

Drainage Committee Meeting'
Of the
Assumption Parish Police Jury

Wednesday, March 23, 2022
4:50 Clock p.m.

1. Committee members recorded as present were: Mr. Jamie Ponville, Chairman; Mr. Chris Carter, Mr. Irving Comeaux, Mr. Leroy Blanchard, Mr. Myron Matherne, Mr. Patrick Johnson. Other Police Jurors recorded as absent were: Mr. Ron Alcorn, Mr. Michael Dias.
2. Committee member Myron Matherne offered a motion seconded by Mr. Leroy Blanchard, "THAT, the committee approve the reappointment of Barbara Aucoin to the Pierre Part Settlement Gravity Drainage District for a 5 yr. term." The motion was unanimously adopted.
3. Committee member Myron Matherne offered a motion seconded by Mr. Leroy Blanchard, "THAT, the committee approve the payment of \$127 for election fees for Lower Texas Gravity Drainage District." The motion was unanimously adopted.
4. Committee member Chris Carter offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve a 25% match, \$125,000, for the Capital Outlay Drainage Pumps Project." The motion was unanimously adopted.
5. Committee member Chris Carter offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve \$550 for 109 Frank Lane Culvert Replacement Project." The motion was unanimously adopted.
6. Committee member Irving Comeaux offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve \$1,650 for 170 Patureau Dr. Culvert Replacement Project." The motion was unanimously adopted.
7. Committee member Myron Matherne offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve \$650 for 202 Vivian St. Culvert Replacement Project." The motion was unanimously adopted.
8. Committee member Chris Carter offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve \$7,850 for 4038 Hwy 1 Outfall Culvert Replacement Project." The motion was unanimously adopted.
9. Committee member Myron Matherne offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve \$500 for Lacy St. Outfall Sweeping Project." The motion was unanimously adopted.
10. Committee member Myron Matherne offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve \$2,950 for 6790 Hwy 1 Outfall Culvert Replacement Project." The motion was unanimously adopted.
11. Committee member Myron Matherne offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve \$400 for 119 Kirk St. Outfall Sweeping Project." The motion was unanimously adopted.
12. Committee member Myron Matherne offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve \$1,700 for 198 Bayou Tranquille Culvert Replacement Project." The motion was unanimously adopted.
13. Police Juror Jeff Naquin entered the meeting at this time.
14. Committee member Myron Matherne offered a motion, seconded by Mr. Irving Comeaux, "THAT, the committee approve the transfer of \$10,000 from Ward 9 drainage to Landry Subdivision Drainage District." The motion was unanimously adopted.
15. Committee member Leroy Blanchard offered a motion, seconded by Mr. Myron Matherne, "THAT, there being no further business to come before the Drainage Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Jamie Ponville
Drainage Committee Chairman

Finance Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, March 23, 2022
5:05 O'clock p.m.

1. Committee members recorded as present were: Mr. Patrick Johnson, Chairman; Mr. Jeff Naquin, Mr. Ron Alcorn, Mr. Irving Comeaux, Mr. Michael Dias, Mr. Chris Carter, Mr. Myron Matherne. Other Police Jurors recorded as present were: Mr. Leroy Blanchard, Mr. Jamie Ponville.
2. Committee member Jeff Naquin offered a motion, seconded by Mr. Michael Dias, "THAT, the committee approve payment of bills submitted through March 18, 2022." The motion was unanimously adopted.
3. Chairman Patrick Johnson recognized the Secretary-Treasurer, who stated that the February 2022 budget comparison statements are included in the packets and everything is in line. She then stated that there are no plans recommended.
4. Committee member Jeff Naquin offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee approve and accept the Budget Comparison Statements for February 2022." The motion was unanimously adopted.
5. Chairman Patrick Johnson recognized the Assistant Parish Manager, who requested that Sage Construction be accepted as the low bidder of \$84,000 for the Labadieville Detective's Office Building repairs. He stated that all of the viable documents have been submitted indicating they are qualified to perform the job. He then requested approval to accept the low bid of \$84,000. He stated that the initial funding will come from the 1% Fund but when reimbursement is received from the insurance company and/or FEMA it will be put back and replaced.
6. Committee member Myron Matherne offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve and accept the low bid of \$84,000 submitted by Sage Construction for the Labadieville Detective's Office Building repairs." The motion was unanimously adopted.
7. Committee member Jeff Naquin offered a motion, seconded by Mr. Michael Dias, "THAT, the committee approve supplemental pay for ADA Kristin G. Tregre to replace Michael Poirrier commencing April 1, 2022." The motion was unanimously adopted.
8. Committee member Chris Carter offered a motion, seconded by Mr. Michael Dias, "THAT, the committee approve supplemental pay for ADA Kristina C. Harrison to replace Toni F. Menard commencing April 1, 2022." The motion was unanimously.
9. Committee member Ron Alcorn offered a motion, seconded by Mr. Michael Dias, "THAT, there being no further business to come before the Finance Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Patrick Johnson
Finance Committee Chairman

Personnel Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, March 23, 2022
5:10 O'clock p.m.

1. Committee members recorded as present were: Mr. Chris Carter, Chairman; Mr. Irving Comeaux, Mr. Ron Alcorn, Mr. Michael Dias, Mr. Leroy Blanchard, Mr. Jamie Ponville, Mr. Patrick Johnson.
Other Police Jurors recorded as present were: Mr. Jeff Naquin, Mr. Myron Matherne.
2. Chairman Chris Carter recognized the Secretary-Treasurer, who stated that according to the Personnel Policy an employee cannot accumulate in excess of 240 hours of K-time in a pay period. If that happens, an employee has to be paid that time which is not covered in the budget therefore, the employee is required to take the time off. She then stated that the office is trying to get ready for the audit and with all that has transpired in the past the office is in catch up mode. She then requested that the accountant be allowed to accumulate within reason and only if necessary, the excess of 240 hrs. of K-time. In response, Chairman Chris Carter stated that the only issue he has is that another employee was denied payment of her time request. The Secretary-Treasurer stated that that was different because that employee had all year to use the time. She then stated that there were times that the OHSEP Director has to accumulate time due to events and he was allowed. She stated that if the request is denied then the request for an audit extension will be needed.
3. Committee member Irving Comeaux offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve to allow the accountant to accumulate in excess of 240 hrs. of K-time without being paid until year end re-evaluation." The motion was adopted with Chairman Chris Carter voting nay.
4. Chairman Chris Carter recognized the Secretary-Treasurer, who stated that there is a clause in the Personnel Policy that allows the donation of annual leave from one employee to another. She stated that there are stipulations that must be met relative to the donee being zeroed out of all leave. She added that the employee that is out on FMLA is out of sick and annual leave therefore, there are employees that are willing to donate her some leave and have completed the process for Act of Donation of Annual Leave as per the personnel policy.
5. Committee member Michael Dias offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve an Act of Donation of annual leave from one employee to another as provided in the Personnel Policy." The motion was unanimously adopted.
6. Chairman Chris Carter recognized the Secretary-Treasurer, who stated that Kim Aucoin has been training for the accounting department. She stated that it's very difficult on the Federal Programs side to train with phone interruptions. She explained that the reports for that department are extensive and different from the General Fund therefore, it's time that she is taken away from the receptionist duties. Therefore, she will request that the Jury hire an Administrative Assistant/Accounting Clerk to replace her. She further explained that the staff is so few and everyone wears multiple hats. The Secretary-Treasurer added that this individual will at some point begin to cross train with the General Fund Accountant who will be retiring in 2 years. A brief discussion was then held regarding General Fund being hit with another salary and the work load that can't be handled by 3 people. A brief discussion was held regarding the policy for salaried employees. In response, the Secretary-Treasurer explained that the salaried employees are not the typical salaried employees. In response, she stated that she pulled old applications, relied on word of mouth by the Jury, etc. was used to interview applicants for the Administrative Assistant position. She then stated that she would recommended hiring Debra Benoit who comes with receptionist, accounts payable, receivable, and financial experience. She also requested an increase in pay for Ms. Aucoin from a grade 5 step 12 to a grade 5 step 15.
7. Committee member Jamie Ponville offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve the transition of Kim Aucoin, Admin. Assist/Accounting Clerk to the accounting department full-time with an increase in pay from a grade 5 step 12 to a grade 5 step 15 and hire Debra Benoit as her replacement at a grade 5 step 7." The motion was unanimously adopted.
8. Chairman Chris Carter recognized committee member Patrick Johnson, who stated that he likes the Equipment Operator I, II and III information that has been presented by the Parish Manager. He stressed his concerns regarding the Police Jury hiring qualified personnel and making sure the salary equates with their qualifications. He then stated that the starting pay for the Equipment Operator III position should reflect about \$21 instead of the salary listed. He then recommended that if any current employee meets the qualifications of either of these positions, the salary should reflect that of such. In response, the Parish Manager stated that the neighboring parishes are still \$1 to \$2 more in pay. Following a brief discussion, the committee agreed to change the salary for the Equipment Operator III's position.

9. In response, the Parish Manager stated that all positions will now fall under Equipment Operator I, II or III. He stated that he has 1 employee that falls under Operator II and the remaining are under Operator I. He added that he based the pay according to current salaries so that no one is affected. He stated that once this was approved, he will stress to all that there are incentives to improve and move upwards. A brief discussion was held regarding the employee being able to meet all criteria of the job description to receive the title and rate of pay. In response, he stated that he has applicants on file but would like to reinterview them with the new job duties and title and come back with a recommendation. Following a brief discussion, the committee agreed to accept the new job title and duties for the Equipment Operator I, II and III and abolish the Equipment Operator and Master Equipment Operator positions and authorize the Parish Manager to move forward with the process to hire.

10. Committee member Patrick Johnson offered a motion, seconded by Mr. Jamie Ponville, "THAT, the committee approve accepting the new job title and duties for Equipment Operator I, II and III and accept the pay for I and II and increase the salary for an Equipment Operator III to a grade 5 step 25 \$21 per hr., abolish the Equipment Operator and Master Equipment Operators position and authorize the Parish Manager to move forward with the process to hire." The motion was unanimously adopted.

11. Committee member Michael Dias offered a motion, seconded by Mr. Jamie Ponville, "THAT, there being no further business to come before the Personnel Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Chris Carter
Personnel Committee Chairman

Federal Programs Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, March 23, 2022
5:25 O'clock p.m.

1. Committee members recorded as present were: Mr. Patrick Johnson, Chairman; Mr. Ron Alcorn, Mr. Irving Comeaux, Mr. Chris Carter, Mr. Jamie Ponville.
Other Police Jurors recorded as present were: Mr. Jeff Naquin, Mr. Michael Dias, Mr. Leroy Blanchard, Mr. Myron Matherne.
2. Committee member Chris Carter offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee approve the Special Programs Director to apply for Emergency Food & Shelter funding – Phase 39 Awarded allocation in the amount of \$10,380." The motion was unanimously adopted.
3. Committee member Jamie Ponville offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve the Special Programs Director to apply for Emergency Food & Shelter funding – Phase ARPA-R (American Rescue Plan) awarded allocation in the amount of \$32,083." The motion was unanimously adopted.
4. Committee member Jamie Ponville offered a motion, seconded by Mr. Chris Carter, "THAT, there being no further business to come before the Federal Programs Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Patrick Johnson, Chairman
Federal Programs Committee

Engineering/Grants Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, March 23, 2022
6:30 O'clock p.m.

1. Committee members recorded as present were: Mr. Irving Comeaux, Chairman; Mr. Leroy Blanchard, Mr. Ron Alcorn, Mr. Jeff Naquin, Mr. Michael Dias, Mr. Jamie Ponville, Mr. Patrick Johnson.
Other Police Jurors recorded as present were: Mr. Chris Carter, Mr. Myron Matherne.
2. Chairman Irving Comeaux recognized Lieutenant Robert Martin, who stated that the Sheriff's Office is interested in utilizing the Grants Coordinators skill set to research what funding is available Federally or Statewide to put towards the effort of the Law Enforcement Facility. He also stated that he's been in touch with Senator Graves and Cassidy's Office as well. In response, he stated that they are looking to construct something that will house dispatch as well as the Sheriff and Detective's Offices. Committee member Patrick Johnson stated that relative to the storm and funding that comes along, how likely is it to look at applying or being eligible for this cause. In response, the OHSEP Director stated that the previous project came with Hurricane Gustav and that is just finishing up. He then stated that there will be some upcoming discussion regarding CDBG Disaster Recovery and the money they will be receiving. He stated that he believes that the funding that is being presented to the entire State of Louisiana will mostly be granted to the areas East of us. He then stated that the battle begins as to where do you put the funding that is received. He briefly explained what factors in how much an area receives. He then stated that the new OHSEP Director and the Grants Coordinator both have some responsibility along with others to selling a project to the Federal Government. In response, Lieutenant Martin stated that he has spoken with the Parish Engineer giving him what they want within the building in hopes of him coming up with a rough cost estimate. Police Juror Leroy Blanchard stated that any funds that the Parish will get will require matching funds and asked if the Sheriff's Office is considering all that factors in obtaining grants? In response, Lieutenant Martin stated that the Sheriff's Office doesn't have expertise in grant writing or researching to find what's available.
3. Committee member Jeff Naquin offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee approve and authorize the Grants Coordinator to research available funding for the construction of a new Law Enforcement Facility on behalf on the Sheriff's Office." The motion was unanimously adopted.
4. Chairman Irving Comeaux recognized the OHSEP Director, who stated that the resident at 121 Bertie St. is requesting a 15 ft. variance from the front setbacks to have the trailer remain where it is.
5. Committee member Michael Dias offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve and grant a 15 ft. hardship variance for the front set back requirements at 121 Bertie St." The motion was unanimously adopted.
6. Chairman Irving Comeaux recognized the Parish Engineer, who stated that the change order is to upgrade the timber platform from 2x12's to 3x12's. He added that the heavier material will hold up and last longer to support the pumps. He then stated that the total amount of the increase will be \$5,247.90 and recommends approval.
7. Committee member Jamie Ponville offered a motion, seconded by Michael Dias, "THAT, the committee approve and accept change order No. 1 for the Oak Lane flood Protection Levee and Pump System and authorize the President and the Secretary-Treasurer to sign." The motion was unanimously adopted.
8. Chairman Irving Comeaux recognized Mr. Henry Templet, Friends of Bayou Lafourche, who stated that the right of way agreement for the Multi-Trail Connection Project on Hwy 308 is ready. He stated that it has been designed, completed, the State has approved funding and the School Board has signed the agreement. Therefore, he is requesting approval of the Right of Way and Hold Harmless Agreement from the Parish and authorize the President to sign.
9. Committee member Jeff Naquin offered a motion, seconded by Michael Dias, "THAT, the committee approve and authorize the President to sign the Right of Way & Hold Harmless Agreement with Friends of Bayou Lafourche and Assumption Parish School Board for the Napoleonville Multi-Trail Connection Project." The motion was unanimously adopted.
10. Mr. Henry Templet complimented the Police Jury for the work done to the Labadieville Bridge Boat launch.
11. Committee member Jeff Naquin offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve and authorize the President to sign an Agreement with GOHSEP for Federal HMGP funds for Assumption Parish Waterworks Saferoom Project." The motion was unanimously adopted.

12. Chairman Irving Comeaux recognized the OHSEP Director, who stated the Cancienne Canal and Marais Oxidation Pond Projects are completed and we are trying to zero out all the funds that were allocated within the budget. He then requested authorization for the President to sign the Tier 1 documents. He stated that we stayed within budget and have to return \$95,000 from the Cancienne Canal Project and \$21,000 from the Marais Oxidation Pond Project.
13. Committee member Jamie Ponville offered a motion, seconded by Mr. Michael Dias, "THAT, the committee approve and authorize the President to sign Tier 1 amendments for Parish wide drainage projects, Cancienne Canal and Marais Oxidation Pond." The motion was unanimously adopted.
14. Committee member Ron Alcorn offered a motion, seconded by Mr. Jamie Ponville, "THAT, the committee approve and authorize the President to sign CEAs with the State of Louisiana for Capital Outlay Project - Repaving of Lee Drive CEA 50-J04-21-01." The motion was unanimously adopted.
15. Committee member Jamie Ponville offered a motion, seconded by Mr. Michael Dias, "THAT, the committee approve adoption of a resolution to authorize its President, Patrick Johnson, as designee to act on behalf of Assumption Parish, in all matters pertaining to the project - Repaving Lee Drive CEA 50-J04-21-01, including certifying requests for State disbursements." The motion was unanimously adopted.
16. Chairman Irving Comeaux recognized the OHSEP Director, who stated that the current positivity rate for the Coronavirus is 2.7% and vaccination rate is 45.85%. He then requested that the line item be removed from future agendas because we are no longer under a public health emergency.
17. The OHSEP Director proceeded with the Generator Project – currently waiting on the contractor to complete some punch list items. The Parish Engineer stated that the contractor crew is going around completing some punch list items that were identified by ARCO. He stated that a two (2) week time frame was given to have completed. The OHSEP Director stated that they had a meeting with the State Office of Community Development and they asked that this be completed by the meeting in April so the close out can be done.

Stateroom Project – we continue to work on this project and need to get to the State and GOHSEP so we can get phase I reimbursement and get approval to proceed to phase II, bidding and construction.

Hurricane Ida – we continue to work through the issues and after speaking with the Parish Engineer, he is still working on reviewing all the pictures and providing a letter. In response, the Parish Engineer stated that they have to make a direct connection between the cleaning of the canals and the actual damage to personal property or flooding of a home. He stated that this is being done by showing the outfalls and reservoirs on large maps and correlating with cleaning areas of the canals directly to the homes. He stated that it's a difficult task and some areas are very difficult to make the correlation but they are trying to make it happen. He stated that they are trying to provide enough details that when they look at the maps the direct correlations are obvious. In response, he stated that GIS will provide him with some of the mapping that they generated to assist in the process.
18. Committee member Jeff Naquin offered a motion, seconded by Mr. Leroy Blanchard, "THAT, there being no further business to come before the Engineering/Grants Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Irving Comeaux, Chairman
Engineering/Grants Committee

Regular Meeting
Of the
Assumption Parish Police Jury

Wednesday, March 23, 2022
6:00 O'clock p.m.

1. The Regular Meeting of the Assumption Parish Police Jury was called to order by Police Jury President Patrick Johnson in the Assumption Parish Police Jury Chambers at 4813 Highway 1, Napoleonville, Louisiana.
2. Police Jurors recorded as present were: Mr. Ron Alcorn, Ward 1; Mr. Jeff Naquin, Ward 2; Mr. Irving Comeaux, Ward 3; Mr. Patrick Johnson, Ward 4; Mr. Michael Dias, Ward 5; Mr. Chris Carter, Ward 6; Mr. Leroy Blanchard, Ward 7; Mr. Jamie Ponville, Ward 8; Mr. Myron Matherne, Ward 9.
3. President Patrick Johnson led the Prayer and Police Juror Chris Carter led the Pledge of Allegiance to the Flag.
4. Police Juror Myron Matherne offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the Police Jury approve the minutes of March 8, 2022 and March 16, 2022." The motion was unanimously adopted.
5. President Patrick Johnson opened the meeting to the public for any public comments, questions or concerns regarding the items listed on the agenda. Following three (3) calls, there were no comments received.
6. President Patrick Johnson recognized Drainage Committee Chairman Jamie Ponville, who stated that the committee met and recommended the following matters: the reappointment of Barbara Aucoin to the Pierre Part Settlement Gravity Drainage District for a 5 yr. term, approve the payment of \$127 for election fees for Lower Texas Gravity Drainage District, 25% match, \$125,000, for the Capital Outlay Drainage Pumps Project, \$550 for 109 Frank Lane Culvert Replacement Project, \$1,650 for 170 Patureau Dr. Culvert Replacement Project, \$650 for 202 Vivian St. Culvert Replacement Project, \$7,850 for 4038 Hwy 1 Outfall Culvert Replacement Project, \$500 for Lacy St. Outfall Sweeping Project, \$2,950 for 6790 Hwy 1 Outfall Culvert Replacement Project, \$400 for 119 Kirk St. Outfall Sweeping Project, \$1,700 for 198 Bayou Tranquille Culvert Replacement Project and the transfer of \$10,000 from Ward 9 drainage to Landry Subdivision Drainage District.
7. Police Juror Jamie Ponville offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve the Drainage Committee report as presented." The motion was unanimously adopted. (resolution attached)
8. President Patrick Johnson stated that the Finance Committee met and recommended the following matters: payment of bills submitted through March 18, 2022, Budget Comparison Statements for February 2022, accepted low bid of \$84,000 submitted by Sage Construction for the Labadieville Detective's Office Building repairs, supplemental pay for ADA Kristin G. Tregre to replace Michael Poirrier commencing April 1, 2022 and supplemental pay for ADA Kristina C. Harrison to replace Toni F. Menard commencing April 1, 2022.
9. Police Juror Jamie Ponville offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve the Finance Committee report as presented." The motion was unanimously adopted.
10. President Patrick Johnson recognized Personnel Committee Chairman Chris Carter, who stated that the committee met and recommended the following matters: allowed the Accountant to accumulate in excess of 240 hrs. of K-time without being paid until year end re-evaluation, Act of Donation of annual leave from one employee to another as provided in the Personnel Policy, the transition of Kim Aucoin, Administrative Assistant/Accounting Clerk to the Accounting Department full time with a change in pay to a grade 5 step 15, to hire an Administrative Assistant/Accounting Clerk for her replacement at a grade 5 step 7 and accept the new job title, duties and rates of pay for Equipment Operator I, II, and III, incorporate them into the organizational structure manual effective immediately and remove the Master Equipment Operator and Equipment Operator positions immediately.
11. Police Juror Chris Carter offered a motion, seconded by Mr. Michael Dias, "THAT, the Police Jury approve the Personnel Committee report as presented." The motion was unanimously adopted. (resolutions attached)
12. President Patrick Johnson stated that the Federal Programs Committee met and recommended the following matters: authorized the Special Programs Director to apply for Emergency Food & Shelter funding – Phase 39 awarded allocation in the amount of \$10,380 and Emergency Food & Shelter funding – Phase ARPA-R (American Rescue Plan) awarded allocation in the amount of \$32,083.

13. Police Juror Chris Carter offered a motion, seconded by Mr. Jamie Ponville, "THAT, the Police Jury approve the Federal Programs Committee report as presented." The motion was unanimously adopted. (resolutions attached)
14. President Patrick Johnson recognized Engineering/Grants Committee Chairman Irving Comeaux, who stated that the committee met and recommended the following matters: authorized the Grants Coordinator to search for applicable grants for the construction of a new Law Enforcement Facility on behalf of the Sheriff's Office, a hardship variance for the front setback at 121 Bertie Street, Napoleonville, change order no. 1 for the Oak Lane Flood Protection Levee and Pump System and authorized the President and the Secretary-Treasurer to sign, the right of way and hold harmless agreement with Friends of Bayou Lafourche, Assumption Parish School Board and Assumption Parish Police Jury for the Napoleonville Multi-Trail Connection Project, authorization for the Police Jury President to sign agreement with GOHSEP for Federal HMGP funds for Assumption Parish Waterworks Saferoom Project, authorized the Police Jury President to sign Tier 1 amendments for Parish wide drainage projects (Cancienne Canal and Marais Oxidation Pond), authorized the President to sign CEA's with the State of Louisiana for Capital Outlay Project – Repaving of Lee Drive CEA 50-J04-21-01, adopted a resolution designating Patrick Johnson to act on behalf of Assumption Parish, in all matters pertaining to the project – Repaving Lee Drive CEA 50-J04-01, including certifying request for State disbursements, received an update on the Coronavirus and Disaster Recovery Grants.
15. Police Juror Irving Comeaux offered a motion, seconded by Mr. Jamie Ponville, "THAT, the Police Jury approve the Engineering/Grants Committee report as presented." The motion was unanimously adopted.
16. President Patrick Johnson recognized Kevin Belanger, CEO South Central Planning Development Commission, who stated that the Jury requested his presence to answer questions relative to the 2022 redistricting plan. In response to the Constables and Justice of the Peace boundaries, he stated that their districts and boundaries reflect that of the Police Jury. He then stated that the boundaries goes into effect with the next election in 2023 and the Jury takes office in January 2024. He then stated that in the next week, SCPDC can present to the Jury the recommended changes to the voting precincts which will be needed for the completion of the School Board's plan who is mirroring the Jury's plan. He then stated that it will be submitted to the Secretary of State's Office and SCPDC will need the Police Jury's approval to change some of the voting precincts. He stated that a public hearing is needed and the Jury will have to vote on Amendment 3-A plan by June 1, 2022.
17. President Patrick Johnson recognized the Clerk of Court, who stated that Child Advocacy Services has a program that offers blue pinwheel gardens to raise awareness of Child Abuse Prevention in the month of April. She stated that she is interested in the Public Pinwheel Garden which includes 25 pinwheels and a small sign. She's not asking for any money but she is asking for permission to place the pinwheels on the front lawn of the Courthouse near the highway. A suggestion was made to place them in Linear Park on the Bayou side in front of the flower bed.
18. Police Juror Jeff Naquin offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve and authorize the Clerk of Court to participate in the Child Abuse Prevention Blue Pinwheel Garden and placement of the pinwheels in Linear Park on the Bayou side of the Courthouse." The motion was unanimously adopted.
19. President Patrick Johnson recognized Police Juror Jeff Naquin, who stated that he had a constituent that had some issues regarding garbage exemption. He suggested that the Police Jury create an ordinance stating that exemptions of garbage rate collection fees would apply for the following; farmers with no structure on property, vacant lot with no structure with gardens allowed and commercials with dumpster contract. In response, Police Jury Leroy Blanchard stated that he would like to have a variance stipulated for special circumstances that may arise and the Parish Manager would weigh in on the decision. In response, the Parish Manager stated that granting a variance to a structure is automatic but special circumstances would have to be policed and proceeded to give a brief explanation. Police Juror Jeff Naquin stated that a water rectification study may be requested of SCPDC. President Patrick Johnson stated that he would think that the Waterworks should have the numbers needed. In response, Kevin Belanger explained how the water rectification study goes through a data base of Entergy, Waterworks, 911, etc. to verify addresses that are viable homestead residential and commercial establishments. He added that they found several different violations in accordance with the law that stated every residential/commercial structure be required to get a bonified water meter. He also stated that electricity violations can also be found. He stated that the process may cost about \$22,000-\$25,000 and take up to 6 months to complete.
20. Police Juror Jeff Naquin offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the Police Jury approve calling for a public hearing to create an ordinance identifying exemptions for garbage collection." The motion was unanimously adopted,
21. Police Juror Jeff Naquin offered a motion, seconded by Mr. Michael Dias, "THAT, the Police Jury approve a Can Shake permit for Church of God of Prophecy (4/9/22) date change." The motion was unanimously adopted.

22. Police Juror Myron Matherne offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the Police Jury approve an occupational license for Kayy Designss, Plumbing Falcon's, Electrical the Electrician and Eye Style LLC." The motion was unanimously adopted.
23. President Patrick Johnson recognized Police Juror Jamie Ponville, who stated that a few years ago the State put sidewalks down in the Pierre Part area. He then stated that there are several areas of the sidewalk that are buckling and he would like the Parish Manager and his crew to inspect those areas and make the repairs. The Parish Manager stated that he inspected the sidewalks and found 3 locations that need attention. He stated that it seems as though it will require simple fixing but if that doesn't work, they will remove and repave.
24. Police Juror Chris Carter informed the Jury that an employee has put in her resignation and by the next regular meeting she will no longer be with the Parish. He asked the OHSEP Director how did he want to fill the position. In response, the OHSEP Director stated that there was only 1 other application that applied for the position. He also informed the Jury that Floodplain Manager duties has to operate in the Parish. A brief discussion was held regarding the position and how will it be advertised. Following the discussion, the committee agreed to re-advertise and add Planning & Zoning to the position. Police Juror Jamie Ponville stated that once that position is vacant, the OHSEP Director will resume his duties until a new person is hired and trained. The committee agreed to add the matter to the agenda for Monday nights meeting.
25. President Patrick Johnson recognized Police Juror Myron Matherne, who congratulated Police Juror Jeff Naquin for his win on the Executive Board Member At Large for the Police Jury Association.
26. Police Juror Leroy Blanchard reminded everyone of the Job Fair on Thursday, April 28, 2022 at the Assumption Parish Community Center. He stated that the morning session will be for Assumption High School students and the evening session for the general public. He then asked that any business that's interested in hiring can set up at table and advertise their openings. He also stated that the Grants Coordinator is working in connection with the Chamber of Commerce and anyone that is interested in setting up their business can contact the Grants Coordinator.
27. Police Juror Jeff Naquin offered a motion, seconded by Mr. Jamie Ponville, "THAT, there being no further business to come before the Assumption Parish Police Jury, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Patrick Johnson
President

On a motion by Mr. Irving Comeaux, seconded by Mr. Jamie Ponville, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize the President, Patrick Johnson, to sign the agreement with GOHSEP for the Federal HMGP funds for the Assumption Parish Waterworks Safe Room Project.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas:	9
Nays:	0
Absent:	0

On a motion by Mr. Irving Comeaux, seconded by Mr. Jamie Ponville, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize its President, Patrick Johnson, to sign the Tier 1 Amendments for the Parish Wide Drainage Projects, specifically Cancienne Canal and Marais Oxidation Pond in order to zero out the budgets for completed projects and return the unallocated funds.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Irving Comeaux, seconded by Mr. Jamie Ponville, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize its President, Patrick Johnson as designated to act on behalf of Assumption Parish, in all matters pertaining to the project – Repaving Lee drive CEA 50-J04-21-01, including certifying requests for State disbursements.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Jamie Ponville, seconded by Mr. Myron Matherne, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve the re-appointment of Mrs. Barbara Aucoin as board member of the Pierre Part Settlement Gravity Drainage District to serve an additional 5 yr. term to expire on 4-26-2027.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Chris Carter, seconded by Mr. Jamie Ponville, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize the Special Programs Director to apply for the Phase 39 EF&S funding allocation in the amount of \$10,380.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Chris Carter, seconded by Mr. Jamie Ponville, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize the Special Programs Director to apply for Emergency Food & Shelter funding – Phase ARPA-R (American Rescue Plan) awarded allocation amount of \$32,083.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Chris Carter, seconded by Mr. Michael Dias, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize the Federal Programs Accountant to work additional hours earning K-time over the 240 hr. limit without being paid until year end re-evaluation in order to get financial records ready for the auditors.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Chris Carter, seconded by Mr. Michael Dias, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve the donation of annual leave from 2 active employees to another employee out on medical leave as provided in the Personnel Policy.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9

Nays: 0

Absent: 0

On a motion by Mr. Chris Carter, seconded by Mr. Michael Dias, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize the hiring of Mrs. Debra Benoit, Administrative Assistant/Accounting Clerk, Grade 5, Step 7 at \$14.09 per hour to start on March 28, 2022.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9

Nays: 0

Absent: 0

On a motion by Mr. Chris Carter, seconded by Mr. Michael Dias, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve the permanent move of Kim Aucoin, Administrative Asst/Acct. Clerk full time to the Accounting Department with a change in grade and pay to a Grade 5, Step 15, \$16.72 per hour to be effective March 25, 2022.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Chris Carter, seconded by Mr. Michael Dias, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and accept the new job title, duties and rates of pay for Equipment Operator I, II and III and incorporate them into the Organizational Structure Manual to be effective immediately;

BE IT FURTHER RESOLVED that the Assumption Parish Police Jury does hereby abolish and remove the Master Equipment Operator and Equipment Operator positions immediately.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9

Nays: 0

Absent: 0

On a motion by Mr. Irving Comeaux, seconded by Mr. Jamie Ponville, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and grant a hardship variance for the front set back requirements at 121 Bertie Street in Napoleonville.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Irving Comeaux, seconded by Mr. Jamie Ponville, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED, that the Assumption Parish Police Jury does hereby approve and authorize Change Order No. 1 for the Oak Lane Flood Protection Levee and Pump System and authorize the President and Secretary-Treasurer to sign in the amount of \$5,247.90.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Irving Comeaux, seconded by Mr. Jamie Ponville, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize the Police Jury President to sign the Right of Way & Hold Harmless Agreement with Friends of Bayou Lafourche and Assumption Parish School Board for the Napoleonville Multi-Trail Connection Project.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Jamie Ponville, seconded by Mr. Jeff Naquin, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and accept Sage Construction as the low bidder for the Labadieville Detective's Office Building repairs in the amount of \$84,000 with insurance reimbursement in the process.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas:	9
Nays:	0
Absent:	0
Abstain:	0

On a motion by Mr. Jamie Ponville, seconded by Mr. Jeff Naquin, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve the supplemental pay for ADA Kristin G. Tregre to replace Michael Poirrir and Kristina C. Harrison to replace Toni Menard effective April 1, 2022.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0