

Assumption Community Center

4910 Highway 308
Napoleonville, LA 70390
(985) 369-2195

erintheriot@assumptionla.com



HALF Reception Hall Rental, 3,500 sq. feet (with professional catering kitchen)

- Rate, \$750, 5-hour event
 - \$250 deposit due at booking, balance due 30 days prior to event
 - Including kitchen area, patio area, parking lot, restrooms, tables & chairs
 - (25) 60" round tables – seat 8; (5) 72" round tables, seat 10; (20) 6' rectangular tables; (300) upholstered banquet chairs
 - 10-hour admittance prior to event start
 - Non-refundable rental deposit
 - Capacity, 200 people- banquet style; 150 people- wedding setup
- Catering
 - Renter must provide own caterer
 - Caterer must acknowledge cleaning requirements specific to kitchen use
- Cleanup/Damage Deposit
 - \$500, due 30 days prior to event
 - Renter must remove garbage/waste from building
 - Caterer must return kitchen equipment to state in which it was found
 - Upon post event walkthrough by parish and no damage found, deposit refunded
- Event Liability Insurance required (\$500,000)
 - Contact your insurance agent for options
 - Assumption Parish Police Jury named as additional insured
- Security Required
 - APSO deputy required for 5-hour event duration (cost approx: \$25/hr)
 - Contact: Bayou L'Ourse Sub Station, 985.631.6611
- Optional Amenities (rentals)
 - (2) Ceiling built in Screens/Projectors located in reception hall, \$25 rental per projector
 - Stage Rental, 4 stage pieces 6'x8' (14" rise), \$15 per piece
 - Pub Tables, \$10 per table

For additional information or to schedule an event, please contact Erin Theriot at (985) 369-2195 or erintheriot@assumptionla.com.