux, Mr. Leroy Blanchard, Mr. Myron Matherne, Mr. Patrick Johnson. Other Police Jurors recorded as absent were: Mr. Ron Alcorn, Mr. Jeff Naquin, Mr. Michael Dias.
2. Committee member Myron Matherne offered a motion seconded by Mr. Leroy Blanchard, "THAT, the committee approve the following drainage project overruns; #92997 culvert replacement at 263 Rue de Fourche, \$166.80 (W1), #93001 culvert replacement at 170 Patereau Dr., \$4.60 (W3), #92989 culvert replacement at 385 Highway 1012, \$161.20 (W4), #92982 drainage work on Guillot St., \$744.51 (W8) and #92992 culvert replacement at 108 LaChene St., \$536.12 (W9).
3. Committee member Myron Matherne offered a motion seconded by Mr. Leroy Blanchard, "THAT, the committee approve and accept the resignation of Johnny Hebert from the Landry Subdivision Gravity Drainage District #7 and accept Blake Leonard as his replacement to serve the unexpired term." The motion was unanimously adopted.
4. Committee member Leroy Blanchard offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve to reappoint Michael Sylvester to the Bayou Pierre Part North Gravity Drainage District for a 5 yr. term." The motion was unanimously adopted.
5. Committee member Chris Carter offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve \$1,000 for North and South Side of Ideal St. Outfall Sweeping Project." The motion was unanimously adopted.
6. Committee member Chris Carter offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve \$4,050 for 109 Templet St. Culvert Installation Project." The motion was unanimously adopted.
7. Committee member Myron Matherne offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve \$1,100 for 109 Templet St. Catchbasin Repair Project." The motion was unanimously adopted.
8. Committee member Chris Carter offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve \$4,200 for Oak St. Pump Rental Project." The motion was unanimously adopted.
9. Committee member Myron Matherne offered a motion seconded by Mr. Chris Carter, "THAT, the committee approve \$1,480 for Family St. Drainage Project." The motion was unanimously adopted.
10. Chairman Jamie Ponville recognized the Parish Manager regarding the restructuring of the R&B Department. He stated that he just hired an operator who is working out very well and handling the outfall projects. He then stated that he has a crew that is handling drainage, culverts (residential) and small outfalls. He then stated that he has a recommendation in the Personnel Committee to hire a general maintenance employee which will assist with repairing some of the equipment to make it more comfortable for the employees. He then stated that he will be discussing the purchase of a new machine which will allow the employees to perform more efficient on the outfall projects. The Parish Manager then stated that the Federal Government has issued federal mandates regarding certification for CDL's and stated that this has put a big limitation on the employees. He then stated that training is needed and can be received at a v-tech school at a cost of \$5,000. He then stated that he has contacted neighboring parishes to see how they are handling this and the possibility of joining with them to have the Parish employees certified. He then stated that he would also like to look into providing incentives for employees similar to what is being done by the school system to recruit new employees. In response to needing more employees, he stated that he can utilize another experienced operator and will reach out to someone that had contacted him a few months ago.
11. The Assistant Parish Manager presented the committee with a price for a 145 Series Case under State Bid. He stated that it's a machine that could be moved in house and not needing an outside source rental. He also stated that It would be beneficial on the outfall projects that we have and they could be done quicker. A discussion was then held regarding the request to purchase new equipment and how it will benefit the parish. Following the discussion, Police Juror Ron Alcorn stated that utilizing GOMESA funds to purchase a piece of equipment is fine but stated that there should be some specific language relative to a maintenance program included with the purchase to qualify usage of the funds. Following a brief discussion, Chairman Jamie Ponville requested that the ADA draft the language to include with the purchase. Committee member Patrick Johnson added that he will get with neighboring parishes who have done the very same and the language is identified. Committee member Leroy Blanchard also stated that he could get some

language to be included with the purchase. He then recommended that the Parish utilize the non bond GOMESA funds to keep from having to submit through the bond agency.

12. Committee member Leroy Blanchard offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve the purchase of new equipment through the traditional GOMESA Fund prior to the bond issuance." The motion was unanimously adopted.
13. Committee member Leroy Blanchard offered a motion, seconded by Mr. Chris Carter, "THAT, there being no further business to come before the Drainage Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Jamie Ponville,
Drainage Committee Chairman

Finance Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, May 11, 2022
5:20 O'clock p.m.

1. Committee members recorded as present were: Mr. Patrick Johnson, Chairman; Mr. Jeff Naquin, Mr. Ron Alcorn, Mr. Irving Comeaux, Mr. Michael Dias, Mr. Chris Carter, Mr. Myron Matherne. Other Police Jurors recorded as present were: Mr. Leroy Blanchard, Mr. Jamie Ponville.
2. Committee member Michael Dias offered a motion, seconded by Mr. Irving Comeaux, "THAT, the committee approve payment of bills submitted through May 6, 2022." The motion was unanimously adopted.
3. Chairman Patrick Johnson recognized Tonya Pierre, Chamber of Commerce Co-Chairman, who also recognized Jennifer Rivere, board member that was in attendance. Ms. Pierre stated that the Annual Banquet was held on April 7, 2022 and it was huge success. She thanked President Johnson for speaking at the event. She stated that there were approximately 170 attendees with 200 confirming. She stated that they received positive feedback from businesses, parents and the community. She then stated that HGTV 10 was present and the event aired on April 11, 2022. Ms. Pierre stated that the 2022 Teenager of the Year was Jane Robichaux and the Business of the Year went to Dr. Charles Bolotte. The business spotlight for the month of February was Leblanc & Rivere CPA and March was KDS Promix. They are bringing on three (3) new Board Members, Casi Boudreaux – All State Insurance, Nancy Clement – Fletcher College and Chris Guidry – Oxy Chemical. Ms. Pierre stated that the Chamber worked in connection with the Police Jury and the School Board to host the Job Fair on April 28, 2022. She stated that she created the flyer, posted on their facebook page, put a copy on the tables at the banquet and advertised on HGTV 10 which aired on April 10th and was shared to their facebook page. She added that following the banquet there were many in attendance interested in participating. There were 288 vendors at the job fair and 18 for the general public which was well worth the time. She stated that since the past two (2) events, they are trying to figure out a way to obtain assistance for some of the Chamber functions if they plan to move forward in the Parish. She stated that they are holding a meeting on Thursday, May 12, 2022 to brain storm some ideas. They may consider hiring college students to handle some of the tedious work for them.
4. Committee member Ron Alcorn offered a motion, seconded by Mr. Michael Dias, "THAT, the committee approve the 1st quarter report and the allocation to the Chamber of Commerce." The motion was unanimously adopted.
5. Chairman Patrick Johnson recognized the Secretary-Treasurer, who stated she received only 1 proposal for the official journal. She stated that the Bayou Journal submitted the same rate and terms as last year. She then recommended acceptance.
6. Committee member Jeff Naquin offered a motion, seconded by Mr. Michael Dias, "THAT, the committee approve the Bayou Journal as the Official Journal for the period of July 1, 2022 through June 30, 2023." The motion was unanimously adopted.
7. Committee member Myron Matherne offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve the purchase of a concrete cutter for R&B in the amount of \$2,800." The motion was unanimously adopted.
8. Committee member Michael Dias offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve for the APPJ Housing & Community Development Staff to attend the rescheduled ACAP Conference, June 4-6, 2022 in Lafayette, LA at a cost of \$3,398." The motion was unanimously adopted.
9. Committee member Jeff Naquin offered a motion, seconded by Mr. Michael Dias, "THAT, there being no further business to come before the Finance Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Patrick Johnson
Finance Committee Chairman

Personnel Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, May 11, 2022
5:30 O'clock p.m.

1. Committee members recorded as present were: Mr. Chris Carter, Chairman; Mr. Irving Comeaux, Mr. Ron Alcorn, Mr. Michael Dias, Mr. Leroy Blanchard, Mr. Jamie Ponville, Mr. Patrick Johnson.
Other Police Jurors recorded as present were: Mr. Jeff Naquin, Mr. Myron Matherne.
2. Chairman Chris Carter stated that interviews for the Flood Plain Manager/Permit Officer/Planner position were held and the Jury agreed to hire Cheri Williams-Dupaty at a grade 5 step 26.5. He stated that the Secretary-Treasurer contacted her and is waiting for a response.
3. Committee member Irving Comeaux offered a motion, seconded by Jamie Ponville, "THAT, the committee approve the hiring of Cheri Williams-Dupaty for the Flood Plain Manager/Permit Officer/Planner position." The motion was unanimously adopted.
4. Chairman Chris Carter recognized the Parish Manager, who stated that he would like to hire a General Maintenance employee, Terry Leonard. He stated that he and the Assistant Parish Manager interviewed and skilled tested him and were impressed with his results. He then stated that they both are in agreement to bring him on. He stated that he would be hired at a grade 4 step 20 at a rate of \$16.54 per hour under 1%.
5. Committee member Michael Dias offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve hiring Terry Leonard, General Maintenance, at a grade 4 step 20 \$16.54 per hour." The motion was unanimously adopted.
6. Committee member Leroy Blanchard offered a motion, seconded by Mr. Jamie Ponville, "THAT, the committee approve the recommendation of the Parish Manager for successful completion of probationary period for Brian Blankenship, Assistant Parish Manager and table the proposed increase." The motion was unanimously adopted.
7. Chairman Chris Carter recognized the Parish Manager, who stated that the criteria for Equipment Operator III has been fulfilled by Paul Hebert. He stated that he evaluated his performance on last week and he is proficient on all the equipment that he was tested on. He then recommended that he be promoted and moved to a grade 5 step 28.
8. Committee member Jamie Ponville offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve to promote Paul Hebert to an Equipment Operator III step 5 grade 28." The motion was unanimously adopted.
9. Committee member Michael Dias offered a motion, seconded by Mr. Ron Alcorn, "THAT, there being no further business to come before the Personnel Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Chris Carter
Personnel Committee Chairman

Solid Waste Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, May 11, 2022
5:40 O'clock p.m.

1. Committee members recorded as present were: Mr. Jeff Naquin, Chairman; Mr. Irving Comeaux, Mr. Michael Dias, Mr. Chris Carter, Mr. Myron Matherne, Mr. Patrick Johnson.
Other Police Jurors recorded as present were: Mr. Ron Alcorn, Mr. Leroy Blanchard, Mr. Jamie Ponville.
2. Chairman Jeff Naquin recognized Police Juror Leroy Blanchard, who stated that he wanted clarification on whether we can still discuss with Waste Depot the delinquent piles that aren't being picked up. In response, the ADA stated that the Parish can communicate with Waste Depot regarding the delinquent piles. The Chairman stated that the Secretary-Treasurer reached out to Waste Depot today regarding 2 cubic yard pick up versus 4 cubic yards and an email was forwarded to each Juror. He stated that conversation was held regarding 2 cubic yard pick up but 4 cubic yards is in the contract. He then requested that the Secretary-Treasurer clarify it with them and if they have objections, they should attend the next meeting for further discussion. A discussion was then held regarding the measuring of a pile and taking photos and staging a pile and have an employee to spot check a pile for pick up. Police Juror Ron Alcorn mentioned the illegal dump sites and asked if the Parish will do something or we will get with the contractor? In response, Chairman Jeff Naquin stated that something needs to be done but if the Parish gets in the habit of cleaning up the dump sites, will it ever stop? A brief discussion was held regarding the problems these sites cause for the Parish (drainage, turnarounds, etc.).
3. Chairman Jeff Naquin stated that as part of the contract with Waste Pro, it states that they will put out 36 roll off containers at the Police Jury's discretion over and above church fair, festivals per year. He then stated that the fairest way is that each Juror has an allocation of 4 dumpsters per year at its discretion. A brief discussion was then held regarding the over and above and if fire bins are factored in the allocated number. Following the discussion, the committee decided that each Juror will be allocated 4 per year and if additional are needed, they should ask their fellow Juror if available. They discussed providing a dumping site for the residents once a month. Police Juror Leroy Blanchard suggested that one of the allocated dumpsters can be utilized to clean up the illegal dump sites.
4. Committee member Irving Comeaux offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve an allocation of 4 dumpsters per Juror per calendar year." The motion was unanimously adopted.
5. Committee member Leroy Blanchard offered a motion, seconded by Mr. Chris Carter, "THAT, there being no further business to come before the Solid Waste Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Jeff Naquin, Chairman
Solid Waste Committee

Engineering/Grants Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, May 11, 2022
5:45 O'clock p.m.

1. Committee members recorded as present were: Mr. Irving Comeaux, Chairman; Mr. Leroy Blanchard, Mr. Ron Alcorn, Mr. Jeff Naquin, Mr. Michael Dias, Mr. Jamie Ponville, Mr. Patrick Johnson.
Other Police Jurors recorded as present were: Mr. Chris Carter, Mr. Myron Matherne.
2. Chairman Irving Comeaux recognized Jacob Loeske, GIS Engineering, stated that they have been going through the models and the canals that they went through and he spoke with Juror Blanchard and the Parish Manager relative to the equipment needed. He proceeded to explain the Godchaux and Cancienne model dredging. He then stated that only the unit cost to dredge those two (2) canals would be roughly \$1 million. He then stated that they accounted for about 18 miles with more linage foot to dredge. He further stated that they are still in model mode and ran this quick calculation to see what kind of volume there was.
3. Chairman Irving Comeaux recognized committee member Patrick Johnson, who stated that the Marais Drainage Improvement Project estimated cost is \$1.4 million. He stated that he has every intention of not exhausting such funds under the GOMESA Bond Construction fund with us being equipped with the necessary equipment and staff. The Parish Engineer proceeded to give the committee an idea of the scope of work that is proposed to be done. Following a brief discussion regarding the flood in the area and the damage to the homes. the committee feels the project is over engineered. In response, the Parish Engineer stated that this is an estimate and some of the work can be done in house but he had to put a budget together and start somewhere.
4. Committee member Ron Alcorn offered a motion, seconded by Mr. Jamie Ponville, "THAT, the committee approve \$1.4 million but authorize the Parish Engineer to tweak the project to get the cost down." The motion was unanimously adopted.
5. Chairman Irving Comeaux recognized committee member Patrick Johnson, who stated that the committee previously discussed the three (3) projects and requested extensions but the Fire Hydrant Project had expired. He then stated that Juror Ron Alcorn will be meeting with Senator Ed Price to further discuss this extension on this particular project and requested to put it back into a bill. In response to the projects that are set to expire in June, the Parish Engineer stated that we are on track with those projects. He stated that the money allocated for the Plattenville Drainage Project was a line item and that is done and can be closed out. He then stated that he met with Juror Ponville to go over the final plans for Lee Drive and they will appear in next weeks paper. He stated that the Fire Hydrant Project is older than all other projects and we didn't get that award and It sat before the Parish could move on it.
6. Chairman Irving Comeaux recognized the OHSEP Director, who stated that the Generator Project should be done before the next meeting. He stated that the load testing for the last three generators are scheduled for next week. The Parish Engineer stated that the electrician has gone out to inspect and there are two generators that he has to coordinate with Entergy to have the power transferred and another one that a part has to be changed in the inside of the transformer. The OHSEP Director stated that this is a good sign and will close out the disaster recovery from Hurricane Gustav. He stated that they are waiting on authorization to proceed to Phase II, construction phase and bidding out, of the Safe Room. He stated that they have been responding with all of the appropriate information but still has not received authorization to proceed to phase II. He then stated that the letter from the Engineer was submitted to FEMA for Hurricane Ida and it's currently under review. He stated that they had a conference call last week and they indicated that the debris person will be contacting his office.
7. Committee member Jeff Naquin offered a motion, seconded by Mr. Leroy Blanchard, "THAT, there being no further business to come before the Engineering/Grants Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Irving Comeaux, Chairman
Engineering/Grants Committee

Regular Meeting
Of the
Assumption Parish Police Jury

Wednesday, May 11, 2022
6:00 O'clock p.m.

1. The Regular Meeting of the Assumption Parish Police Jury was called to order by Police Jury President Patrick Johnson in the Assumption Parish Police Jury Chamber at 4813 Highway 1, Napoleonville, Louisiana.
2. Police Jurors recorded as present were: Mr. Ron Alcorn, Ward 1; Mr. Jeff Naquin, Ward 2; Mr. Irving Comeaux, Ward 3; Mr. Patrick Johnson, Ward 4; Mr. Michael Dias, Ward 5; Mr. Chris Carter, Ward 6; Mr. Leroy Blanchard, Ward 7; Mr. Jamie Ponville, Ward 8; Mr. Myron Matherne, Ward 9.
3. President Patrick Johnson led the Prayer and Police Juror Chris Carter led the Pledge of Allegiance to the Flag.
4. Police Juror Jeff Naquin offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the Police Jury approve the minutes of April 26, 2022 and April 27, 2022." The motion was unanimously adopted.
5. President Patrick Johnson opened the meeting to the public for any public comments, questions or concerns regarding the items listed on the agenda. Following three (3) calls, there were no comments received.
6. President Patrick Johnson recognized Drainage Committee Chairman Jamie Ponville, who stated that the committee met and recommended the following matters: drainage project overruns; #92997 culvert replacement at 263 Rue de Fourche, \$166.80 (W1), #93001 culvert replacement at 170 Patereau Dr., \$4.60 (W3), #92989 culvert replacement at 385 Highway 1012, \$161.20 (W4), #92982 drainage work on Guillot St., \$744.51 (W8) and #92992 culvert replacement at 108 LaChene St., \$536.12 (W9). accept the resignation of Johnny Hebert from the Landry Subdivision Gravity Drainage District #7 and accept Blake Leonard as his replacement to serve the unexpired term, reappoint Michael Sylvester to the Bayou Pierre Part North Gravity Drainage District for a 5 yr. term, 1,000 for North and South Side of Ideal St. Outfall Sweeping Project, \$4,050 for 109 Templet St. Culvert Installation Project, \$4,050 for 109 Templet St. Culvert Installation Project, \$4,200 for Oak St. Pump Rental Project, \$1,480 for Family St. Drainage Project, received an update on the restructuring of the R&B Department and authorize the ADA to draft the language to purchase a piece of equipment utilizing the original non-bond GOMESA funds.
7. Police Juror Jamie Ponville offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the Police Jury approve the Drainage Committee report as presented." The motion was unanimously adopted. (resolution attached)
8. President Patrick Johnson stated that the Finance Committee met and recommended the following matters: payment of bills submitted through May 6, 2022, 1st quarter allocation to Chamber of Commerce, Bayou Pierre Part as the Official Journal for July 1, 2022 through June 30, 2023, \$2,800 for the purchase of a concrete cutter for R&B and approved the APPJ Housing & Community Development Staff to attend the Rescheduled ACAP Conference, June 4-6, 2022 in Lafayette, LA at a cost of \$3,398.
9. Police Juror Chris Carter offered a motion, seconded by Mr. Michael Dias, "THAT, the Police Jury approve the Finance Committee report as presented." The motion was unanimously adopted. (resolution attached)
10. President Patrick Johnson recognized Personnel Committee Chairman Chris Carter, who stated that the committee met and recommended the following matters; to hire Cheri Williams-Dupaty as the Flood Plain Manager/Permit/Planner position, to hire Terry Leonard as a General Maintenance employee, successful end of probationary period for the Assistant Parish Manager and promote Paul Hebert from Equipment Operator II to Equipment Operator III and move to a grade 5 step 28.
11. Police Juror Chris Carter offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve the Personnel Committee report as presented." The motion was unanimously adopted. (resolutions attached)
12. President Patrick Johnson recognized Solid Waste Committee Chairman Jeff Naquin, who stated that the committee met and recommended the following; discussed delinquent trash piles and the contract requirements of 4 cubic yds of pick up. He then stated that Waste Depot will be requested to attend the next meeting if they question the language in the contract. He then stated that the committee agreed that each Juror will be allowed 4 garbage bins per calendar year beginning in January 2022.

13. Police Juror Jeff Naquin offered a motion, seconded by Mr. Jamie Ponville, "THAT, the Police Jury approve the Solid Waste Committee report as presented." The motion was unanimously adopted.
14. President Patrick Johnson recognized Engineering/Grants Committee Chairman Irving Comeaux, who stated that the committee met and recommended the following matters: received an update on the Drainage Master Plan & Flood Mitigation Project from GIS Engineering, allocated \$1.4 million from the GOMESA Bond Construction fund for the Marais Drainage Improvement Project authorizing the Parish Engineer to tweak the plans, discussed the Act 45 Fire Hydrant Project and authorized Police Juror Ron Alcorn to address the matter with Senator Price and received an update on the Disaster Recovery Grants.
15. Police Juror Irving Comeaux offered a motion, seconded by Mr. Ron Alcorn, "THAT, the Police Jury approve the Engineering/Grants Committee report as presented." The motion was unanimously adopted. (resolution attached)
16. Police Juror Myron Matherne offered a motion, seconded by Mr. Jamie Ponville, "THAT, the Police Jury approve a gaming permit for St. Joseph the Worker Catholic Church." The motion was unanimously adopted.
17. President Patrick Johnson recognized Police Juror Jeff Naquin, who requested that the Labadieville Recreation District be dissolved due to them being inactive.
18. Police Juror Jeff Naquin offered a motion, seconded by Mr. Jamie Ponville, "THAT, the Police Jury approve and accept to dissolve the Labadieville Recreation District." The motion was unanimously adopted.
19. President Patrick Johnson recognized Police Juror Chris Carter, who requested a fire bin for residents at 6515 Hwy 1, Belle Rose. He stated that the owner has visited the Publics Works Office and filled out the necessary documents relative to insurance.
20. Police Juror Chris Carter offered a motion, seconded by Mr. Irving Comeaux, "THAT, the Police Jury approve a bin for a fire victim at 6515 Hwy 1, Belle Rose." The motion was unanimously adopted.
21. Police Juror Jamie Ponville offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve a liquor license application for Susan Hue." The motion was unanimously adopted.
22. Police Juror Jeff Naquin offered a motion, seconded by Mr. Chris Carter, "THAT, there being no further business to come before the Assumption Parish Police Jury, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Patrick Johnson
President

