

Drainage Committee Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, October 25, 2017  
5:05 O'clock p.m.

1. Committee members recorded as present were: Mr. Myron Matherne, Vice-Chairman; Mr. Irving Comeaux, Mr. Chris Carter, Mr. Booster Breaux.  
Committee member recorded as absent was: Mr. Henry Dupre, Mr. Martin Triche.  
Other Police Juror recorded as present was Mr. Ron Alcorn.
2. Committee member Irving Comeaux offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve \$300 for the B&L Ditching Project." The motion was unanimously adopted.
3. Committee member Booster Breaux offered a motion, seconded by Mr. Irving Comeaux, "THAT, the committee approve \$2,325 for 7333 Hwy 1 Catchbasin Project." The motion was unanimously adopted.
4. Committee member Booster Breaux offered a motion, seconded by Mr. Chris Carter, "THAT, there being no further business to come before the Drainage Committee, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Myron Matherne, Vice Chairman  
Drainage Committee

Personnel Committee Meeting  
Of the  
Assumption Parish Police Jury  
October 25, 2017  
5:10 O'clock p.m.

1. Committee members recorded as present were: Mr. Booster Breaux, Chairman; Mr. Chris Carter, Mr. Myron Matherne, Mr. Martin Triche.  
Committee members recorded as absent were: Mr. Patrick Johnson, Mr. Henry Dupre.  
Other Police Jurors recorded as present were: Mr. Ron Alcorn, Mr. Irving Comeaux.
2. Chairman Booster Breaux recognized the Secretary-Treasurer, who stated that she spoke with the Custodian who stated that the Dr. has informed her that she needs an additional 11 weeks of FMLA which will expire on January 5, 2018. She stated that the employee has no more leave and FMLA allows the time and secures her job only up to 12 weeks.
3. Committee member Martin Triche offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approves an additional 11 weeks of FMLA leave for the Custodian to expire on January 5, 2018." The motion was unanimously adopted.
4. Chairman Booster Breaux stated that Anne Blanchard, Special Assistant to the OHSEP Director, was recognized for receiving her LEM certification. He proceeded to explain the Louisiana Emergency Management through Louisiana Emergency Preparedness Association. He then on behalf of the Police Jury, congratulated and thanked Ms. Blanchard for her hard work
5. Committee member Chris Carter offered a motion, seconded by Mr. Martin Triche, "THAT, there is no further business to come before the Personnel Committee, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Booster Breaux  
Personnel Committee Chairman

Finance Committee Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, October 25, 2017  
4:55 O'clock p.m.

1. Committee members recorded as present were: Mr. Martin Triche, Chairman; Mr. Ron Alcorn, Mr. Booster Breaux.  
Committee members recorded as absent were: Mr. Jeff Naquin, Mr. Henry Dupre.  
Other Police Jurors recorded as present were: Mr. Irving Comeaux, Mr. Chris Carter, Mr. Myron Matherne.
2. Committee member Jeff Naquin offered a motion, seconded by Mr. Booster Breaux, "THAT, the committee approve payment of the list of bills dated October 20, 2017." The motion was unanimously adopted.
3. Chairman Martin Triche recognized Misti Johnson, who stated that after her last report, she met with Representative Amedee regarding tourism. She stated that Ms. Amedee recommended some suggestions relative to meeting with neighboring parishes and the State LA Tourism Office. After speaking with the different parishes and the State Office, they recommended that she visit the Visiting Centers to get ideas but there was no information that was given. She then stated that she followed a program on Social Media and began a facebook campaign and received over 11,000 viewers which extended much awareness to the Parish. She then compiled a brochure of the parish to hand out.
4. Committee member Booster Breaux offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee approve the activity report from the Chamber of Commerce for the 2<sup>nd</sup> and 3<sup>rd</sup> quarter and the allocation." The motion was unanimously adopted.
5. Chairman Martin Triche recognized the Secretary-Treasurer, who stated that the major funds that are reviewed on a monthly basis are General Fund, Library, OEP, and Section 8. She stated that there is only 1 item that is over the percentage that has not been addressed and it's under General Fund. She stated that it is at 246% because a single audit had to be done on the CIAP. They were unaware and had not budgeted for it. Every other item that is over the percentage has been addressed and no formal plan of action needs to be put in place.
6. Committee member Booster Breaux offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve the Budget Comparison Statements for September 2017." The motion was unanimously adopted.
7. Chairman Martin Triche stated that the Norman Canal Bridge is a part of the Off Bridge System Program and designated to be done under that system. He stated that the parish share is to have right of ways acquisition and survey work done. He then requested approval for a \$25,000 allocation for a right of way acquisition and permitting fees for the Norman Canal Bridge Replacement Project from the 2018 Road Overlay Program.
8. Committee member Booster Breaux offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve \$25,000 for a right of way acquisition and permitting fees for the Norman Canal Bridge Replacement Project from the 2018 Road Overlay Program." The motion was unanimously adopted.
9. Committee member Booster Breaux offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve adding the following matter to the agenda." The motion was unanimously adopted.
10. Chairman Martin Triche recognized the Secretary-Treasurer, who stated that she and Cpt. Rhodes have been collaborating to cover all basis regarding an agreement to house juveniles at Riverbend Detention Center in Lake Providence, LA. She stated that the agreement cost is \$24.39 per day. She also stated that along with that fee, they get a listing of court dates and appointments that the pre-trial inmates have scheduled and make provisions to transport the juveniles to and from at their expense as opposed to \$250 a day. In response, she stated that this would also be on an as needed basis. She also stated that she currently has an invoice because the Parish has an inmate there due to Terrebonne not being able to house him. Therefore, she is requesting authorization to enter into an agreement with Riverbend Detention Center at the prevailing rate as mentioned.
11. Chairman Martin Triche requested comments, questions, or concerns regarding the Parish entering into an agreement with Riverbend Detention Center to house juveniles. Following three (3) calls, there were no comments received.
12. Committee member Booster Breaux offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve and authorize the Secretary-Treasurer to enter into an agreement with Riverbend Detention Center to house juveniles on an as needed basis and authorize the President to sign." The motion was unanimously adopted.

13. Committee member Booster Breaux offered a motion, seconded by Mr. Ron Alcorn, "THAT, there being no further business to come before the Finance Committee, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Martin S. Triche  
Finance Committee Chairman

Engineering/Grants Committee Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, October 25, 2017  
5:45 O'clock p.m.

1. Committee members recorded as present were: Mr. Irving Comeaux, Chairman; Mr. Henry Dupre, Mr. Ron Alcorn, Mr. Jeff Naquin, Mr. Martin Triche.  
Other Police Jurors recorded as present were: Mr. Chris Carter, Mr. Booster Breaux, Mr. Myron Matherne.
2. Chairman Irving Comeaux recognized the Parish Engineer, who stated that he was contacted by Hunts Telecommunication to install fiber optic lines along Hwy 70 leaving the Bay Bridge going toward Sub-station Rd to service the sub-station. He stated that he has no objection but requested a hold harmless agreement as well as any movement needed they would be responsible for that movement.
3. Committee member Jeff Naquin offered a motion, seconded by Mr. Henry Dupre, "THAT, the committee approve a letter of 'No Objection' for Hunts Telecommunication for directional boring along Substation Road near Hwy 70 and be required to sign a hold harmless agreement." The motion was unanimously adopted.
4. Chairman Irving Comeaux recognized the Grants Coordinator, who stated that next year fiscal application for Capital Outlay is due November 1, 2017. She then recommended that the Police Jury do as done in the past and allow the same projects that have not be recommended from the agency level to be reapplied for. In response, those projects are Lee Drive, Plattenville Drainage Improvement, and Parishwide Fire Hydrants. She stated that she will have to obtain updated project costs and descriptions from the Parish Engineer. She then stated that she has polled the Legislative Delegation for support letters for these projects and suggested that whatever project is chosen the Legislative Delegation be contacted to make them aware.  
Chairman Martin Triche briefly explained what Capital Outlay Project is and how it's funded.
5. Committee member Jeff Naquin offered a motion, seconded by Mr. Martin Triche, "THAT, the committee approve submitting Lee Drive, Plattenville Drainage Improvement, and Parishwide Fire Hydrants as the projects for FY 2018-2019 Capital Outlay Funding." The motion was unanimously adopted.
6. Chairman Irving Comeaux recognized the Grants Coordinator, who stated that the Parish identified Shell Beach Boat Launch as the project for the Restore Act Funding but until the Parish has an appraisal or official documents in hand we can't submit a plan but is recommending authorization to begin working on that plan.
7. Committee member Martin Triche offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve the Grants Coordinator to begin Multi-Year Implementation Plan for the Restore Act Funding." The motion was unanimously adopted.
8. Chairman Irving Comeaux recognized the OHSEP Director, who stated that after the tornado of 2016, the Governor instructed the Delta Regional Authority to meet with the Parish. He then stated that at that time the Police Jury approved an application for an Air Curtain Incinerator. He stated that this past week he received notice that we were funded and at the Press Release held on Friday, the Governor announced that Assumption Parish had been funded \$115,000 to make the purchase. He then requested authorization for the President to sign the necessary documents.
9. Committee member Ron Alcorn offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve and authorize the President to sign the necessary documents for the purchase of an Air Curtain Incinerator through the Delta Regional Authority." The motion was unanimously adopted.
10. Chairman Irving Comeaux recognized the OHSEP Director, who proceeded to review the Disaster Recovery Grants;
  - Cancienne Canal – Still waiting on the appraisal service from LSU Ag Center and once received, evaluation of the cost can be done and meet with the landowners to get the agreements signed.
  - Marais Canal – Authorization was given to reject bids and the Parish Engineer is still working on the rebidding process.
  - Sewer Generator – Project has been submitted to the State and waiting on budget amendments. Once approved it will be bid out.
  - Linear Park – The Parish Engineer stated that he contacted Representative Beryl Amedee regarding the park and was informed that DOTD is waiting on the final plan in hand meeting

which has been held. He then stated that he is currently waiting on information from Representative Amedee to move forward.

11. A brief discussion was then held regarding the complaints received regarding the pumps that were recently installed. Following the discussion, the Parish Engineer agreed that he and the Contractor will meet Chairman Irving Comeaux at a pump site to inspect the problems in that area.
12. Chairman Irving Comeaux recognized Mrs. Beryl Gomez, who stated that the final date of the appeal period for the FEMA maps ends today. She stated that the next step is for her and Anne Blanchard to work with Matt Dudley to go to the next step. She further stated that they will then be waiting on the final determination of the maps and the Police Jury will have to address a new ordinance.
13. Committee member Jeff Naquin offered a motion, seconded by Mr. Henry Dupre, 'THAT, there being no further business to come before the Engineering/Grants Committee, the meeting be adjourned.' The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Irving Comeaux, Chairman  
Engineering/Grants Committee

Regular Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, October 25, 2017  
6:00 O'clock p.m.

1. The Regular Meeting of the Assumption Parish Police Jury was called to order by Police Jury President Martin Triche in the Assumption Parish Police Jury Chamber located at 4813 Highway 1, Napoleonville, Louisiana.
2. Police Jurors recorded as present were: Mr. Ron Alcorn, Ward 1; Mr. Jeff Naquin, Ward 2; Mr. Irving Comeaux, Ward 3; Mr. Martin Triche, Ward 5; Mr. Chris Carter, Ward 6; Mr. Henry Dupre, Ward 7; Mr. Booster Breaux, Ward 8; Mr. Myron Matherne, Ward 9.  
Police Juror recorded as absent was: Mr. Patrick Johnson, Ward 4.
3. President Martin Triche led the Prayer and Police Juror Chris Carter led the Pledge of Allegiance to the Flag.
4. Police Juror Chris Carter offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve the minutes of September 13, 2017." The motion was unanimously adopted.
5. President Martin Triche opened the meeting for any public comments, questions or concerns regarding the items listed on the agenda. Following three (3) calls, there were no comments received.
6. President Martin Triche recognized Drainage Committee Vice-Chairman Myron Matherne, who stated that the committee met and recommended the following; \$300 for the B&L Ditching Project and \$2,325 for 7333 Hwy 1 Catchbasin Project.
7. Police Juror Myron Matherne offered a motion, seconded by Mr. Booster Breaux, "THAT, the Police Jury approve the Drainage Committee report as presented." The motion was unanimously adopted.
8. President Martin Triche recognized Personnel Committee Chairman Booster Breaux, who stated that the committee met and recommended the following; an additional 11 weeks of FMLA for the Custodian and recognized Anne Blanchard, Special Assistant to the OHSEP Director for receiving her LEM Certification.
9. Police Juror Booster Breaux offered a motion, seconded by Mr. Henry Dupre, "THAT, the Police Jury approve the Personnel Committee report as presented." The motion was unanimously adopted. (resolution attached)
10. President Martin Triche stated that the Finance Committee met and recommended the following matters; payment of bills submitted through October 20, 2017, approve the activity report of the Chamber of Commerce and the 2<sup>nd</sup> & 3<sup>rd</sup> quarter allocation, approved the Budget Comparison Statements for September 2017, approved a \$25,000 allocation for right of way acquisition and permitting fees for the Norman Canal Bridge Replacement Project from the 2018 Road Overlay Program, and authorized the Secretary-Treasurer to enter into an agreement with Riverbend Detention Center to house juveniles on an as needed basis and authorize the President to sign.
11. Police Juror Booster Breaux offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve the Finance Committee report as presented." The motion was unanimously adopted. (resolutions attached)
12. President Martin Triche recognized Engineering/Grants Committee Chairman Irving Comeaux, who stated that the committee met and recommended the following matters; 'No Objection' letter for Hunts Telecommunications for directional boring along Substation Road near Hwy 70 and be required to sign a hold harmless agreement, submitting of Lee Drive, Plattenville Drainage Improvement, and Parishwide Fire Hydrants as the projects for FY 2018-2019 Capital Outlay Funding, authorize the Grants Coordinator to begin Multi-Year Implementation Plan for the Restore Act Funding, authorize the President to sign the necessary documents for the purchase of an Air Curtain Incinerator through the Delta Regional Authority, received an update on the Disaster Recovery Grants and FEMA appeals.
13. Police Juror Irving Comeaux offered a motion, seconded by Mr. Ron Alcorn, "THAT, the Police Jury approve the Engineering/Grants Committee report as presented." The motion was unanimously adopted. (resolutions attached)
14. Police Juror Jeff Naquin offered a motion, seconded by Mr. Booster Breaux, "THAT, the Police Jury approve a gaming permit for Lions of Labadieville." The motion was unanimously adopted.
15. Police Juror Chris Carter offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve adoption of ordinance 17-07 levying grass cutting charges." The motion was unanimously adopted. (ordinance attached)

16. President Martin Triche recognized the OHSEP Director, who stated that he was directly contacted by a representative of LDH regarding mosquito abatement and programs throughout the State. He stated that the State has received funding from the CDC to establish surveillance programs. He stated that he was told that this was a great opportunity because there were only 4 parishes in the State that would qualify to receive funding through this source. He then stated that there is \$500,000 available and if all parishes would apply each parish would receive \$125,000. He stated that in order to receive these funds there are requirements by CDC and the State to enact certain standards. One of the main requirements is to have an 8D License Mosquito Control Program Director, which is a certified position. The OHSEP Director stated that the representative made some recommendations so he met with the Grants Coordinator and the IT Specialist to discuss putting together a program to seek these funds. He then recommended that the IT Specialist be authorized to take the 1 yr. long 12 hr. course at an estimated cost of \$2,500. He added that the Parish would have to seek a consultant to work the program until the IT Specialist receives his certification. He further stated that this is a great opportunity to improve the program in the Parish and have the funding to purchase equipment/supplies and the surveillance.

A brief discussion was then held regarding surveillance cost as well as how the funds are received following a natural disaster. Following the discussion, the OHSEP Director stated that there will be a conference held in December and he recommends that the IT Specialist attends. He stated that the cost is \$165 for registration and \$91 a night hotel stay. In response, the OHSEP Director stated that the certification gives opportunity for many areas and to advance the program.

17. Police Juror Booster Breaux offered a motion, seconded by Mr. Irving Comeaux, "THAT, the Police Jury approve and authorize the IT Specialist to take Mosquito Abatement & Surveillance Class and attend the conference in December." The motion was unanimously adopted.

18. Police Juror Myron Matherne offered a motion, seconded by Mr. Booster Breaux, "THAT, the Police Jury approve a letter to AT&T requesting that a representative attend the next meeting to discuss the tower service in the Pierre Part area." The motion was unanimously adopted.

19. Committee member Chris Carter offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve adding the following matter to the agenda." The motion was unanimously adopted.

20. President Martin Triche requested comments, questions or concerns regarding the installation of light at 2725 and 2718 Hwy 1. Following three (3) calls, there were no comments received.

21. Police Juror Jeff Naquin offered a motion, seconded by Mr. Booster Breaux, "THAT, the Police Jury approve the installation of a cobra head light at 2718 & 2725 Hwy 1." The motion was unanimously adopted.

22. President Martin Triche requested comments, questions, or concerns regarding setting the hours for Trick or Treat. Following three (3) calls, there were no comments received.

23. Police Juror Booster Breaux offered a motion, seconded by Mr. Chris Carter, "THAT, the Police Jury approve to set Trick or Treat hours from 5 p.m. - 7 p.m. on October 31, 2017." The motion was unanimously adopted. (resolution attached)

24. Police Juror Chris Carter offered a motion, seconded by Mr. Booster Breaux, "THAT, there being no further business to come before the Assumption Parish Police Jury, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Martin S. Triche  
Police Jury President



