

Drainage Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, July 22, 2020
4:50 O'clock p.m.

1. Committee members recorded as present were: Mr. Jamie Ponville, Chairman; Mr. Chris Carter, Mr. Irving Comeaux, Mr. Leroy Blanchard, Mr. Myron Matherne, Mr. Jeff Naquin.
Other Police Jurors recorded as present were: Mr. Ron Alcorn, Mr. Michael Dias.
2. Chairman Jamie Ponville recognized the Parish Manager, who briefly explained the drainage issues at Poplar, Birch and Sycamore Streets and stated that the Road & Bridge department will try and handle the improvements internally. The committee agreed to table the matter.
3. Police Juror Patrick Johnson entered the meeting at this time.
4. The committee agreed to table the discussion regarding the protocol for drainage projects on private property.
5. Chairman Jamie Ponville initiated a discussion regarding the drainage project on Noe St. which is private property. He recognized the Parish Engineer, who also provided his opinion regarding the project and protocol that is currently being followed. Following a brief discussion, the committee agreed that more legal work and ADA Calabro's input is needed. The committee agreed to table the matter.
6. Chairman Jamie Ponville recognized committee member Myron Matherne, who initiated a discussion regarding the drainage project on Marie Ct. which is private property. The Parish Engineer provided his opinion regarding the project and protocol that is currently being followed. Following a brief discussion, the committee agreed that more legal work and ADA Calabro's input is needed. The committee agreed to table the matter.
7. Chairman Jamie Ponville recognized committee member Myron Matherne, who stated that Raymond Prejean has resigned from the Landry Subdivision Drainage District Board and he will have a replacement for the next meeting.
8. Committee member Myron Matherne offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve \$4,350 for 111 James St. Culvert Replacement Project." The motion was unanimously adopted.
9. Committee member Myron Matherne offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve \$4,834 for David St. Culvert Replacement Project." The motion was unanimously adopted.
10. Committee member Jeff Naquin offered a motion, seconded by Mr. Leroy Blanchard, "THAT, there being no further business to come before the Drainage Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Jamie Ponville
Drainage Committee Chairman

Finance Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, July 22, 2020
5:00 O'clock p.m.

1. Committee members recorded as present were: Mr. Jeff Naquin, Chairman; Mr. Irving Comeaux, Mr. Ron Alcorn, Mr. Michael Dias, Mr. Chris Carter, Mr. Myron Matherne.
Other Police Jurors recorded as present were: Mr. Patrick Johnson, Mr. Leroy Blanchard, Mr. Jamie Ponville.
2. Committee member Ron Alcorn offered a motion, seconded by Mr. Michael Dias, "THAT, the committee approve payment of bills submitted through July 17, 2020." The motion was unanimously adopted.
3. Chairman Jeff Naquin recognized the Secretary-Treasurer, who stated that the budget comparison statements for June 2020 have been submitted to everyone for review. She then stated that no formal plan of action is needed at this time.
4. Committee member Chris Carter offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve the Budget Comparison Statements for June 2020." The motion was unanimously adopted.
5. Chairman Jeff Naquin recognized Ed Stock, Chamber of Commerce Chairperson, who gave a brief update on the activities of the Chamber. He spoke on the Sticker Campaign and their support for local businesses. He informed the committee that Morgan Gravois is the new Vice-President and Bridget Landry is a new board member. He then requested the allocation for the 1st and 2nd quarter of this year.
6. Committee member Chris Carter offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee approve the allocation payment to the Chamber of Commerce for the 1st and 2nd quarters." The motion was unanimously adopted.
7. Committee member Myron Matherne offered a motion, seconded by Mr. Michael Dias, "THAT, the committee approve and declare the library equipment as surplus." The motion was unanimously adopted.
8. Committee member Ron Alcorn offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve adding the following matters to the agenda." The motion was unanimously adopted.
9. Chairman Jeff Naquin recognized Tommy Landry, Gallagher Insurance, who presented the committee with information from the market place and explained that the renewal rates for the property and general liability have decreased by 5% from 2019. He stated that the renewal amount is \$446,217.85 and added that the coverage remains the same.
10. Committee member Ron Alcorn offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve and accept the Property and General Liability Insurance renewal in the amount of \$446,217.85 with Lloyd's of London, United Specialty Insurance, Arch Specialty Insurance, BCS Insurance, West American Insurance, Travelers Indemnity and Travelers Casualty." The motion was unanimously adopted.
11. Chairman Jeff Naquin recognized committee member Chris Carter who asked that the Jury stop allowing last minute renewal presentations that require an immediate decision. He stated that this doesn't give the Jury enough time to go out for other bids if that would be the Jury's wish. He then suggested that the Jurors receive a contract within 30-45 days of expiration.
12. Committee member Ron Alcorn offered a motion, seconded by Mr. Irving Comeaux, "THAT, there being no further business to come before the Finance Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Jeff Naquin
Finance Committee Chairman

Road & Bridge Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, July 22, 2020
5:15 O'clock p.m.

1. Committee members recorded as present were: Mr. Ron Alcorn, Chairman; Mr. Chris Carter, Mr. Irving Comeaux, Mr. Michael Dias, Mr. Jamie Ponville, Mr. Myron Matherne, Mr. Jeff Naquin. Other Police Jurors recorded as present were: Mr. Patrick Johnson, Mr. Leroy Blanchard.
2. Chairman Ron Alcorn initiated a brief discussion regarding the takeover agreement relative to the 2018 Assumption Parish Road Overlay Program by Nationwide Mutual Insurance, completion contractor. Following the discussion, the committee agreed to execute the contract as advised by the ADA.
3. Committee member Jeff Naquin offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve the takeover agreement for the 2018 Assumption Parish Road Overlay Program by Nationwide Mutual Insurance, completion contractor." The motion was unanimously adopted.
4. Committee member Myron Matherne offered a motion, seconded by Mr. Jamie Ponville, "THAT, there being no further business to come before the Road & Bridge Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Ron Alcorn, Chairman
Road & Bridge Committee

Engineering/Grants Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, July 22, 2020
5:30 O'clock p.m.

1. Committee members recorded as present were: Mr. Irving Comeaux, Chairman; Mr. Leroy Blanchard, Mr. Ron Alcorn, Mr. Michael Dias, Mr. Jamie Ponville, Mr. Jeff Naquin.
Other Police Jurors recorded as present were: Mr. Patrick Johnson, Mr. Chris Carter, Mr. Myron Matherne.
2. Committee member Leroy Blanchard offered a motion, seconded by Mr. Jamie Ponville, "THAT, the committee approve a letter of 'No Objection' for T. Baker Smith after the fact permit for emergency levee and borrow canal along Bayou L'Ourse due to backwater flooding.:" The motion was unanimously adopted.
3. Committee member Ron Alcorn offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve and authorize the President to sign the contract with GIS Engineering for Phase 1 of the Master Drainage and Flood Mitigation Plan funded with GOMESA funds." The motion was unanimously adopted.
4. Committee member Jamie Ponville offered a motion, seconded by Mr. Michael Dias, "THAT, the committee grant final approval of the 19 lots for a residential subdivision for RGM Investments, LLC, Pierre Part and accept the new street name, Pier 19 Drive." The motion was unanimously adopted.
5. Chairman Irving Comeaux recognized the OHSEP Director, who stated that Juanita Cavalier, 108 Guillot St. has requested a 5 ft. side set back variance. He stated that 'No Objection' letters have been received from the neighbors. In response, committee member Jamie Ponville stated that he is against all variances and will stand firm.
6. Committee member Jeff Naquin offered a motion, seconded by Mr. Michael Dias, "THAT, the committee approve a 5 ft. side set back variance at 108 Guillot St., Pierre Part." The motion was adopted with Jamie Ponville voting nay.
7. Chairman Irving Comeaux recognized the OHSEP Director, who proceeded with the Disaster Recovery Grants:
Cancienne Canal - The contractor is clearing the west end of the canal. It will be several months until grubbing is completed.

Marais Sewer Project – substantial completion was granted and the contractor is working on punch list items.

Sewer Generator Project - The contractor is working on pricing and the material list from ARCO. A brief discussion was held regarding the budget covering the change order cost and if so, could the OHSEP Director proceed with submitting the change order to the State with the allocated budget. The OHSEP Director stated that the Police Jury would still have to approve the official change order and no action for construction would be taken prior to jury's approval.
8. Committee member Jeff Naquin offered a motion, seconded by Mr. Ron Alcorn, "THAT, the committee approve and authorize the OHSEP Director to submit the budget amendment and change order to the State for the Marais Sewer and Sewer Generator Projects." The motion was unanimously adopted.

Bayou Chene – An expected completion date of September 2021.
9. The OHSEP Director proceeded to give an update on the Coronavirus. He stated that Phase 2 has been extended until August 7, 2020. He then stated that the LDH dashboard shows 463 cases with 18 deaths but his list shows 511 cases with 163 active and 18 deaths. He again asked that everyone be weary because the numbers are climbing and added that the Parish numbers are too high to opt out of social distancing and mask requirements.
10. Committee member Jeff Naquin offered a motion, seconded by Mr. Leroy Blanchard, "THAT, there being no further business coming before the Engineering/Grants committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Irving Comeaux, Chairman
Engineering/Grants Committee

Regular Meeting
Of the
Assumption Parish Police Jury

Wednesday, July 22, 2020
6:00 O'clock p.m.

1. The Regular Meeting of the Assumption Parish Police Jury was called to order by Police Jury President Jeffery Naquin at the Assumption Parish Community Center located at 4910 Highway 308, Napoleonville, Louisiana.
2. Police Jurors recorded as present were: Mr. Ron Alcorn, Ward 1; Mr. Jeff Naquin, Ward 2; Mr. Irving Comeaux, Ward 3; Mr. Patrick Johnson, Ward 4; Mr. Michael Dias, Ward 5; Mr. Chris Carter, Ward 6; Mr. Leroy Blanchard, Ward 7; Mr. Jamie Ponville, Ward 8; Mr. Myron Matherne, Ward 9.
3. Police Juror Patrick Johnson led the Prayer and Police Juror Chris Carter led the Pledge of Allegiance to the Flag.
4. Police Juror Patrick Johnson offered a motion, seconded by Mr. Michael Dias, "THAT, the Police Jury approve the minutes of June 24, 2020." The motion was unanimously adopted.
5. President Jeff Naquin opened the meeting to hear comments, questions, or concerns relative to any item on the agenda. He recognized Tonya Landry, 112 Shane St., Pierre Part, who presented the committee with pictures of Landry Subdivision and stated that there is a major drainage problem in the Subdivision. She stated that they built their home in 1987 in accordance with the flood elevation requirements at that time. She then stated that now that the requirements have changed the neighbors are building higher causing everyone in the area to receive the over flow because of the difference in elevation. Following three (3) calls, there were no further comments received.
6. President Jeff Naquin recognized Drainage Committee Chairman Jamie Ponville, who stated that the committee met and recommended the following matters: \$4,350 for 111 James St. Culvert Replacement Project and \$4,834 for David St. Culvert Replacement Project.
7. Police Juror Jamie Ponville offered a motion, seconded by Mr. Ron Alcorn, "THAT, the Police Jury approve the Drainage Committee report as presented." The motion was unanimously adopted.
8. President Jeff Naquin stated that the Finance Committee met and recommended the following matters: payment of bills submitted through July 17, 2020, Budget Comparison Statements for June 2020, allocation payment to the Chamber of Commerce for the 1st and 2nd quarters, declare the library equipment as surplus and accept the Property and General Liability Insurance renewal in the amount of \$446,217.85 with Lloyd's of London, United Specialty Insurance, Arch Specialty Insurance, BCS Insurance, West American Insurance, Travelers Indemnity and Travelers Casualty.
9. Police Juror Michael Dias offered a motion, seconded by Mr. Jamie Ponville, "THAT, the Police Jury approve the Finance Committee as presented." The motion was unanimously adopted. (resolutions attached)
10. President Jeff Naquin recognized Road & Bridge Committee Chairman Ron Alcorn, who stated that the committee met and recommended the following: the takeover agreement for the 2018 Assumption Parish Road Overlay Program by Nationwide Mutual Insurance, completion contractor.
11. Police Juror Ron Alcorn offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the Police Jury approve the Road & Bridge Committee report as presented." The motion was unanimously adopted. (resolution attached)
12. President Jeff Naquin recognized Engineering/Grants Committee Chairman Irving Comeaux, who stated that the committee met and recommended the following matters: a letter of 'No Objection' for T. Baker Smith after the fact permit for emergency levee and borrow canal along Bayou L'Ourse due to backwater flooding, authorized the President to sign the contract with GIS Engineering for Phase 1 of the Master Drainage and Flood Mitigation Plan funded with GOMESA funds, granted final approval of the 19 lots for a residential subdivision for RGM Investments, LLC, Pierre Part and accept the new street name, Pier 19 Drive, 5 ft. side set back variance at 108 Guillot St., Pierre Part, received an update on the disaster recovery grants, authorized the OHSEP Director to submit the budget amendment and change order to the State for the Marais Sewer and Sewer Generator Projects and an update on the Coronavirus Pandemic.
13. Police Juror Irving Comeaux offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the Police Jury approve the Engineering/Grants Committee report as presented." The motion was unanimously adopted. (resolutions attached)

14. President Jeff Naquin recognized Mr. Donald Ray Henry, Lafourche Levee Basin District, Executive Director, who introduced himself to the Jury and proceeded with a presentation of the Upper Barataria Flood Gate Project. Following the presentation, Mr. Henry requested the Police Jury's support for round 1 to fund the application and the support of the Louisiana Watershed Initiative. He stated that the application is at the regional and state levels. He further stated that he will provide hard copies of the presentation for the Jury to review and consider. President Jeff Naquin thanked Mr. Henry for the presentation and stated that the matter would be taken under advisement.
15. President Jeff Naquin recognized Police Juror Patrick Johnson, who stated that Mr. O.J. Daigle, Sr. was unable to attend. Mr. Johnson stated that Mr. Daigle has concerns that the fireworks are getting increasingly more powerful and the usage of them seems to last all night. He then suggested that the Parish review and revise the ordinance relative to fireworks and consider an 'end time', and or a designated location, 1,000 ft from the nearest residence. A brief discussion was then held regarding the suggestions.
16. Police Juror Myron Matherne offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the Police Jury approve a gaming permit for St. Jules Catholic Church." The motion was unanimously adopted.
17. Police Juror Chris Carter offered a motion, seconded by Mr. Jamie Ponville, "THAT, the Police Jury approve the re-appointment of Percy Williams on the Bertrandville Recreation District for a 5 yr. term." The motion was unanimously adopted. (resolution attached)
18. President Jeff Naquin recognized the Secretary-Treasurer, who stated that a Public Hearing was previously scheduled to be held at the Administrative Building, 4813 Highway 1, Napoleonville, LA on August 12, 2020. She stated that due to the nature of the hearing relative to taxes, it can't be moved from that location therefore, the next regular meeting will be held at the Administrative Building.
19. Police Juror Michael Dias offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve an occupational license for Hair by Makayla J., T&T Accessories and B J Cleaning." The motion was unanimously adopted.
20. President Jeff Naquin recognized Police Juror Leroy Blanchard, who presented the Jury with recommended amendments to the Land Development Ordinance. He then requested that the Police Jury ask the Assumption Parish Waterworks to consult with the Fire Chief's prior to installing fire hydrants. He stated that after reviewing the current ordinance other issues were found such as the hydrant spacing 800 ft opposed to 1,000 ft, and the Fire Chief's being allowed to review, comment and approve placement. Following a brief discussion, the OHSEP Director stated that the burden is placed on the development.
21. Police Juror Leroy Blanchard offered a motion, seconded by Mr. Ron Alcorn, "THAT, the Police Jury approve calling for a public hearing relative to the amendments that were presented." The motion was unanimously adopted.
22. Following a discussion, a question was asked does the ordinance require the Fire Chief approval or recommendation? In response, Police Juror Patrick Johnson requested that this matter be further discussed at the next meeting prior to calling for a public hearing. He suggested that proper verbiage should be agreed upon by all parties involved including the Waterworks. The jury decided to proceed with the public hearing.
23. President Jeff Naquin recognized Police Juror Patrick Johnson, who stated that Entergy is not finding problems with the electrical system. He stated that they have suggested the placement of a voltage meter for further information to be gathered. He then suggested that the parish maintenance technician work alongside with Entergy during this time.
24. President Jeff Naquin recognized Police Juror Jamie Ponville, who suggested that the Police Jury authorize the Parish Manager to install reserved parking signs/space at Attakapas Landing for the Sheriff and Wildlife & Fisheries. Following a brief discussion, they Jury agreed on only one (1) space. In response, ADA Cody Martin suggested that this be presented to ADA Calabro to see if an ordinance is necessary for enforcement rights.
25. Police Juror Myron Matherne offered a motion, seconded by Mr. Irving Comeaux, "THAT, 'there being no further business to come before the Assumption Parish Police Jury, the meeting be adjourned.'" The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Jeffery Naquin
President

On a motion by Mr. Chris Carter, seconded by Mr. Jamie Ponville, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve the re-appointment of Mr. Percy Williams on the Bertrandville Recreation District for a 5 yr. term.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9

Nays: 0

Absent: 0

On a motion by Mr. Irving Comeaux, seconded by Mr. Leroy Blanchard, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize the execution of the contract with GIS Engineering, LLC at a cost of \$50,000 for Phase I of the Assumption Parish Master Drainage Plan to be funded with the GOMESA Funds.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Irving Comeaux, and seconded by Mr. Leroy Blanchard, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby authorize the OHSEP Director to submit the budget amendment to the State for the Marais Oxidation Pond Project and the Generators Project if the existing budget dollars can cover the change order costs in an attempt to reduce the wait time for approval understanding that no action for construction can be taken prior to actual approval of a change order by the Police Jury in public meeting.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Michael Dias, seconded by Mr. Jamie Ponville, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby authorize the Library Director to proceed with disposing of surplus equipment according to the policies and procedures outlined in the Personnel Manual.

Yeas: 9

Nays: 0

Absent: 0

On a motion by Mr. Michael Dias, seconded by Mr. Jamie Ponville, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize its President, Jeffery Naquin, to sign all renewal documents submitted by Arthur J. Gallagher Risk Management Services, Inc. for the General Liability & Property Insurance coverage for the Assumption Parish Police Jury for 2020-21 in the amount of \$446,218 with Lloyd's London, United Specialty Insurance, Arch Specialty Insurance, BCS Insurance, West American Insurance, Travelers Indemnity and Travelers Casualty.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0
Abstain: 0

On a motion by Mr. Irving Comeaux, seconded by Mr. Leroy Blanchard, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby grant final approval of the developed 19 lots for a residential subdivision for RGM Investments, LLC, in the Belle River Community and accept the new street to be named Pier 19 Drive.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Irving Comeaux, seconded by Mr. Leroy Blanchard, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and grant a hardship variance of 5 ft. on side setbacks at 108 Guillot St. in the Pierre Part Community.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0
Abstain: 0

On a motion by Mr. Ron Alcorn, seconded by Mr. Leroy Blanchard, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize the takeover agreement – Re: 2018 Assumption Parish Road Program/Nationwide Mutual Insurance Company (Completion Contractor).

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9

Nays: 0

Absent: 0