

Drainage Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, September 23, 2020
5:00 O'clock p.m.

1. Committee members recorded as present were: Mr. Jamie Ponville, Chairman; Mr. Chris Carter, Mr. Irving Comeaux, Mr. Leroy Blanchard, Mr. Myron Matherne, Mr. Jeff Naquin.
Other Police Jurors recorded as present were: Mr. Ron Alcorn, Mr. Michael Dias.
2. Committee member Jeff Naquin offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve \$280 for 124 Bayou Drive Catchbasin Project." The motion was unanimously adopted.
3. Chairman Jamie Ponville recognized committee member Myron Matherne, who stated that he, the Parish Manager and the Parish Engineer inspected the Marie Court Project. He explained what was needed to slope the ditch towards the back and stated that the residents would supply the culverts needed and the Parish would be responsible for \$800. A lengthy discussion was held regarding the request, the purpose and what the project entails. In response, the ADA stated that he had not heard of the plan until now and had not received anything. He also stated that he would like to have an approval before drafting the CEA due to the residents not agreeing to the terms of the Jury. In response, the Parish Engineer stated that they inspected the area today and the elevations will work and the ditch needs to be dug. He stated that in the report he is not addressing culverts because he is solving the drainage issue. He then stated that it's normal for the resident (s) to purchase a culvert and the Parish to perform the work to ensure that the culvert is installed properly so the drainage could flow. He gave a briefing of his findings stating what is needed and what is causing the drainage backup. Following a brief discussion, the Parish Manager stated that if problems occur with the culverts, he should not be responsible to correct the issue. Police Juror Ron Alcorn suggested that the Drainage District for the area cover the cost for the project. In response, Chairman Jamie Ponville stated that the parish pays electric bills for pumps throughout the parish where drainage districts pays their own bills. Committee member Irving Comeaux explained that the district in Bayou L'Ourse has taken care of their projects previously. A brief discussion was then held regarding the suggestion to allow the district to handle the project. They also discussed the wording for the project so that the CEA could be drafted.
4. Committee member Myron Matherne offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve that a new request for Marie Ct. Drainage Project be submitted to the Parish Manager with a CEA attached." The motion was adopted with Jeff Naquin voting nay.
5. Police Juror Patrick Johnson entered the meeting at this time.
6. Committee member Jeff Naquin offered a motion, seconded by Mr. Leroy Blanchard, "THAT, there being no further business to come before the Drainage Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Jamie Ponville
Drainage Committee Chairman

Finance Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, September 23, 2020
5:05 O'clock p.m.

1. Committee members recorded as present were: Mr. Jeff Naquin, Chairman; Mr. Irving Comeaux, Mr. Ron Alcorn, Mr. Michael Dias, Mr. Chris Carter, Mr. Myron Matherne.
Other Police Jurors recorded as present were: Mr. Patrick Johnson, Mr. Mr. Leroy Blanchard, Mr. Jamie Ponville.
2. Committee member Irving Comeaux offered a motion, seconded by Mr. Michael Dias, "THAT, the committee approve the 'List of Bills' submitted though September 17, 2020." The motion was unanimously adopted.
3. Chairman Jeff Naquin recognized the Secretary-Treasurer, who stated that most of the items have been addressed and those that have not are noted. She stated that there is no plan of action at this time. She added some of the overage expenditures were one time allocations and others were one-time events that weren't anticipated but will remedy out with final amended budgets.
4. Committee member Irving Comeaux offered a motion, seconded by Mr. Michael Dias, "THAT, the committee approve the Budget Comparison Statements for August 2020." The motion was unanimously adopted.
5. Chairman Jeff Naquin recognized the Secretary-Treasurer, who stated that she received a request from the District Attorney for the Parish to consider assisting with the start up of a Marijuana Diversion Pilot Program. She stated that he is requesting \$40,000 to supplement the DA's cost to implement the program. She also stated that there is no indication of what the cost would be if the program was implemented. Following a brief discussion, the committee requested more information.
6. Committee member Chris Carter offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee approve a letter to the DA requesting more information relative to the program." The motion was unanimously adopted.
7. Committee member Ron Alcorn offered a motion, seconded by Mr. Michael Dias, "THAT, there being no further business to come before the Finance Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Jeff Naquin
Finance Committee Chairman

Road & Bridge Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, September 23, 2020
5:15 O'clock p.m.

1. Committee members recorded as present were: Mr. Ron Alcorn, Chairman; Mr. Chris Carter, Mr. Irving Comeaux, Mr. Michael Dias, Mr. Jamie Ponville, Mr. Myron Matherne, Mr. Jeff Naquin. Other Police Jurors recorded as present were: Mr. Patrick Johnson, Mr. Leroy Blanchard.
2. Committee member Myron Matherne offered a motion, seconded by Mr. Jamie Ponville, "THAT, the committee approve the speed bump frequency and placement on Comeaux St., College Point Lane and Frank Lane." The motion was unanimously adopted.
3. Chairman Ron Alcorn recognized committee member Jamie Ponville, who stated that he has received several complaints and concerns regarding the speed limit on Substation Road. He stated that the residents would like to reduce the speed limit from 15 mph to 10mph. He stated that the road is very narrow, a lot of the residents are parking on the side of the road and the bayou is on the other side with very little shoulder. Following a brief discussion, committee member Jeff Naquin suggested that a public hearing be held at the next meeting.
4. Committee member Jamie Ponville offered a motion, seconded by Myron Matherne, "THAT, the committee approve holding a public hearing to reduce the speed limit on Substation Rd. from 15 mph to 10 mph." The motion was unanimously adopted.
5. Chairman Ron Alcorn recognized the Parish Manager, who stated that he would like to hire William Barras as a master equipment operator. He stated that he previously worked for the Parish and would like to return. He stated that he operated the road grader and the position in question requires an operator. He will come in at a step 5 grade 12.
6. Committee member Chris Carter offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve hiring William Barras as a master equipment operator at a step 5 grade 12." The motion was unanimously adopted.
7. Committee member Chris Carter offered a motion, seconded by Mr. Michael Dias, "THAT, there being no further business to come before the Road & Bridge Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Ron Alcorn, Chairman
Road & Bridge Committee

Insurance Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, September 23, 2020
5:25 O'clock p.m.

1. Committee members recorded as present were: Mr. Ron Alcorn, Chairman; Mr. Jamie Ponville, Mr. Irving Comeaux, Mr. Michael Dias, Mr. Leroy Blanchard, Mr. Jeff Naquin.
Other Police Jurors recorded as present were: Mr. Patrick Johnson, Mr. Chris Carter, Mr. Myron Matherne.
2. Chairman Ron Alcorn stated that he spoke with the Secretary-Treasurer relative to the renewal of the health insurance policy for the employees. He stated that if the Jury doesn't select to automatically renew, advertisements would have to be done and bids would be accepted. He also stated that she received some good feedback from the questionnaire that was put before the employees regarding the present insurance carrier. In response, the Secretary-Treasurer stated she spoke with a representative of CCMSI and was informed as of now there were some high claims but nothing astronomical. She stated that there would be a 1% increase, which is very minimal in nature. She also stated that she approves of a fully-insured plan and is not interested in returning to self-insured. She then stated that if the Jury considers to open up to accept bids, a decision would need to be made as to whether to seek both plans, fully and self-insured, or either of the two (2). She also stated that the few comments she received regarding this company have been good. Following a brief discussion regarding the length of time to determine if an insurance is working, the committee agreed that one year is not enough time for a policy to see the true benefits. No action was taken.
3. Committee member Jeff Naquin offered a motion, seconded by Mr. Jamie Ponville, "THAT, there being no further business to come before the Insurance Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Ron Alcorn, Chairman
Insurance Committee

Economic Development Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, September 23, 2020
5:30 O'clock p.m.

1. Committee members recorded as present were: Leroy Blanchard, Chairman; Mr. Ron Alcorn, Mr. Irving Comeaux, Mr. Michael Dias, Mr. Jamie Ponville, Mr. Jeff Naquin.
Other Police Jurors recorded as present were: Mr. Patrick Johnson, Mr. Chris Carter, Mr. Myron Matherne.
2. Chairman Leroy Blanchard gave each member a handout and stated that he has collaborated with the Grants Coordinator regarding a section of the Parish website being designated to Economic Development. He recognized the Grant Coordinator who stated that the section dedication for Economic Development would not cost the parish any additional funding. She stated that a page would be designated for information provided by South Central Planning Revolving Loan Fund. She mentioned that the Parish has 2 businesses that are taking advantage of the loan which is a low number compared to what is available. She stated that a reason for the low number is because we don't have any banker representation on the board. She then asked for assistance to lobby representation to sit on that board because it's a huge economic development incentive for the parish. She also stated that Entergy has a site selection website, a real estate data base and the Parish would be able to submit available industrial and commercial properties. She further stated that the Parish could build this page as a tool for existing or potential businesses. It can also include clear and concise information on parish millage rates. She added that everyone just received their new assessment values and many questions arose. Therefore, this would be a great area to place a break-down of this information. Chairman Leroy Blanchard then stated that other parishes are submitting properties that are not necessarily on the market for sale but the landowners are willing to discuss development of the property. He further stated that it would be good if we could be the link between the builder, the property owner and other sites that are available. The Grants Coordinator also requested authorization to get a listing of all registered businesses in the Parish from the Sheriff's Office to create a data base. Following a brief discussion, committee member Jeff Naquin commended the Chairman and stated that this is a great move. Committee member Ron Alcorn also presented a handout to each member relative to a study done by three (3) entities regarding properties that can be marketed.
3. Committee member Jamie Ponville offered a motion, seconded by Mr. Ron Alcorn, "THAT, there being no further business to come before the Economic Development Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Leroy Blanchard, Chairman
Economic Development Committee

Engineering/Grants Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, September 23, 2020
5:40 O'clock p.m.

1. Committee members recorded as present were: Mr. Irving Comeaux, Chairman; Mr. Leroy Blanchard, Mr. Ron Alcorn, Mr. Michael Dias, Mr. Jamie Ponville, Mr. Jeff Naquin.
Other Police Jurors recorded as present were: Mr. Patrick Johnson, Mr. Chris Carter, Mr. Myron Matherne.
2. Chairman Irving Comeaux recognized Jacob Lueke, GIS Engineering, who stated that on last Thursday, they spent the day in the Parish hosting focus meetings with Wards 3, 5, 7, 8 and 9. He then stated that they will be meeting with other areas of the Parish following the meeting. He stated that all the comments from last week were taken into consideration and digested. At this point they have a few very vague high-level comments in the way of projects. He stated that they will have more details at the next jury meeting.
3. Committee member Jeff Naquin offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve a letter of 'No Objection' for the homeowner at 129 Pier 19 Drive to add a two (2) space boat lift." The motion was unanimously adopted.
4. Chairman Irving Comeaux recognized the OHSEP Director, who proceeded to give an update on the Disaster Recovery Gants:
 - Cancienne Canal Project - The contractor is continuing the clearing work and has made their way to the hard times road bridge. In response, he stated that this is a part of the watershed but he was unable to attend the meeting. He stated that he met with OCD relative to the Gustav money because there will be funding left. He then requested authorization for the President to sign a letter to the Office of Community Development relative to utilizing Gustav Funds.
5. Committee member Ron Alcorn offered a motion, seconded by Mr. Michael Dias, "THAT, the committee authorize the President to sign a request for funding letter to the Office of Community Development for the use of Gustav Funds for the Cancienne Canal Project." The motion was unanimously adopted.
 - Marais/Generator Project – Continuing to work with the State trying to get the change order approved so the Parish can render approval as well. He then stated that the Parish Engineer has been working with the State contractor Pan American. Once the State approval is received, he will request the Parish's approval.
6. The OHSEP Director stated that LDH has a reported positive count of case of COVID – 19 to be 758, the death toll is at 24. The percentage amount from a 6 day testing is 7.8% which puts us still above the 5%. They will be testing at the APCC on Thursday, September 24, 2020 from 4 p.m. to 7 p.m. and in Pierre Part on Wednesday, September 30, 2020 but a location has not been determined. He further stated that the testing numbers have to rise to battle the 5%. He then stated that the Parish has to decide if they want to opt in or out relative to opening of bars. He stated that if the Parish decides to opt in, when the percentage of positive cases falls below 5%, the bars will be allowed to open at the allowed percentage. In response, Police Juror Chris Carter stated that he doesn't believe the bar owners are aware of this and suggested that a letter be published.
7. Committee member Leroy Blanchard offered a motion, seconded by Mr. Jamie Ponville, "THAT, the committee approve to submit a letter of intent to opt in to the State once the criteria is met." The motion was unanimously adopted.
8. Committee member Leroy Blanchard offered a motion, seconded by Mr. Jamie Ponville, "THAT, there being no further business to come before Engineering/Grants Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Irving Comeaux, Chairman
Engineering/Grants Committee

Regular Meeting
Of the
Assumption Parish Police Jury

Wednesday, September 23, 2020
6:00 O'clock p.m.

1. The Regular Meeting of the Assumption Parish Police Jury was called to order by Police Jury President Jeffery Naquin in the Assumption Parish Police Jury Chamber located at 4813 Highway 1, Napoleonville, Louisiana.
2. Police Jurors recorded as present were: Mr. Ron Alcorn, Ward 1; Mr. Jeff Naquin, Ward 2; Mr. Irving Comeaux, Ward 3; Mr. Patrick Johnson, Ward 4; Mr. Michael Dias, Ward 5; Mr. Chris Carter, Ward 6; Mr. Leroy Blanchard, Ward 7; Mr. Jamie Ponville, Ward 8; Mr. Myron Matherne, Ward 9.
3. Police Juror Patrick Johnson led the Prayer and Police Juror Chris Carter led the Pledge of Allegiance to the Flag.
4. Police Juror Patrick Johnson offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve the minutes of September 9, 2020." The motion was unanimously adopted.
5. President Jeff Naquin opened the meeting for any public comments, questions or concerns regarding the items listed on the agenda. He recognized Don Breaux, who stated that the Police Jury was operating a step in the right direction with the Drainage Master Plan & Flood Mitigation. He then requested that when the Drainage Districts make a request for assistance, it should be considered and should be fair across the board. Following three (3) calls, there were no further comments received.
6. President Jeff Naquin recognized Drainage Committee Chairman Jamie Ponville, who stated that the committee met and recommended the following matters: \$280 for 124 Bayou Drive Catchbasin Project and approve \$800 for Marie Ct. Project pending CEA is drafted by the ADA and signed by all residents.
7. Police Juror Jamie Ponville offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve the Drainage Committee report as presented." The motion was unanimously adopted.
8. President Jeff Naquin stated that the Finance Committee met and recommended the following matters; payment of 'List of Bills' dated September 17, 2020, Budget Comparison Statements for August 2020 and requested more information from the DA's Office relative to the Pilot Marijuana Diversion Program.
9. Police Juror Ron Alcorn offered a motion, seconded by Mr. Michael Dias, "THAT, the Police Jury approve the Finance Committee report as presented." The motion was unanimously adopted.
10. President Jeff Naquin recognized Road & Bridge Committee Chairman Ron Alcorn, who stated the committee met and recommended the following matters: speed bump frequency and placement on Comeaux St., College Point Lane and Frank Lane, holding of a public hearing to reduce speed limit from 15 mph to 10 mph on Substation Road and hire William Barras at a grade 5 step 12.
11. Police Juror Ron Alcorn offered a motion seconded by Mr. Jamie Ponville, "THAT, the Police Jury approve the Road & Bridge Committee report as presented." The motion was unanimously adopted. (resolution attached)
12. President Jeff Naquin recognized Insurance Committee Chairman Ron Alcorn, who stated that the committee met and discussed the upcoming renewal and decided to take no action.
13. President Jeff Naquin recognized Economic Development Committee Chairman Leroy Blanchard, who stated that the committee met and discussed adding Economic Development to a section of the parish website as well as links to other regional and State agencies. He then stated that the committee agreed to update the website but no further action was taken.
14. President Jeff Naquin recognized Engineering/Grants Committee Chairman Irving Comeaux, who stated that the committee met and recommended the following matters; received an update on the Drainage Master Plan & Flood Mitigation, letter of 'No Objection' for the landowner at 129 Pier 19 Drive to add a two (2) space boat lift, received an update on the Disaster Recovery Grants, authorized the President to sign a letter to the Office of Community Development for the use of Gustav Funds for the Cancienne Canal Project, an update on the Coronavirus and to submit a letter of intent to opt in to the State ABC Board relative to bars, was also informed of the testing sites in the Parish, APCC on Thursday, September 24, 2020 and Wednesday, September 30, 2020 in Pierre Part time and location to be announced.

15. Police Juror Irving Comeaux offered a motion, seconded by Mr. Jamie Ponville, "THAT, the Police Jury approve the Engineering/Grants Committee report as presented." The motion was unanimously adopted. (resolution attached)
16. Police Juror Ron Alcorn offered a motion, seconded by Mr. Chris Carter, "THAT, the Police Jury approve a resolution authorizing the filing of an application with the LA DOTD for a grant under title 49 of section 311 and/or 5339 for the purpose of providing financial assistance for public transportation to non-urbanized areas of the State (Council on Aging)." The motion was unanimously adopted. (resolution attached)
17. Police Juror Chris Carter offered a motion, seconded by Mr. Michael Dias, "THAT, the Police Jury approve an occupational license for Creative Premium Cuts, Walter G Landscaping & Lawn Care, Just 4 Him Plattenville, LLC, Darrow's Fil Decrevises, LLC and Bayou Brushes Art Studio LLC." The motion was unanimously adopted.
18. Police Juror Irving Comeaux offered a motion, seconded by Mr. Jamie Ponville, "THAT, the Police Jury approve adding the following matter to the agenda." The motion was unanimously adopted.
19. President Jeff Naquin requested comments, questions or concerns regarding setting the hours for Trick or Treat. Following three (3) calls, there were no comments received.
20. Police Juror Irving Comeaux offered a motion, seconded by Mr. Jamie Ponville, "THAT, the Police Jury approve setting Trick or Treat hours from 6 p.m. – 8 p.m. on October 31, 2020." The motion was unanimously adopted.
21. Police Juror Michael Dias offered a motion, seconded by Mr. Ron Alcorn, "THAT, there being no further business to come before the Assumption Parish Police Jury, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Jeff Naquin
President

On a motion by Mr. Ron Alcorn, seconded by Mr. Chris Carter, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize its President, Jeffery Naquin, to sign the following for the Council on Aging:

- State Project No. 39-99-21 Public Transportation Capital Assistance Program for the Area of Assumption Parish, Louisiana (Catalog of Federal Domestic Assistance No. 20.526)

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Irving Comeaux, seconded by Mr. Jamie Ponville, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and set Trick or Treat hours as October 31, 2020 from 6:00 pm until 8:00 pm.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas:	9
Nays:	0
Absent:	0

On a motion by Mr. Irving Comeaux, seconded by Mr. Jamie Ponville, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize the President, Jeff Naquin, to sign the letter to the Office of Community Development for the use of Gustav Recovery funds to assist in funding the Cancienne Canal Project.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Ron Alcorn, seconded by Mr. Jamie Ponville, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize the hiring of Mr. William Barras, Master Equipment Operator at a Grade 5 Step 12, pending successful completion of all employment testing.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0