

Drainage Committee Meeting
Of the
Assumption Parish Police Jury

Tuesday, March 7, 2023
4:55 O'clock p.m.

1. Committee members recorded as present were: Mr. Jamie Ponville, Chairman; Mr. Chris Carter, Mr. Irving Comeaux, Mr. Myron Matherne, Mr. Leroy Blanchard.
Other Police Jurors recorded as present were: Mr. Ron Alcorn, Mr. Jeff Naquin, Mr. Michael Dias.
2. Chairman Jamie Ponville recognized the Assistant Parish Manager, who stated that he put together a cost estimate on the drainage pump replacements. He presented the committee with a list of the pumps that are currently in place. He stated that he estimated labor, cost, pipe fittings and renting of machines. The estimated cost is \$570,000 with additional labor for the 22 redundancy hazardous mitigation pumps only. In response, the OHSEP Director stated that at the last meeting the Jury spoke about applying for the Hazardous Mitigation Grant and if authorization is given, he will apply. He added that the match is 25%. The Secretary-Treasurer stated that the Jury would have to make sure this grant can be used to repair pumps that were purchased with hazardous mitigation funds. A brief discussion was then held regarding the bids and a bid contract. The Parish Engineer stated that the specifications have changed and excluded what the previous pumps were purchased on and documented that the previous specifications failed. Police Juror Ron Alcorn requested an opinion from the ADA regarding the Parish being deemed to the lowest bidder. In response, the Secretary-Treasurer stated that by law you are bound by the lowest bidder. She went on to explain if there are repetitive issues with a certain contractor, that would preclude the Parish from doing business with that individual. The ADA stated that if the design and specifications are created in a way that provides the opportunity to get us the best product for the dollar value you would come within range and wouldn't have the problem. Chairman Irving Comeaux suggested that if the low bid is submitted from an out of state company, the Jury should consider an investigation. The Parish Engineer stated that they would add to the specs that the bidder must be able to service the pump and have a local service representative within a certain mile radius of the Parish. In response, Police Juror Jeff Naquin stated that the Parish has the right to refuse and reject any and all bids. Following a brief discussion, committee member Leroy Blanchard suggested that the committee consider moving forward with purchasing seven (7) pumps to replace the inoperable ones with GOMESA funds and apply the balance to the Hazardous Mitigation grant. Police Juror Jeff Naquin suggested that the purchase of pumps can be used as the 25% match. The Secretary-Treasurer reiterated that GOMESA is federal funds and typically you can't use federal for federal. In response, she stated that if the Jury is interested in funding from drainage consideration of the yearly allocation may have to be changed. A brief discussion was then held regarding the pumps and their locations. The Parish Engineer stated that he will provide the studies that were done previously for the Hazardous Mitigation program that the OHSEP Director handled in order to get the application done. He then stated that since the Assistant Parish Manager and the maintenance crew have been maintaining the pumps, this may be qualified as the match (in kind service) needed. Following a discussion, the committee agreed to have the OHSEP Director get further information specifically if GOMESA funds can be used as a match. Also, they requested that the Assistant Parish Manager identify the pumps and separate those that need immediate replacement.
3. Chairman Jamie Ponville recognized the ADA, who stated that this drainage project was to sweep the outfall on the east side of Hwy 996 in Ward 7. He stated that there was a discrepancy on the size of the right of way to have vegetation and trees removed. He stated that there was an overage of \$1,500 and authorization is needed for the President to sign the updated Cooperative Endeavor Agreement
4. Committee member Leroy Blanchard offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve the \$1,500 overage for project #92840 and authorize the President to sign the updated Cooperative Endeavor Agreement." The motion was unanimously adopted.
5. Chairman Jamie Ponville recognized Police Juror Ron Alcorn, who stated that after meeting with the Registrar of Voters, the Assessor and Drainage District #2 President, there are some issues pertaining to the language and boundary lines related to the District. Therefore, he would like to request hiring GIS Engineering to survey the boundary line for the district and utilized funding from Drainage District #2. In response, the Secretary-Treasurer requested that the committee recommend that the district make the request to hire the engineering firm in order for the Parish to proceed with utilizing their funds since the parish has no authority to expend district funds.
6. Committee member Myron Matherne offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve and recommend Drainage District #2 to proceed to hire GIS Engineering to survey the boundary lines." The motion was unanimously adopted.

7. Police Juror Ron Alcorn then stated that the property along Spur 70 will be used for the Plattenville Drainage Project. He stated that the owners will be turning it over through an Act of Donation and he would like to have it surveyed before the donation is done for business purposes. The cost to have the survey done is \$3,500 and he would like to have the funds allocated from the Ward 1 drainage allocation. He further requested that the appraisal be tabled until the next meeting.
8. Committee member Chris Carter offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve \$3,500 from Ward 1 drainage allocation to survey the property along Spur 70 for use with the Plattenville Drainage Project by Act of Donation by owner." The motion was unanimously adopted.
9. Committee member Irving Comeaux offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve \$700 for 2666 Hwy 1010 Culvert Replacement Project." The motion was unanimously adopted.
10. Committee member Chris Carter offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve \$750 for Jolimar St. Outfall Sweeping Project." The motion was unanimously adopted.
11. Committee member Myron Matherne offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve \$750 for James St. Outfall Sweeping Project." The motion was unanimously adopted.
12. Police Juror Leroy Blanchard offered a motion, seconded by Mr. Chris Carter, "THAT, there being no further business to come before the Drainage Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Jamie Ponville
Drainage Committee Chairman

Finance Committee Meeting
Of the
Assumption Parish Police Jury

Tuesday, March 7, 2023
5:10 O'clock p.m.

1. Committee members recorded as present were: Mr. Leroy Blanchard, Chairman; Mr. Jeff Naquin, Mr. Ron Alcorn, Mr. Irving Comeaux, Mr. Patrick Johnson, Mr. Chris Carter, Mr. Myron Matherne.
Other Police Jurors recorded as present were: Mr. Michael Dias, Mr. Jamie Ponville.
2. Committee member Chris Carter offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve payment of the list of bills submitted through March 3, 2023." The motion was unanimously adopted.
3. Chairman Michael Dias recognized the Secretary-Treasurer, who stated that the last invoice she received from Waste Depot is their assessment of \$.33. She stated that she did two (2) different assessments and she doesn't see anything that talks about on road or off-road diesel so she doesn't have rates on that. She stated that the June 2021 average is with \$3.04 being the base line and results in a \$.21 surcharge. She stated that using their average of \$2.49 results in a \$.30 surcharge. She doesn't have a recommendation and thinks it should be factored from June 2021 when the contract started. Following a discussion, Chairman Leroy Blanchard suggested that the Parish agree to the \$.21 a mile and if the contractor is not satisfied, he can come before the Jury to justify why it should be more.
4. Committee member Irving Comeaux offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve a \$.21 fuel Surcharge Adjustment with Waste Depot." The motion was adopted with Myron Matherne voting nay.
5. Committee member Jeff Naquin offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve to renew the contract with Direct Parts & Service for the APCC Chiller Maintenance." The motion was unanimously adopted.
6. Committee Patrick Johnson offered a motion, seconded by Mr. Irving Comeaux, "THAT, the committee approve to pass the Sale of Property adjacent to the Marais Park." The motion was unanimously adopted.
7. Committee member Jeff Naquin offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee approve the floodplain manager to attend (FEMA 273 Class – Managing Floodplain Development through the National Flood Insurance Program) on August 27th – September 1st 2023 in Maryland at FEMA's Emergency Management Institute (approximately \$900 for flight (reimbursable by FEMA), travel from airport, room and meals provided by FEMA)." The motion was unanimously adopted.
8. Committee member Ron Alcorn offered a motion, seconded by Mr. Patrick Johnson, "THAT, the committee approve the Special Programs Director to attend the 2023 ACAP Louisiana Day in New Orleans at a cost of \$100." The motion was unanimously adopted.
9. Committee member Jeff Naquin offered a motion, seconded by Mr. Chris Carter, "THAT, there being no further business to come before the Finance Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Leroy Blanchard
Finance Committee Chairman

Personnel Committee Meeting
Of the
Assumption Parish Police Jury

Tuesday, March 7, 2023
5:25 O'clock p.m.

1. Committee members recorded as present were: Mr. Michael Dias, Chairman; Mr. Irving Comeaux, Mr. Ron Alcorn, Mr. Jeff Naquin, Mr. Patrick Johnson, Mr. Jamie Ponville, Mr. Leroy Blanchard.
Other Police Jurors recorded as present were: Mr. Chris Carter, Mr. Myron Matherne.
2. Chairman Michael Dias requested that the committee enter into executive session to discuss the matters that are listed for discussion.
3. Committee member Ron Alcorn offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve entering into executive session to discuss personnel matters." The motion was unanimously adopted.
4. Committee member Jeff Naquin offered a motion, seconded by Mr. Jamie Ponville, "THAT, the committee approve to resume regular session." The motion was unanimously adopted.
5. Committee member Jamie Ponville offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve and authorize the advertising of an Assistant Special Programs Director." The motion was unanimously adopted.
6. Committee member Jamie Ponville offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve hiring Kayla Coupel, Permit Officer, at a grade 5 step 17." The motion was unanimously adopted.
7. Committee member Leroy Blanchard offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve hiring Michelle Solar, Accountant, at a grade 8 step 11." The motion was unanimously adopted.
8. Committee member Jeff Naquin offered a motion, seconded by Mr. Jamie Ponville, "THAT, the committee approve a salary change for Bronson Coupel to a grade 5 step 23 and Gregory Woods to a grade 5 step 27." The motion was unanimously adopted.
9. Committee member Jamie Ponville offered a motion, seconded by Mr. Jeff Naquin, "THAT, there being no further business to come before the Personnel Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Michael Dias
Personnel Committee Chairman

Road & Bridge Committee Meeting
Of the
Assumption Parish Police Jury

Tuesday, March 7, 2023
5:30 O'clock p.m.

1. Committee members recorded as present were: Mr. Ron Alcorn, Chairman; Mr. Chris Carter, Mr. Irving Comeaux, Mr. Michael Dias, Mr. Jamie Ponville, Mr. Myron Matherne, Mr. Leroy Blanchard. Other Police Jurors recorded as present were: Mr. Jeff Naquin, Mr. Patrick Johnson.
2. Chairman Ron Alcorn recognized the Secretary-Treasurer, who stated that the IT Specialist is out and requested that the matter be tabled. In response, Police Juror Patrick Johnson stated that because he was out he may have suggested that but he had completed the work for the application. He then stated that he has two (2) streets ready but the IT Specialist asked that the board doesn't move forward because he wasn't going to be in attendance. Following a brief discussion, the committee suggested that approval be granted subject to 'No Objection' by the IT Specialist.
3. Committee member Michael Dias offered a motion, seconded by Mr. Jamie Ponville, "THAT, the committee approve the speed bumps application for Marshall Ln. (W5), and Billie St. (W1) subject to 'No Objection' by the IT Specialist." The motion was unanimously adopted.
4. Committee member Michael Dias offered a motion, seconded by Mr. Jamie Ponville, "THAT, there being no further business to come before the Road & Bridge Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Ron Alcorn, Chairman
Road & Bridge Committee

Engineering/Grants Committee Meeting
Of the
Assumption Parish Police Jury

Tuesday, March 7, 2023
5:40 O clock p.m.

1. Committee members recorded as present were: Mr. Irving Comeaux, Chairman; Mr. Leroy Blanchard, Mr. Ron Alcorn, Mr. Jeff Naquin, Mr. Patrick Johnson, Mr. Michael Dias, Mr. Jamie Ponville.
Other Police Jurors recorded as present were: Mr. Chris Carter, Mr. Myron Matherne.
2. Chairman Irving Comeaux recognized the Grants Coordinator, who stated that the installation of the LED lights under the Energy Efficiency Grant is completed. He stated that the trash receptacles awarded from the Keep Louisiana Beautiful Grant will be delivered to Gilbert Dupaty Park today. He then stated that the Raise Grant was completed and applied for last week which will support bridges and road work throughout the parish. In reference to match eligibility for the Water Sector Grant, he stated that he received an email from the American Recovery Act which was very vague therefore, he emailed them requesting clarification. The Grants Coordinator stated that he met with Mr. Pat Gordon of South Central Planning to explain the present grants that are in progress for the Parish. In particular, he listed the Land Water & Conservation and the TAP (Transportation Alternative Program) because the deadline for each is approaching soon. Lastly, he stated that this was his last meeting and that Wednesday would be his last day with the Police Jury. He then extended his sincere gratitude for the opportunity to have worked for the Parish and to have met so many wonderful people. He then thanked the members of the Police Jury for their efforts and assistance to the Parish and their leadership. In response, the Jury wished him well in his future endeavors. In response to the trash receptacles, he stated that a statement has to be put in the official journal, pictures after installation and a thank you letter to the delegation for their assistance. Following a brief discussion regarding the completion, committee member Leroy Blanchard suggested that the information be forwarded to Maria Gonzales at the Ag Center who offered to assist. He stated that all of the grant files are in the filing cabinet next to his desk. Committee member Leroy Blanchard asked about the letter that was to be sent to the State regarding the right of way for the CDBG, Belle Rose Lane Project application? In response, the Grants Coordinator stated that the letter is written but needs the President's signature. He then gave an explanation on how SCPDC can be used to administer the grant and would have to enter into a sub-recipient agreement and we won't be able to procure them. Committee member Leroy Blanchard stated that on the line-item appropriation for the fire hydrant installation project do we have all the responses from the fire chiefs as to what hydrants were priority? In response, the Parish Engineer stated that he has all but Bayou L'Ourse but he will use the list that he has on file. He also stated that today was the deadline for submittal. He stated that he will schedule with the contractor when will they mobilize, talk about the crews and when to expect the project to be closed. In response, the Grants Coordinator stated that there is nothing to be done at the moment relative to the Community Water Enrichment fund new plant #5.
3. Chairman Irving Comeaux recognized Pat Gordon, Planning Director of South-Central Planning, who stated that he met with the Grants Coordinator to review the proposed grant applications. He stated that they had some concerns with the five (5) TAP applications relative to getting an engineer to come up with cost estimates, site plans and a map indicating the location of the project. He stated that he was informed that CJ Savoie was working on this so they proceeded to have a phone conference regarding and it sounds like they are finished with the Belle Rose Community sidewalks and as soon as the information is received the Parish can submit it. He then stated that the other four (4) applications were not completed but he would hope that they can be by next week and SCPDC can put together and have them submitted by the end of the month and have the State to agree on the sidewalks as well. He added that the end of the month is the deadline for the applications. He also stated that there is a 5% match for the grants. Mr. Gordon then stated that he and the Grants Coordinator also spoke about the Water Land and Conservation Fund which requires a 50/50 match. He stated that he understood that a Capital Outlay request has been made for \$500,000 and a local match is needed but not until the application deadline which is April 1, 2023. He stated that he called the State to see if it was permissible to submit the application without local match in hand and he is awaiting a reply. In response to the Land and Water Conservation application, committee member Rom Alcorn stated that he and the Grants Coordinator have been in communications with Ms. Suzette Sims who knows the direction the Parish is headed and getting the matching funds through Capital Outlay and even though the application would be submitted by the deadline, the monies for her project, if awarded, won't be awarded until afterwards. He further stated that the session will be closed by June 1, 2023 when everything should be signed off and available. Mr. Gordon stated that the LCDBG application was mentioned and has been submitted and if any additional work is needed, they can provide the information to the Office of Community Development. He then stated that they will be ready to provide a contract the Police Jury at the next meeting. He further stated that Kevin Belanger stated that they would not go with billable rates but with what it would cost them to put the applications together not to exceed \$15,000. He recapped that this would include the 5 TAP Grants, the Land & Water Conservation application and any loose ends on the LCDBG application. Committee member Patrick Johnson stated that the Parish has not sought after the funds but at the last Region 3 Meeting Guy Cormier specified those funds that are available for us

to assist with funding to pay SCPDC. In response, Mr. Gordon stated that the Parish may hire another grants writer and they would administer these grants but mentioned that LCDBG requires much more, a full-time staff. The Parish Engineer stated that they have completed all of the mapping for the TAP grant sidewalks and pulling distances to obtain cost estimates. He then stated that he will begin shifting all information to Mr. Gordon at South Central Planning. The Secretary-Treasurer stated that SCPDC will assist with the LCDBG application only not the award. In response to the LWI application, Mr. Gordon stated that LWI has been working with the Parish Engineer on getting addition information so that the final approval can be granted. In response to new projects entering into round 2, Mr. Gordon stated that there was a webinar today and a zoom meeting, there is \$100,000,000 throughout the state and those funds can only be used for low to moderate income areas and distressed communities. He stated that the pre-applications will begin on March 13, 2023 and May 1, 2023 is the deadline. He then suggested that the Police Jury check with GIS Engineering to see if they have any proposed projects that are in the low to moderate income areas that could be submitted.

4. Committee member Jeff Naquin offered a motion, seconded by Mr. Michael Dias, "THAT, the committee approve up to \$15,000 for South Central Planning to complete the TAP Grant, the Land & Water Conservation and any additional information that is needed for the LCDBG application " The motion was unanimously adopted.
5. Chairman Irving Comeaux recognized the Parish Engineer, who stated that they received bids on February 28, 2023 and the low bidder was LA Contractors Enterprise LLC in the amount of \$225,800. He stated that it was identified after the bids were received that the scope of the project had changed significantly. He then recommended that the Jury get with legal counsel for a recommendation on how to move forward, to reject all bids at this time, readvertise or discuss with the low bidder a possible scope change. In response, the Parish Engineer stated that some of the work was completed by the local landowner during the bid period. Police Juror Chris Carter stated that one of the local farmers contacted him informing him that they had done some of the work. He stated that he inspected the area and found that much of the work had in fact been done changing the scope drastically. A brief discussion was held regarding the funding source and taking the bid under advisement to allow the Engineer to meet with the contractor to see if he would accept the change order deduct and complete the remaining part of the project at a lesser cost. In response, the ADA stated that the Parish needs to be very specific on the design and make sure the contractor understands exactly what needs to be accomplished and the amounts involved, a deduct in change order for them to proceed. If not, it would be necessary to reject all bids due to change of scope and start over. In response, the Parish Engineer stated that what they would do is request an on-site meeting with the low bidder, once he has an understanding of what the deduct and change in scope would be and if he is in agreement, he will issue a reduced scope change of plans with a deduct change order that would require his agreement and signature. If it's not agreeable, he would come back to the Jury to request a rejection. Committee member Jeff Naquin stated that the issue with the situation is the funding source being GOMESA funds and will this be allowed. Committee member Leroy Blanchard stated that the project budget was \$100,000 therefore, the project deduct may bring the project amount within budget, if not, then it would have to be revisited to see how the balance will be funded. Following a brief discussion, the Parish Engineer will contact the landowners to confirm their completion and send a surveyor to the area and get specific design parameters so there won't be any discrepancies.
6. Committee member Jeff Naquin offered a motion, seconded by Mr. Jamie Ponville, "THAT, the committee approve and authorize the Parish Engineer to take the low bid for the Bertrandville Drainage Outfall Clearing and Snagging Project under advisement and negotiate with the contractor a deduct change order that is agreeable to all involved." The motion was unanimously adopted.
7. Chairman Irving Comeaux recognized the Parish Engineer, who stated that bids for the 2023 Road Improvement Program were received on February 28, 2023 for unit pricing only. He stated that he received two (2) bids Barriere Construction LLC submitted a bid \$2,673,250 and M Trac LLC \$2,300,000. He then recommended that the Police Jury approve and accept low bid of \$2,300,000 for unit pricing only submitted by M Trac LLC. In response, he stated that he was satisfied with their work and met with them regarding the quality of work. He stated that they have new equipment, new crews, etc. and have been working with them in other parishes and have seen a step above in their work therefore, he is recommending acceptance. Police Juror Chris Carter suggested that the work that was not completed should be placed on the top of their list to complete. In response, the Parish Engineer stated that anything not done from the previous list will be placed back on the program list and come before the Jury for approval. In response, the Parish Engineer explained that the contract was pay as you go so whatever wasn't completed they were not paid. He stated that the \$15,000 that is being held is a permanent deduction for damages to speed bumps and damages in Rue De Beauville. Committee member Jamie Ponville stated that he is good with the work performed by M Trac LLC but he's not satisfied with the inspectors that the Parish Engineer had on the job. He stated that he and the President have been assured that the inspectors will be replaced with qualified inspectors. Committee member Ron Alcorn stated that before the program begins, the Parish Engineer will meet with each Juror regarding what needs to be done in each ward. Committee member Leroy Blanchard requested that the Parish Engineer confirm with the contractor, if accepted, the time frame these bids are good for, to allow for time for the Jury to approve all projects and the

estimates for each. In response, the Parish Engineer stated that the way the contract was bided, it runs through December 31, 2023.

8. Committee member Ron Alcorn offered a motion, seconded by Mr. Jamie Ponville, "THAT, the committee approve the low bid of \$2,300,000 submitted by M Trac LLC for unit pricing only for the 2023 Road Improvement Program." The motion was unanimously adopted.
9. Chairman Irving Comeaux recognized committee member Ron Alcorn, who recognized the Parish Engineer, who stated that they are close to getting plans completed therefore, they are requesting authorization to advertise after plans are reviewed and approved by the Jury. Committee member Jamie Ponville requested that before approval is given on any plans, they should be reviewed by the Jury. In response, committee member Ron Alcorn stated that he is good with the \$2.7 million quote and he will be seeking an endeavor agreement on the latter part of the Baker Canal with the Lafourche Levee Basin District and the amount can be lessened. Following a brief discussion regarding the review of plans, the committee agreed to table the matter and to approve all projects following the review of plans.
10. Chairman Irving Comeaux recognized the Parish Engineer, who stated that he received bids on February 28, 2023 for the Lee Drive Paving Project from Barriere Construction LLC \$2,685,781 and M Trac LLC \$1,834,250. He stated that the low bid is within budget and recommends approval pending approval from the State. Committee member Jamie Ponville requested that a set of plans be sent to each Juror for approval. In response, the Parish Engineer stated he understands that the approval from the State is needed because it's being funded by Capital Outlay and the same thing is needed for Plattenville Drainage Project. A discussion was held regarding the project plans being submitted to the Jury before approval. The committee agreed to receive the plans electronically. In response, the Parish Engineer stated that these plans were submitted before sent to the State. He also stated that until he has the approval resolution, he cannot move forward with the State. Following a brief discussion regarding the plans being submitted prior to this meeting, the committee agreed to adopt resolution.
11. Committee member Jamie Ponville offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve and accept the low bid of \$1,834,250 submitted by M Trac LLC for Lee Drive Paving Project subject to approval by the State and authorization from the State to proceed with the project." The motion was unanimously adopted.
12. Chairman Irving Comeaux recognized the Parish Engineer, who stated that he emailed a site plan for sites that are requiring a DOTD permit. He asked that the plans be reviewed and if everything is in accordance with the Jury's liking, he would then move forward with the DOTD permit as well as the DNR permit. Committee member Jamie Ponville stated that this is two (2) cross culverts that they will be applying to the State for a permit to add for a pumping station. The Parish Engineer added that it's needed before he can move forward for the DNR and Corp of Engineer permit.
13. Committee member Michael Dias offered a motion, seconded by Mr. Ron Alcorn, "THAT, there being no further business to come before the Engineering/Grants Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Irving Comeaux, Chairman
Engineering/Grants Committee

Regular Meeting
Of the
Assumption Parish Police Jury

Tuesday, March 7, 2023
6:00 O'clock p.m.

1. The Regular Meeting of the Assumption Parish Police Jury was called to order by Police Jury President Leroy Blanchard in the Assumption Parish Police Jury Chambers located at 4813 Highway 1, Napoleonville, Louisiana.
2. Police Jurors recorded as present were: Mr. Ron Alcorn, Ward 1; Mr. Jeff Naquin, Ward 2, Mr. Irving Comeaux, Ward 3; Mr. Patrick Johnson, Ward 4; Mr. Michael Dias, Ward 5; Mr. Chris Carter, Ward 6; Mr. Leroy Blanchard, Ward 7; Mr. Jamie Ponville, Ward 8 and Mr. Myron Matherne, Ward 9.
3. President Leroy Blanchard led the Prayer and the Pledge of Allegiance to the Flag.
4. Police Juror Ron Alcorn offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve the minutes of February 22, 2023 and February 27, 2023." The motion was unanimously adopted.
5. President Leroy Blanchard requested comments, questions or concerns regarding any item on the agenda. Following three (3) calls, there were no comments received.
6. President Leroy Blanchard recognized Drainage Committee Chairman Jamie Ponville, who stated that the committee met and recommended the following matters: \$1,500 overage for project #92840, recommended Drainage District #2 to hire GIS Engineering to survey the district boundary lines, \$3,500 from Ward 1 drainage allocation to survey the property along Spur 70 for use with Plattenville Drainage Project by Act of Donation by owner, \$700 for 2666 Hwy 1010 Culvert Replacement Project, \$750 for Jolimar St. Outfall Sweeping Project and \$750 for James St. Outfall Sweeping Project.
7. Police Juror Jamie Ponville offered a motion, seconded by Mr. Patrick Johnson, "THAT, the Police Jury approve the Drainage Committee report as presented." The motion was unanimously adopted.
8. President Leroy Blanchard stated that the Finance Committee met and recommended the following matters: payment of bills submitted through March 3, 2023, \$.21 Fuel Surcharge Adjustment with Waste Depot based on June 2021 rate, renew contract with Direct Parts & Service for APCC Chiller maintenance, Sale of Property adjacent to Marais Park, the floodplain manager to attend (FEMA 273 Class – Managing Floodplain Development through the National Flood Insurance Program) on August 27th – September 1st , 2023 in Maryland at FEMA's Emergency Management Institute (approximately \$900 for flight (reimbursable by FEMA), travel from airport, room and meals) provided by FEMA and the Special Programs Director to attend the 2023 ACAP Louisiana Day in New Orleans at a cost of \$100.
9. Police Juror Myron Matherne offered a motion, seconded by Mr. Michael Dias, "THAT, the Police Jury approve the Finance Committee report as presented." The motion was unanimously adopted. (resolution attached)
10. President Leroy Blanchard recognized Personnel Committee Chairman Michael Dias, who stated that the committee met and recommended the following matters: to advertise for an Assistant Special Programs Director, the hiring of Kayla Coupel, Permit Officer, at a grade 5 step 17, the hiring of Michelle Solar, Accountant, at a grade 8 step 11 and a salary change for Bronson Coupel to a grade 5 step 23 and Gregory Wood to a grade 5 step 27.
11. Police Juror Michael Dias offered a motion, seconded by Mr. Jamie Ponville, "THAT, the Police Jury approve the Personnel Committee report as presented." The motion was adopted with Police Juror Chris Carter voting nay to the salary change.
12. President Leroy Blanchard recognized Road & Bridge Committee Chairman Ron Alcorn, who stated that the committee met and recommended approval of the speed bump applications for Marshall Ln. (W5), and Billie St. (W1) subject to 'No Objection' by the IT Specialist.
13. Police Juror Ron Alcorn offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve the Road & Bridge Committee report as presented." The motion was unanimously adopted.
14. President Leroy Blanchard recognized Engineering/Grants Committee Chairman Irving Comeaux, who stated that the committee met and recommended the following; received an update from the Grants Coordinator, South Central Planning to complete the TAP Grant, the Land & Water Conservation and any additional information that is needed for the LCDBG application, authorize the Parish Engineer to take the low bid for the Bertrandville Drainage Outfall Clearing and Snagging Project under advisement and negotiate with the contractor a deduct change order that

is agreeable to all involved, accepted the low bid of \$2,300,000 submitted by M Trac LLC for unit pricing only for the 2023 Road Improvement Program and authorized the President to sign the necessary documents, accepted the low bid of \$1,834,250 submitted by M Trac LLC for Lee Drive Paving Project subject to approval by the State and authorization from State to proceed with the project and received an update on the ring levees in upper Pierre Part.

15. Police Juror Irving Comeaux offered a motion, seconded by Mr. Jamie Ponville, "THAT, the Police Jury approve a gaming permit for St. Jules Catholic Church." The motion was unanimously adopted.
16. President Leroy Blanchard recognized the Secretary-Treasurer, who stated that the verifications and the signature on the requisitions for the LA Local Government Environmental Facilities and Community Development Authorize revenue bonds is a formality and for security purposes.
17. Police Juror Jamie Ponville offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve and authorize the Secretary-Treasurer and the Police Jury President to give call back verification and to sign requisition for the LA Local Government Environmental Facilities and Community Development Authority Revenue Bonds." The motion was unanimously adopted. (resolution attached)
18. Police Juror Michael Dias offered a motion, seconded by Mr. Patrick Johnson, "THAT, the Police Jury approve an occupational license for Koundry Boy Fitness, LLC, Sugar Snack Shack and Whitney Landry Events." The motion was unanimously adopted.
19. Police Juror Myron Matherne offered a motion, seconded by Mr. Jamie Ponville, "THAT, the Police Jury approve the 1st phase of the derelict structure procedure for dwelling located at 207 Michel Road in the Pierre Part Community." The motion was unanimously adopted.
20. Police Juror Michael Dias offered a motion, seconded by Mr. Ron Alcorn, "THAT, there being on further business to come before the Assumption Parish Police Jury, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Leroy Blanchard
President

On a motion by Mr. Jamie Ponville, seconded by Mr. Myron Matherne, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize the Secretary-Treasurer and the Police Jury President to give call back verifications and to sign requisitions for the LA Local Government Environmental Facilities and Community Development Authority Revenue Bonds.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Irving Comeaux, seconded by Mr. Jamie Ponville, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize taking the bids under advisement and allow the Parish Engineer to negotiate with the lowest bidder due to the project scope being changed as a result of portions of the project already being done by a local farmer/mill.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 8
Nays: 0
Absent: 0

On a motion by Mr. Irving Comeaux, and seconded by Mr. Jamie Ponville, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury hereby approve and accept the low and responsible bidder of M-Trak, LLC for the Lee Drive Repaving Project in the amount of \$1,834,250 contingent upon concurrent approval of Facility Planning and Control with a parish commitment to fully fund the project until completion.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9

Nay: 0

Absent: 0

On a motion by Mr. Michael Dias, seconded by Mr. Jamie Ponville, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve the hiring of the following:

Kayla Coupel
Permit Officer
Grade 5 Step 17
\$17.88/hr.

Machelle Solar
Accountant
Grade 8 Step 11
\$21.79/hr.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Michael Dias, seconded by Mr. Jamie Ponville, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize the pay scale and title changes of the following two Equipment Operators to be effective March 10, 2023:

Gregory P. Woods	Grade 5 Step 27	\$ 21.27/hr.	Eq. Operator II
Bronson Coupel	Grade 5 Step 23	\$ 19.92/hr.	Eq. Operator II

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 8
Nays: Chris Carter
Absent: 0

On a motion by Mr. Myron Matherne, seconded by Mr. Michael Dias, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve a fuel surcharge of \$.21 per mile based on an average fuel charge of \$3.04 for the month of June 2021, 6 average miles to the gallon as provided by Waste Depot, LLC and current average diesel fuel price of \$4.267 per gallon to be charged based on 180 miles per truck with 3 trucks on the road two times per month.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Jamie Ponville, seconded by Mr. Chris Carter, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby and authorize the President, Leroy Blanchard, to sign the renewal preventive maintenance agreement with Direct Parts & Service for the Assumption Parish Community Center Air Cooled Chillers on the same terms and conditions as the prior year contact contingent upon all the necessary and required insurance certificates.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas:	9
Nays:	0
Absent:	0

On a motion by Mr. Myron Matherne, seconded by Mr. Michael Dias, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize the purchase of additional property in the amount of \$30,000 for property adjacent to the Marais Park to be funded through the Ward 4 GF allocation, authorize ADA Calabro to draft all necessary documents and authorize the President, Leroy Blanchard, to sign all necessary documents for said purchase and set the sale date.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Jamie Ponville, seconded by Mr. Patrick Johnson, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby recommend to Assumption Drainage District #2 to hire GIS Engineering to survey the district's boundary lines in order to obtain a proper and updated description at a cost of \$6,500 to be funded through Assumption Drainage District #2.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas:	9
Nays:	0
Absent:	0

On a motion by Mr. Irving Comeaux, seconded by Mr. Jamie Ponville, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and accept the low and responsible bidder for the 2023 Road Improvement Program in the amount of \$2,300,000 Unit Pricing from M-Trak, LLC and authorize its President to sign all necessary and associated documents.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0