

Drainage Committee Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, January 25, 2023  
4:50 O'clock p.m.

1. Committee members recorded as present were: Mr. Jamie Ponville, Chairman; Mr. Irving Comeaux, Mr. Leroy Blanchard, Mr. Myron Matherne.  
Committee member recorded as absent was: Mr. Chris Carter.  
Other Police Juror recorded as present was: Mr. Michael Dias.
2. Chairman Jamie Ponville stated that he has been working with Entergy relative to an effort to have a reduction for rate minimum charge for voluntary districts for pumps. He stated the Parish would have to authorize the President to sign an affidavit indicating that the Police Jury purchases and maintains the pumps for the voluntary districts.
3. Committee member Myron Matherne offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve and authorize the President to sign an affidavit stating the Parish purchases and maintains pumps for the voluntary drainage districts in an effort to have a "Rate Minimum" charge with Entergy for said voluntary districts." The motion was unanimously adopted.
4. Committee member Myron Matherne offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve the 2022 drainage carry overs." The motion was unanimously adopted.
5. Police Jurors Patrick Johnson and Ron Alcorn entered the meeting at this time.
6. Committee member Irving Comeaux offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve \$710 for 157 Felicia St. Culvert Replacement Project." The motion was unanimously adopted.
7. Chairman Jamie Ponville recognized Police Juror Patrick Johnson, who stated that due to the work being done at the Attakapas Landing, more people will begin using the Lower Texas Canal launch. He stated that calls and complaints have started referencing the trees that are down in the canal. The Assistant Parish Manager stated that he had a contractor to go out and survey the trees. He stated that the trees are below the water's surface and will require equipment that the Parish doesn't have. Therefore, he will have to seek a vendor or tree removal company to have the work done. The Parish Manager stated that he will obtain quotes for the next meeting.
8. Committee member Irving Comeaux offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve \$1,690 for 4414 Hwy 1 Culvert Replacement Project." The motion was unanimously adopted.
9. Committee member Leroy Blanchard offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve \$1,675 for 127 Michael St. Culvert Replacement Project." The motion was unanimously adopted.
10. Committee member Myron Matherne offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve \$1,480 for 113 Teddy St. Culvert Replacement Project." The motion was unanimously adopted.
11. Committee member Leroy Blanchard offered a motion, seconded by Mr. Irving Comeaux, "THAT, there being no further business to come before the Drainage Committee, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Jamie Ponville  
Drainage Committee Chairman

Finance Committee Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, January 25, 2023  
4:55 O'clock p.m.

1. Committee members recorded as present were: Mr. Leroy Blanchard, Chairman; Mr. Ron Alcorn, Mr. Irving Comeaux, Mr. Patrick Johnson, Mr. Myron Matherne.  
Committee members recorded as absent were: Mr. Jeff Naquin, Mr. Chris Carter.  
Other Police Jurors recorded as present were: Mr. Michael Dias, Mr. Jamie Ponville.
2. Committee member Myron Matherne offered a motion, seconded by Mr. Irving Comeaux, "THAT, the committee approve payment of the list of bills submitted through January 20, 2023." The motion was unanimously adopted.
3. Chairman Leroy Blanchard recognized the Secretary-Treasurer, who requested that the budget comparison statements for December 2022 be tabled because final amended budgets were done and for audited purposes it has to be placed on the agenda.
4. Chairman Leroy Blanchard recognized Ms. Cassie Boudreaux and Mrs. Tonya Pierre, Chamber of Commerce Board Members. Ms. Boudreaux stated that instead of business spotlights for the months of December and January, they sent Christmas cards to all Chamber members and thank you notes as they reflected on last year. She then stated that they are working on the Spring Banquet which will be held on Thursday, April 20, 2023 beginning at 6 p.m. She stated that they are currently accepting bids for a caterer that can also serve alcohol. The Teenager of the Year applications have been sent to all guidance counselors with a deadline of February 10, 2023. She then stated that at the last Police Jury meeting in December a request was made to utilize the Assumption Parish Community Center and the deposit has been made. She asks that the Police Jury support the banquet and make plans to attend. Ms. Blanchard stated that the guest speakers are President Leroy Blanchard and Sheriff Leland Falcon. She further requested feedback from the Jury either negative or positive. Chairman Leroy Blanchard added that the Parish received the GUMBO grant that will provide installation of broadband on all of Spur 70 and down Hwy 70 to the Parish Line. Construction will begin in March and last 60-90 days.
5. Committee member Ron Alcorn offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve the 4<sup>th</sup> quarter report and allocation for the Chamber of Commerce." The motion was unanimously adopted.
6. Chairman Leroy Blanchard recognized the Assistant Parish Manager, who stated that they are in dire need for upgrading the trailers for the yard. He stated that they are going longer to provide length for the culverts. They are 20 ft trailers and will be budgeted from General Fund and Road & Bridge,
7. Committee member Myron Matherne offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee approve the purchase of a grass cutting and R&B trailer in the amount of \$12,286.50 to be budgeted from General Fund and the Road & Bridge." The motion was unanimously adopted.
8. Chairman Leroy Blanchard requested that the committee enter into executive session to discuss the settlement offer – Monica Rhodes et al v APPJ.
9. Committee member Patrick Johnson offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee enter into executive session to discuss the settlement offer with Monica Rhodes et al v APPJ." The motion was unanimously adopted.
10. Committee member Irving Comeaux offered a motion, seconded by Mr. Patrick Johnson. "THAT, the committee resume regular session." The motion was unanimously adopted.
11. Chairman Leroy Blanchard stated that the committee entered into executive session to discuss the settlement offer with Monica Rhodes et al v APPJ and no action was taken.
12. Chairman Leroy Blanchard recognized the Secretary-Treasurer, who stated that this is the normal request except for the Napoleonville and Paincourtville Fire Departments who are currently going through a re-rating and have requested a description change. She stated that the re-rating has been approved and accepted.
13. Committee member Irving Comeaux offered a motion, seconded by Mr. Patrick Johnson, "THAT, the committee approve the 2023 Fire Protection Contract renewals with all individual fire departments and approve the description change as requested by Napoleonville and Paincourtville Fire Departments." The motion was unanimously adopted.
14. Committee member Myron Matherne offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee approve the Flood Plain Manager to attend the LFMA (Louisiana Flood Management Association) Annual Conference March 28<sup>th</sup> – 31<sup>st</sup>, 2023 in Ruston in the amount of \$1,100." The motion was unanimously adopted.

15. Committee member Irving Comeaux offered a motion, seconded by Mr. Patrick Johnson, "THAT, there is no further business to come before the Finance Committee, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Leroy Blanchard  
Finance Committee Chairman

Personnel Committee Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, January 25, 2023  
5:10 O'clock p.m.

1. Committee members recorded as present were: Mr. Michael Dias, Chairman; Mr. Irving Comeaux, Mr. Ron Alcorn, Mr. Jamie Ponville, Mr. Leroy Blanchard.  
Committee member recorded as absent was: Mr. Jeff Naquin.  
Other Police Jurors recorded as present were: Mr. Patrick Johnson, Mr. Myron Matherne.
2. Committee member Jamie Ponville offered a motion seconded by Mr. Leroy Blanchard, "THAT, the committee approve to re-appoint Thomas Long as OHSEP Director for 2023." The motion was unanimously adopted.
3. Chairman Michael Dias recognized the Secretary-Treasurer, who stated that two sections of the personnel manual need to be revised, the fleet section and the fringe benefits. She stated that the Parish Manager, the Assistant Parish Manager and herself met with the insurance company regarding some changes. Under the fleet section, recommendation was to remove careless driving from a type A major to a minor under type B violation. She then stated that under fringe benefits, it currently states after 12 months of an employee being on leave, they are not eligible for fringe benefits and would have to convert to COBRA. Therefore, she stated that section H under fringe benefits contradicts what the revision states therefore, that should be removed. Fringe benefits are revoked after 12 weeks out on leave.
4. Committee member Irving Comeaux offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve the proposed amendments to the personnel manual Section 10:2 Fringe Benefits and the Fleet Policy." The motion was unanimously adopted.
5. Chairman Michael Dias recognized the Parish Manager, who stated that he has an equipment operator that's dealing with health issues and is requesting FMLA leave. He stated that he is requesting 12 weeks, if not needed, he'll return back to the Jury.
6. Committee member Jamie Ponville offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve 12 weeks of FMLA leave for an equipment operator." The motion was unanimously adopted.
7. Chairman Michael Dias recognized the Special Programs Director, who presented each member with a handout indicating the job title, salary range, duties and responsibilities and qualifications for a position she would like to fill. She then listed the following reasons for the request for an Intake Worker II, additional programs (LIHEAP-water system, influx of new clients seeking assistance, influx of disconnect notices), Council on Aging is no longer assisting with commodity distribution, assist with quarterly reports and program budgets. In response, she stated that the salary range is \$30,000-\$47,000 a year. A brief discussion was then held regarding the need for an additional worker in the Housing & Community Development Department and if General Fund can withstand another salary.
8. Committee member Ron Alcorn offered a motion, seconded by Mr. Jamie Ponville "THAT, the committee approve and authorize the hiring of an Intake Worker II for the Federal Programs Department." The motion was unanimously adopted.
9. Committee member Ron Alcorn offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve entering into executive session to discuss the HPG Grant along with the Special Programs Director." The motion was unanimously adopted.
10. Committee member Leroy Blanchard offered a motion, seconded by Mr. Jamie Ponville, "THAT, the committee approve to resume regular session." The motion was unanimously adopted.
11. Committee member Ron Alcorn offered a motion, seconded by Mr. Leroy Blanchard, "THAT the committee approve payment of the \$4,000 change order for the HPG Grant contractor." The motion was unanimously adopted.
12. Committee member Leroy Blanchard offered a motion, seconded by Mr. Jamie Ponville, "THAT, there being no further business to come before the Personnel Committee, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Michael Dias  
Personnel Committee Chairman

Road & Bridge Committee Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, January 25, 2023  
5:35 O'clock p.m.

1. Committee members recorded as present were: Mr. Ron Alcorn, Chairman, Mr. Irving Comeaux, Mr. Michael Dias, Mr. Leroy Blanchard, Mr. Jamie Ponville, Mr. Myron Matherne, Mr. Patrick Johnson. Committee member recorded as absent was Mr. Chris Carter.
2. Chairman Ron Alcorn recognized the Parish Engineer, who stated that there are very minimal things remaining with the 2021 Road Overlay Program. He stated that there are touch ups on driveway tie ends and shoulder work. He stated that there were some roads that were not included on the list for budgeting purposes. He then stated that he recommends that anything left, on a major circumstance, be rolled over to the 2023 program, along with the funding because it was a pay as you go contract. In response, he explained Millien St. Project was held up due to the drainage issues which are being resolved. He also stated that the recent tonnage pricing is down from what was quoted in 2021 so that is why he recommends the roll over. In response to the completed driveways, he stated that he has a meeting set up with Mr. Garcia next week to discuss his intentions for repairing the driveways. If he doesn't plan on making those repairs, he will recommend to the Police Jury to replace those items out for immediate repairs with concrete and/or asphalt. In response, he stated that the contractor did receive the punch list in 2022 following the inspection of the entire parish. Committee member Leroy Blanchard suggested that the materials for Millien St. Project be purchased and done in house by the R&B Department.
3. Committee member Leroy Blanchard offered a motion, seconded by Mr. Jamie Ponville, "THAT, the committee approve the purchase of drainage materials for Millien St. from the 2021 Road Overlay fund and authorize the R&B Department to do the work." The motion was unanimously adopted.
4. Chairman Ron Alcorn informed the committee that the Parish Manager and Parish Engineer received some information from DOTD regarding two (2) bridges in the parish that are in dire need of repairing. He stated that one (1) of the bridges may be replaced or repaired under the Off Bridge System Program and they will inspect the other bridge for a cost estimate that may be budgeted from the 2023 Road Overlay Program. In response, the Parish Engineer stated that both bridges in Bayou L'Ourse have deficiencies but the bridge that was closed is a separate issue. He explained the scoring deficiencies with the Aristile Rd. bridge that requires some repair work and stated that the State is saying the Rue De Cajun bridge is up for replacement which would eliminate the Parish from doing the repairs. He then stated that if it's not replaced or repaired within 1 ½ yrs. it's no use for the Parish to repair it.
5. Committee member Michael Dias offered a motion, seconded by Mr. Leroy Blanchard, "THAT, there is no further business to come before the Road & Bridge Committee, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Ron Alcorn, Chairman  
Road & Bridge Committee

Engineering/Grants Committee Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, January 25, 2023  
5:45 O clock p.m.

1. Committee members recorded as present were: Mr. Irving Comeaux, Chairman; Mr. Leroy Blanchard, Mr. Ron Alcorn, Mr. Michael Dias, Mr. Jamie Ponville.  
Committee member recorded as absent was: Mr. Jeff Naquin.  
Other Police Jurors recorded as present were: Mr. Patrick Johnson, Mr. Myron Matherne.
2. Chairman Irving Comeaux recognized the Grants Coordinator, who stated that he is currently working on the Transportation Initiative Program which will assist with the connectivity of the Belle Rose Community. He stated that he is also working on a 2<sup>nd</sup> application with the TAP program for Gilbert Dupaty Park with the attempt to connect the neighborhood to the Park. He then stated that he is working on another surface transportation program that will assist with roads, bridges, airports and smaller projects such as walkways and bicycle paths. He further added that he would like to hear and discuss any other projects the Jury may have in mind. The Grants Coordinator informed the committee that there is a \$1 million minimum and an 80/20 match. Committee member Ron Alcorn stated that the Transportation Initiative Program is through DOTD and the purpose is to connect Belle Rose Middle School to the end of Hwy 998 and cross over the pedestrian bridge in front of the Primary School and from there to Freetown Lane back south to the Louisville community. He stated that his grant has a 5% match whereas the 2<sup>nd</sup> application is paid 100% and asked if both grants would be tied together to supplement the 5%. Committee member Leroy Blanchard stated that they will be meeting with a representative from DOTD in February and they will learn more then of what the options are. Committee member Ron Alcorn stated that he spoke with the overseer of the grant relative to what would benefit the Parish. Committee member Jamie Ponville suggested that the Jury keep in mind the maintenance that follows these grant awards.
3. Committee member Michael Dias offered a motion, seconded by Mr. Jamie Ponville, "THAT, the committee approve and authorize the President to sign the 2021-2022 LGAP contract in the amount of \$100,00 for Courthouse repairs." The motion was unanimously adopted.
4. Chairman Irving Comeaux recognized committee member Leroy Blanchard, who stated that Jacob Loeske, GIS Engineering, is in Washington DC at this time. He stated that Mr. Loeske is assisting with the scope of work for pumps and levee projects in the Pierre Part area and that will be ready to go out for RFQ's at the next meeting.
5. Chairman Irving Comeaux recognized the OHSEP Director, who stated that he prepared a copy of the presentation of the Tiger Dams and presented each Juror with a copy. He stated that in 2008 and in 2011 they were purchased and the Parish has approximately 15,000 ft. of tiger dams. He stated that they are stored in two (2) trailers at the Parish Barn and the OHSEP Warehouse and are not being maintained or stored correctly. He showed a picture of how the company stores the dams and the containers that are used correctly. He stated that the 1<sup>st</sup> solution is to do nothing and it has no impact on any budget. He stated that the 2<sup>nd</sup> solution is to utilize parish personnel to clean and prepare the dams. Then the 3<sup>rd</sup> solution would be to bid it out and hire a contractor at an estimated cost of \$70,000. Therefore, the Police Jury needs to make a decision as to what should be done. Committee member Jamie Ponville stated that he spoke with the Sheriff, who agreed to allow the Police Jury to utilize some inmates, if available, to assist with the cleaning of the tiger dams. A discussion was then held regarding the storage manner of the dams and why they are stored in the yard. The Assistant Parish Manager stated that the workload of the maintenance department would prohibit them from having time to clean the dams. Committee member Leroy Blanchard stated that the OHSEP Office receives hazardous mitigation funds, can they be used for this purpose? In response, the OHSEP Director stated that he will look into the funding and report back to the Jury. The Secretary-Treasurer informed the committee that the Hazardous Mitigation funds were used for the OHSEP storage building at the Barn yard. The OHSEP Director stated that these funds can be used on all sorts of flood mitigation plans and the flooding in Pierre Part would fit that category. A brief discussion was held regarding personnel performing the work and proper storage. Following the discussion, the OHSEP Director stated that the storage containers will need to be purchased at an estimated cost of \$7,000 and budgeted from the Hazardous Mitigation fund. The committee agreed that this work will be done in-house utilizing outside labor. They also agreed that the Assistant Parish Manager will contract a contractor for a price if funding is available to inspect and pressure wash the tiger dams and store them in the containers.
6. Chairman Irving Comeaux recognized committee member Ron Alcorn, who stated that Mr. Loeske, GIS Engineering, stated that the Jury still had time to add some capital out projects. He requested that Gilbert Dupaty Park Master Plan Improvement Project be added to the project list. In response, he stated that the Water Conservation Grant will be use as his match for Capital Outlay and Capital Outlay for Water Conservation Grant.
7. Committee member Ron Alcorn offered a motion, seconded by Mr. Michael Dias, "THAT, the committee approve adding Gilbert Dupaty Park Master Plan Improvement Project to Capital Outlay." The motion was unanimously adopted.

8. Chairman Irving Comeaux recognized the Flood Plain Manager, who stated that the residence at 6080 Apollo Street is requesting a 4 ft. hardship variance on both sides of the property line. He stated that the resident submitted the letter signed by the neighbor. He stated that he is putting a roof over his trailer and constructing a connecting porch.
9. Committee member Leroy Blanchard offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee approve a 4 ft. hardship variance on each side of the property line located at 6080 Apollo St." The motion was unanimously adopted.
10. The Flood Plain Manager stated that the residence at 141 Homerun Parkway is requesting a 5 ft. hardship variance on the side property line. He stated that the resident submitted the letter signed by the neighbor. He then stated that he is constructing a shed.
11. Committee member Michael Dias offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve a 5 ft. hardship variance on the side property line located at 141 Homerun Parkway." The motion was unanimously adopted.
12. The Flood Plain Manager then stated that preliminary approval was previously granted by the Jury for the mobile home park at 163, 165 and 165A Georgette St. He then stated that he and the Administrative Assistant to the OHSEP Director went and inspected the property and everything was in order. He then recommended final approval. In response to the number of water meters, he stated that he and the administrative assistant inspected therefore, he believes everything is approved. Following a brief discussion regarding the number of water meters in the park, the committee agreed that there should be 3 different water meters. The Flood Plain Manager stated that they will re-inspect the trailer park..
13. Committee member Ron Alcorn offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve to grant final approval for the mobile home park at 163, 165 and 165A Georgette St., Labadieville subject to their being 3 separate water meters." The motion was unanimously adopted.
14. Chairman Irving Comeaux recognized the OHSEP Director, who stated that the Air Boat and trailer was purchased in 2016 with GOMESA funds. He stated that the Air Boat has 19 hrs. of run time and has been put in the shop for 3 months for repairs. He stated that he requested that a time limit for a cost estimate be received and it hasn't therefore, he will be going retrieve the boat and seek estimates from elsewhere. The OHSEP Director stated that if the Jury decides not to make the repairs to the boat, there may be problems to surplus it because the Federal Government will want to some of the grant funding back. The committee recommended that the boat be repaired. Committee member Leroy Blanchard stated the reason for the minimal hours on the boat is because it had restrictions on the use.
15. Chairman Irving Comeaux recognized the Parish Engineer, who stated that Lee Drive Project is currently out for bids and the bid date is February 28, 2023 at 10 a.m.
16. The Parish Engineer stated that he delivered to Mr. Ponville the permits that were received from DNR for the upper Pierre Part ring levee. Now that the permit is in hand, they will pursue adding on the additional ring levees. He stated that they are currently working on changes to the final plans per that meeting and when completed, he will bring back to the Police Jury for permission to proceed. Committee member Jamie Ponville reminded the committee that last year the Parish Engineer agreed to have the plans ready for December 31, 2022 and to date they are not ready. In response, the Parish Engineer stated that he had a finish set ready for December 31, 2022 but Mr. Ponville wasn't available for review. Committee member Jamie Ponville asked that the plans be completed.
17. Chairman Irving Comeaux recognized Police Juror Myron Matherne, who stated that he would like to added the purchase of Shell Beach Boat Launch property to the Capital Outlay list. He stated that he has been in communications with different agencies but the Parish has to move forward.
18. Committee member Jamie Ponville offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee approve adding Shell Beach Boat Launch Property purchase to the Capital Outlay list." The motion was unanimously adopted.
19. Committee member Michael Dias offered a motion, seconded by Mr. Ron Alcorn, "THAT, there being no further business to come before the Engineering/Grants Committee, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Irving Comeaux, Chairman  
Engineering/Grants Committee

Regular Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, January 25, 2023  
6:00 O'clock p.m.

1. The Regular Meeting of the Assumption Parish Police Jury was called to order by Police Jury President Leroy Blanchard in the Assumption Parish Police Jury Chambers located at 4813 Highway 1, Napoleonville, Louisiana.
2. Police Jurors recorded as present were: Mr. Ron Alcorn, Ward 1; Mr. Irving Comeaux, Ward 3; Mr. Patrick Johnson, Ward 4; Mr. Michael Dias, Ward 5; M. Leroy Blanchard, Ward 7; Mr. Jamie Ponville, Ward 8 and Mr. Myron Matherne, Ward 9.  
Police Jurors recorded as absent were: Mr. Jeff Naquin, Ward 2, Mr. Chris Carter, Ward 6.
3. President Leroy Blanchard recognized Police Juror Patrick Johnson to lead the Prayer and Police Juror Jamie Ponville to lead the Pledge of Allegiance to the Flag.
4. President Leroy Blanchard requested comments, questions or concerns regarding any item on the agenda. Following three (3) calls, there were no comments received.
5. President Leroy Blanchard recognized Drainage Committee Chairman Jamie Ponville, who stated that the committee met and recommended the following matters; authorized the President to sign an affidavit stating the Parish purchases and maintains pumps for the voluntary drainage districts in an effort to have a "Rate Minimum" charge with Entergy for said voluntary districts, the 2022 drainage carry overs, \$710 for 157 Felicia St. Culvert Replacement Project, authorized the Assistant Parish Manager to seek prices for tree removal, \$1,690 for 4414 Hwy 1 Culvert Replacement Project, \$1,675 for 127 Michael St. Culvert Replacement Project and \$1,480 for 113 Teddy St. Culvert Replacement Project.
6. Police Juror Jamie Ponville offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve the Drainage Committee report as presented." The motion was unanimously adopted.
7. President Leroy Blanchard stated that the Finance Committee met and recommended the following matters: payment of bills submitted through January 20, 2023, received the 4<sup>th</sup> quarter report and authorized the allocation for the Chamber of Commerce, the purchase of a grass cutting and R&B trailer in the amount of \$12,286.50 to be budgeted from General Fund and Road & Bridge, the committee entered into executive session to discuss the settlement offer with Monica Rhodes et al v APPJ and no action was taken, the 2023 Fire Protection Contract renewals with all individual fire departments and the Flood Plain Manager to attend the LFMA (Louisiana Flood Management Association) Annual Conference March 28<sup>th</sup> – 31<sup>st</sup>, 2023 in Ruston in the amount of \$1,100.
8. Police Juror Jamie Ponville offered a motion, seconded by Mr. Michael Dias "THAT, the Police Jury approve the Finance Committee report as presented." The motion was unanimously adopted. (resolutions attached)
9. President Leroy Blanchard recognized Personnel Committee Chairman Michael Das, who stated that the committee met and recommended the following matters: to re-appoint Thomas Long as OHSEP Director for 2023, the proposed amendments to the personnel manual Section 10:2 Fringe Benefits and fleet policy, 12 weeks of FMLA leave for an equipment operator, authorize the hiring of an Intake Worker II for the Federal Programs Department with a salary range of \$30,000-\$47,000 and final payment of \$4,000 for a change order to the HPG Grant contractor.
10. Police Juror Michael Dias offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve the Personnel Committee report as presented." The motion was unanimously adopted. (resolutions attached)
11. President Leroy Blanchard recognized Road & Bridge Committee Ron Alcorn, who stated that the committee met and recommended the following, received an update on the 2021 Road Overlay Program and approved the purchase of drainage materials for Millien St. from the 2021 Road Overlay fund and authorize the R&B Department to do the work.
12. Police Juror Ron Alcorn offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve the Road & Bridge Committee report as presented." The motion was unanimously adopted, (resolution attached)
13. President Leroy Blanchard recognized Engineering/Grants Committee Chairman Irving Comeaux, who stated that the committee met and recommended the following matters: received an update from the Grants Coordinator, authorized the President to sign the 2021-2022 LGAP contract, received a brief update relative to GIS Engineering being in Washington, DC, discussed the care and maintenance of the Tiger Dams, approved adding Gilbert Dupaty Park Master Plan Improvement Project to Capital Outlay, a 4 ft. hardship variance on each side of the property line located at 6080 Apollo St., a 5 ft. hardship variance on the side property line located at 141 Homerun Parkway, grant final approval for



the mobile home park at 163, 165 and 165A Georgette St., Labadieville subject to their being 3 separate water meters, update on the repairs needed to the Air Boat, the Parish Engineer stated that the Lee Drive Project is currently out for bids and the bid date is February 28, 2023 at 10 a.m., the Parish Engineer gave a brief update on the ring levees in Upper Pierre Part and Police Juror Jamie Ponville added and requested that the plans be completed and to add Shell Beach Boat Launch Property purchase to the Capital Outlay list.

14. Police Juror Irving Comeaux offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve the Engineering/Grants Committee report as presented." The motion was unanimously adopted. (resolutions attached)
15. President Leroy Blanchard recognized Brenda Prejean, 6329 Hwy 1, who stated that she has a dispute relative to her water bill with the water company. She stated that several construction companies came in and messed up her water meter. She explained that from February – August of 2022 the meter could not be read and she was being billed approximately \$60 monthly. She further explained what transpired when a new meter was installed and stated that she is now being billed an extra \$25 for the mobile home in the back yard but stated that the trailer and her home is and has been on the same water line. Ms. Prejean's daughter further explained that she had been communicating with the Waterworks Director and is now being told how and why this property is being billed for 2 households and a representative of the Waterworks questioned why the amount had not been paid. President Leroy Blanchard informed Ms. Prejean that the Parish ordinance requires each resident to have a trash receptacle. He also stated that an audit is about to take place to make sure the correct number of homes is being billed. He further stated that the Parish will make sure the resident, 6329-A Hwy 1, Belle Rose, receives a second trash can for the additional fee.
16. President Leroy Blanchard recognized Kevin Belanger, South Central Planning & Development Commission, and informed him that questions arose relative to a project under the HPG program that didn't meet life safety code but was inspected and approved by the SCPDC inspector. He then asked what was the purpose of SCPDC in this process? In response, Mr. Belanger stated that they were asked to go out and make sure the job was 100% completed. He stated that no-one called requesting a permit it was put into the system to inspect for completion. He then stated that the inspector noted that he did inform the residence that the project was not up to code and was told by the resident that he wanted it put as it was before and that he was there only to inspect completion of the job. Mr. Belanger stated that he can understand the confusion because technically they should be doing everything to code. He also stated that moving forward, there should never be a variance in any situation. He then suggested that the Police Jury make it a priority that the licensed contractor pull a permit whenever work is being done and if the Police Jury wants to waive the permit fees would be ok with them. In response, the ADA stated that he will draft a document that the residents would sign off on relative to a hold harmless agreement based on the provisions of the HPG program. Mr. Belanger then informed the Police Jury that they will be receiving \$62.5 million of loan money for small businesses throughout the region. He stated that only \$25 million is for this region. He stated that they have been trying to get approval from LMA and the Police Jury Association to become a bonafide grant writer. He stated that they did the interview to become qualified and they are waiting to hear back. He stated that \$20 million of the \$25 million is to provide for local match for projects that the Police Jury is seeking and \$5 million would be appropriated to the actual grant writing. He briefly updated the Jury on the Solar Farm issue. He stated that CDBG is coming up and will gear to derelict structures due to past hurricanes and requested that the Jury take advantage and if assistance is needed he asked that his office be contacted.
17. President Leroy Blanchard recognized Police Juror Patrick Johnson, who stated that he has problems with loud noise as it relates to the frequency or meter detection. He stated that the meters are not detecting the thumping sound/noise. He then recognized Sheriff Leland Falcon who stated that the Jury put a lot of effort into creating and amending the ordinance. He stated that as Mr. Johnson stated, the thumping noise is not being detected. He then stated that they have decibel readers which reads in two different settings (DBA & DBC). The current ordinance requires it to be read in a DBA. He sent an officer out to complaint and he did the sound reading in a DBA and it didn't pick up anything but was informed that it should be done in DBC and when switched over, the reading was 118. The Sheriff then suggested that the Police Jury consider adding the DBC to the chart that is found in the current ordinance. The ADA added that there is very minimal changes needed to be made. He stated that two (2) items under the definition section and then the change to the table. He explained that DBA applies to mid-range frequency and DBC applies to low and high frequency. He stated that if the Jury would address the table on a 100 allotment DBC this would address the concerns of the Sheriff and they could properly read the meter and assess what's needed to satisfy the complaint. He then stated that a motion is needed to authorize him to make the edits as requested and then call for a public hearing.
18. Police Juror Patrick Johnson offered a motion, seconded by Mr. Ron Alcorn, "THAT, the Police Jury authorize the ADA to make the necessary changes to the Noise Ordinance." The motion was unanimously adopted. (resolution attached)
19. Police Juror Myron Matherne offered a motion, seconded by Mr. Jamie Ponville, "THAT, the Police Jury approve to re-appoint Kim M. Torres to the Louisiana Local Government Environmental Facilities and Community Development Authority." The motion was unanimously adopted. (resolution attached)

20. Police Juror Ron Alcorn offered a motion, seconded by Mr. Michael Dias, "THAT, the Police Jury approve a CEA between the APPJ, APSB and the Board of Supervisors of LSU on behalf of the LSU Agricultural Center." The motion was unanimously adopted.
21. Police Juror Myron Matherne offered a motion, seconded by Mr. Jamie Ponville, "THAT, the Police Jury approve the adoption of a resolution approving the holding of an election in Knotts Subdivision Gravity Drainage District No. 1 of the Parish of Assumption, Louisiana on Saturday, April 29, 2023 to authorize the renewal of a parcel fee therein." The motion was unanimously adopted. (resolution attached)
22. Police Juror Myron Matherne offered a motion, seconded by Mr. Jamie Ponville, "THAT, the Police Jury approve adoption of ordinance 23-03 to levy derelict structure charges." The motion was unanimously adopted. (ordinance attached)
23. Police Juror Michael Das offered a motion, seconded by Mr. Ron Alcorn, "THAT, the Police Jury approve an occupational license for Sugarland Title, LLC, Hollywood's Do Dats LLC, Dat Seafood Place, Millis Monogramming Boutique LLC and Rescom Electric." The motion was unanimously adopted.
24. President Leroy Blanchard recognized Police Juror Jamie Ponville, who stated that the dozer has been in the shop waiting for repairs for some time and there's 1000 hrs on it. He stated that the Jury needs an update so a decision can be made as to what will be done with it. In response, the Assistant Parish Manager stated that the initial repair cost came in at \$52,000 and the Jury only paid \$72,000 to purchase it brand new. He stated that he requested that the company put the unit back together and submit the Jury a reserve cost which came back at \$5,000. He further stated that they will retrieve the unit because it's still operational. He stated that they got some prices for an air cab and a non air cab but suggested that the Police Jury use the present equipment and do regular maintenance to it. A brief discussion was then held regarding the problem with the machine. Following the discussion, the Assistant Parish Manager stated that the Parish has options to purchase a new dozer if they so choose. In response, he stated that he would recommend that the Parish consider purchasing a new dozer (air cab) based on the fact that we don't know how long this machine will last. Police Juror Ron Alcorn suggested that this equipment be purchased through GOMESA funds. The jury requested that the GOMESA funding be reviewed at the next meeting for consideration.
25. President Leroy Blanchard stated that within the last 6 weeks the water quality and reports of dead fish in the waterways of north Assumption Parish has been at it's worst. Many of the residents did some investigations as well as Wildlife and Fisheries and requested DEQ to come down. He then requested that the Police Jury show their support for this area and request DEQ to do an investigation and report to the Police Jury their findings and what corrective actions should be taken so this won't occur again.
26. Police Juror Myron Matherne offered a motion, seconded by Mr. Ron Alcorn, "THAT, the Police Jury approve a letter to LDEQ requesting they investigate the poor water quality and what's causing the fish to die in the waterways of north Assumption Parish." The motion was unanimously adopted.
27. President Leroy Blanchard recognized Dennis Landry, Sportsman Landing, Bayou Corne, who stated that the poor water quality has been an issue for several years and it's getting worse. He stated that it not only affects Bayou Corne but the entire lake Verret basin.
28. Following a brief discussion relative to an emergency temporary permit that was issued by DEQ, Mr. Bob Deaton stated that it's important for the Police Jury to be aware and recognize that the sugar mill that is associated with this problem is in the process of building an expansion of their facility at this time. He further stated that it is vitally important that there should be a request by the Police Jury to have a public hearing when the permit comes up for the expansion of the operation. Mr. Deaton stated that it's possible for all of this water to be discharged to the Mississippi River. He stated that it has an advantage that other sugar mills don't have and that is that they are adjacent to the river.
29. Mr. Barry Crochet stated that fishing was a way of life for many people years ago and now it's just a sport for just as many. He stated that this sugar mill is not bringing revenues into this Parish so why would we do work to the Shell Beach Boat Launch when there's no fish to catch. He also stated that DEQ shouldn't have the right to allow them to dump their trash into our waters. He then suggested that St. Mary Parish get involved since they are down stream from us and are getting some of this pollution as well. In response, the President stated that this is where DEQ will have to answer some questions because they are permitting the release. He then stated that the fishery in the Bayou Corne area is no where near where it was 7-8 yrs. ago.
30. Police Juror Ron Alcorn offered a motion, seconded by Mr. Patrick Johnson, "THAT, there being no further business to come before the Assumption Parish Police Jury, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Leroy Blanchard  
President

The following resolution was offered by Mr. Myron Matherne and seconded by Mr. Jamie Ponville:

**RESOLUTION**

A RESOLUTION INDICATING THE INTENTION OF THE **ASSUMPTION PARISH POLICE JURY**, STATE OF LOUISIANA, TO APPROVE THE TWO (2) YEAR APPOINTMENT OF **KIM M. TORRES** AS A DIRECTOR TO THE BOARD OF THE LOUISIANA LOCAL GOVERNMENT ENVIRONMENTAL FACILITIES AND COMMUNITY DEVELOPMENT AUTHORITY (THE "AUTHORITY") AS PROVIDED BY CHAPTER 10-D OF TITLE 33 OF THE LOUISIANA REVISED STATUTES OF 1950, AS AMENDED.

WHEREAS, Chapter 10-D of Title 33 of the Louisiana Revised Statutes of 1950, as amended, comprised of R.S. 33:4548.1 through 4548.16 is known as the Louisiana Local Government Environmental Facilities and Community Development Authority Act (the "Act"); and

WHEREAS, the Act creates the Louisiana Local Government Environmental Facilities and Community Development Authority (the "Authority") for the purpose of assisting political subdivisions, as defined in the Act, and other designated entities in acquiring, financing and constructing certain facilities, including environmental, public infrastructure, community and economic development purposes and to otherwise establish programs to aid in the financing of local government and economic development projects; and

WHEREAS, the **ASSUMPTION PARISH POLICE JURY**, State of Louisiana, previously passed a resolution to become a participating political subdivision of the Authority in accordance with the Act; and

NOW THEREFORE, BE IT RESOLVED by the governing authority of the **ASSUMPTION PARISH POLICE JURY**, State of Louisiana, acting in such capacity:

Section 1. Approve the appointment of **KIM M. TORRES** to serve as a Director of the Authority for a term of two (2) years from the date hereof.

Section 2. This resolution shall take effect immediately and a certified copy hereof shall be forwarded to the offices of the Authority.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: 8  
NAYS: 0  
ABSENT: Chris Carter, Jeff Naquin

And the resolution was declared adopted on this 26th day of January, 2023.

\_\_\_\_\_  
ATTEST:  
Title:

\_\_\_\_\_  
Name  
Title:

**CERTIFICATE**

I, the undersigned, hereby certify that the foregoing is a true and correct copy of a Resolution adopted on January 25, 2023 by the governing authority of the Assumption Parish Police Jury, State of Louisiana, at a meeting thereof regularly convened and after proper notice thereof having been given, and I further certified that the same remains in full force and effect.

THUS DONE AND SIGNED, THIS 26th DAY OF January, 2023.

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On a motion by Mr. Irving Comeaux, seconded by Mr. Myron Matherne, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and grant a 4' hardship variance on each side property line located at 6080 Apollo Street in Ward 6.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 7

Nays: 0

Absent: Jeff Naquin, Chris Carter

On a motion by Mr. Irving Comeaux, seconded by Mr. Myron Matherne, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and grant a 5' hardship variance on the side property line located at 141 Homerun Parkway in Ward 7.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 7  
Nays: 0  
Absent: Chris Carter, Jeff Naquin  
Abstain: 0

On a motion by Mr. Irving Comeaux, seconded by Mr. Myron Matherne, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby grant final approval for a Mobile Home Park located at 163, 165 and 165A Georgette Street in the Labadieville Community contingent upon verification and proof of 3 separate water meters.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 7  
Nays: 0  
Absent: Chris Carter, Jeff Naquin

On a motion by Mr. Jamie Ponville, seconded by Mr. Michael Dias, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize its President, Leroy Blanchard to sign contracts with (5) Parish Volunteer Fire Department of Consolidated Fire Protection District for fire service utilizing 2022 tax proceeds for a 1-yr. term.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 7  
Nays: 0  
Absent: Chris Carter, Jeff Naquin



On a motion by Mr. Michael Dias, seconded by Mr. Myron Matherne, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby re-appoint Mr. Thomas Long as its OHSEP Director for 2023.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 7  
Nays: 0  
Absent: Chris Carter

On a motion by Mr. Michael Dias, seconded by Mr. Myron Matherne, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and amend its Personnel Manual to provide for the changes as presented in the Public Meeting on January 25, 2023, details attached.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 7

Nays: 0

Absent: Chris Carter, Jeff Naquin

On a motion by Mr. Ron Alcorn, seconded by Mr. Michael Dias, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize its President, Leroy Blanchard to sign the Cooperative Endeavor Agreement with the LSU Ag Center and the Assumption Parish School Board for a collaborative effort amongst all parties for the continuous support, contribution of man power and assistance in park and facility/grounds maintenance.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 7

Nays: 0

Absent: Jeff Naquin, Chris Carter

On a motion by Mr. Irving Comeaux, seconded by Mr. Myron Matherne, the following resolution was adopted:

## RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize the Grants Coordinator to submit applications under the Capital Outlay funding cycle for the following projects:

- Gilbert Dupaty Park Master Plan Improvement Project
- Shell Beach Boat Launch Property Purchase

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 7  
Nays: 0  
Absent: Chris Carter, Jeff Naquin

On a motion by Mr. Michael Dias, seconded by Mr. Myron Matherne, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve a Final Change Order for the Housing Preservation Grant in the amount of \$4,000 and authorize release of payment accordingly.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas:	7
Nays:	0
Absent:	Jeff Naquin, Chris Carter
Abstain:	0

On a motion by Mr. Irving Comeaux, seconded by Mr. Myron Matherne, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize the Police Jury President to sign the 2021-2022 LGAP Contract for the Courthouse Renovations Project in the amount of \$100,000.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 7  
Nays: 0  
Absent: Jeff Naquin, Chris Carter

On a motion by Mr. Michael Dias, seconded by Mr. Myron Matherne, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve 12 weeks of FMLA leave for a John Thibodeaux, Equipment Operator due to a personal illness.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 7

Nays: 0

Absent: Chris Carter, Jeff Naquin