

Drainage Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, July 8, 2020
4:50 O'clock p.m.

1. Committee members recorded as present were: Mr. Jamie Ponville, Chairman; Mr. Chris Carter, Mr. Irving Comeaux, Mr. Leroy Blanchard, Mr. Myron Matherne.
Committee member recorded as absent were: Mr. Jeff Naquin.
Other Police Jurors recorded as present were: Mr. Ron Alcorn, Mr. Michael Dias.
2. Committee member Myron Matherne offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve the reappointment of Leonard J Breaux, Mabel Pipsair and Linwood Guillot to the Knotts Subdivision Gravity Drainage District #11." The motion was unanimously adopted.
3. Committee member Irving Comeaux offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve the replacement of Brian Thibodaux with Will Arceneaux and Harold Templet with Rene Clause to the Labadieville Drainage District #3." The motion was unanimously adopted.
4. Committee member Chris Carter offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the committee approve \$400 for 113 Michael St. Catchbasin Project." The motion was unanimously adopted.
5. Chairman Jamie Ponville explained the Noe St. project and stated that the homeowners will purchase the culverts and material and the Parish is required to provide the labor. In response, the ADA stated that he has had multiple issues with these projects in the past and stated that if the Parish does not develop a strict protocol of how these private property requests are to be handled, he will have to flag each of them. He stated that his concern is the initial layout, the design which was done by the landowner. Therefore, the Parish can't take responsibility for the elevations. He then stated that continued maintenance, each time a discussion is held if the culvert goes out the Parish is required to make the repairs. He added that if the Parish makes the repairs and the landowner states it's done wrong the Parish is liable for what's occurring next. The ADA further stated that if the drainage project does not impact the entire area then he is unable to justifiably sign off on it. In response, he explained what is meant by an entire area. Committee member Irving Comeaux stated that when it's done for 1 individual then several others will make the request. He then stated that the Police Jury has not been going on private property and shouldn't start. Chairman Jamie Ponville stated that the Parish created the problem by the current elevation standards. He then stated that sewer drains in this ditch and this project will help drain the residents. A brief discussion was held regarding the number of residents that are affected and what can be included in the hold harmless agreement that will not hold the Parish liable. In response, the ADA stated that It's not his job to stop projects it is his job to protect the Police Jury. He then respectfully asked that words such as the Parish's fault not be used publicly. He also stated that there should be an appropriate protocol in order to get this accomplished. He then stated that if the Parish would like to table the item and have the Parish Engineer inspect it and through a CEA he can render a pure legal assessment he would be happy to do so. But the way the request was sent to him there would be no way he could sign off on it. In response to sweeping an open ditch being the same liability, the ADA stated that he was told that this was an open ditch and sweeping out would not fix the problem. He added that he was told that the elevation was the problem and caused by the Parish therefore, he could not make a decision based on that. He then stated that if the Parish Manager says he has concerns going on private property and he feels the same, then the two (2) people that are here to help you are guiding you in the right direction. Chairman Jamie Ponville requested that this matter be tabled.
6. Committee member Myron Matherne offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve \$1,700 for 109 Oak St. Project." The motion was unanimously adopted.
7. Chairman Jamie Ponville recognized committee member Myron Matherne, who stated that he swept the back of Marie Ct. up to a certain property and the owner stopped the project. He stated that there are about 5 homes pass this one and the only way they can dig the area is if the neighbor pays for the material. Chairman Jamie Ponville stated that there is a 14 inch elevation difference in that area. Committee member Irving Comeaux stated that the Police Jury has been having trouble with Marie Ct. for 20 yrs. He stated that the developer didn't follow the ordinance and it's unfair to other developers that abide. He then stated that this is a civil matter and the Jury should not get involved. Chairman Jamie Ponville briefly explained the problem when it rains, stated that there's a 14" drop before the landowner to the last culvert and the water can't get pass there because of this landowner. Therefore, in order to allow the residents to drain a 12' culvert can be installed. A discussion was held regarding the drainage of sugarcane property and it being one in the same.
8. Police Juror Patrick Johnson entered the meeting at this time.

9. In response, the ADA stated that a larger capacity area is being drained rather than one person who's trying to hold the Jury hostage to perform a beautification project which is not allowed. He then stated that the drainage district would have to handle this matter with these individual residents letting them know this could be a civil liability and something should be done to rectify the situation. Following a brief discussion, the committee agreed to table the matter until a policy is drafted putting protocol in place. The ADA requested that the Jury review the Legal Opinion that has been provided to them for further discussion at the next meeting. He added that these issues will continuously be met if there aren't strict protocol put into place to handle these particular cases.
10. Committee member Chris Carter offered a motion, seconded by Mr. Leroy Blanchard, 'THAT, there being no further business to come before the Drainage Committee, the meeting be adjourned.' The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Jamie Ponville
Drainage Committee Chairman

Finance Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, July 8, 2020
5:20 O'clock p.m.

1. Committee recorded as present were: Mr. Irving Comeaux, Vice-Chairman; Mr. Michael Dias, Mr. Ron Alcorn, Mr. Chris Carter, Mr. Myron Matherne.
Committee member recorded as absent was: Mr. Jeff Naquin.
Other Police Jurors recorded as present were: Mr. Patrick Johnson, Mr. Leroy Blanchard, Mr. Jamie Ponville.
2. Committee member Ron Alcorn offered a motion, seconded by Mr. Michael Dias, "THAT, the committee approve payment of bills submitted through July 1, 2020." The motion was unanimously adopted.
3. Committee member Ron Alcorn offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve for the Vice-President to sign the Intergovernmental Cooperative Endeavor Agreement between the APPJ and the Clerk of Court relative to the construction of a storage building." The motion was unanimously adopted.
4. Vice-Chairman Irving Comeaux recognized the IT Specialist and Mike Portier, who stated that AAR Electronics, Inc. submitted three quotes for video recording and streaming equipment and installation in the Police Jury Chamber. Mr. Portier proceeded to explain the three (3) different quotes and how it would relate to the current system. Police Juror Leroy Blanchard requested that the committee consider moving in this direction due to the virus, to give the Public access to how and what the Parish is doing and getting back into the meeting room. He stated that he believes the cost can be covered under the CARES Act, COVID-19 funds. A brief discussion was held regarding the request for video streaming, the quotes received, the possibility of General Fund having to cover the cost and the financial stability of the Parish. Following the discussion, the committee agreed to obtain two (2) additional quotes and further discuss at the next meeting.
5. Committee member Chris Carter offered a motion, seconded by Mr. Ron Alcorn, "THAT, there being no further business to come before the Finance Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Irving Comeaux, Vice-Chairman
Finance Committee

Road & Bridge Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, July 8, 2020
5:35 O'clock p.m.

1. Committee members recorded as present were: Mr. Ron Alcorn, Chairman; Mr. Chris Carter, Mr. Irving Comeaux, Mr. Michael Dias, Mr. Jamie Ponville, Mr. Myron Matherne.
Committee member recorded as absent was: Mr. Jeff Naquin.
Other Police Jurors recorded as present were: Mr. Patrick Johnson, Mr. Leroy Blanchard.
2. Chairman Ron Alcorn recognized the IT Specialist, who stated that new speed bump applications were submitted for St. John St. Ward 6, Shell Beach Rd. Ward 9, Gilbert St. and Paula St. in Ward 1. He stated that the required signatures have been received and the appropriate signs have been installed.
3. Committee member Chris Carter offered a motion, seconded by Mr. Jamie Ponville, "THAT, the committee approve speed bumps on newly submitted applications for St. John St., Shell Beach Rd. Gilbert St. and Paula St." The motion was unanimously adopted.
4. The IT Specialist then stated that Convent St., St. Peters St. and Lucky St. were previously approved and the maps presented indicate the location of placement. In response, he stated that Lucky St. was previously approved and residents on the street have requested an additional bump.
5. Committee member Jamie Ponville offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve the frequency and placement of speed bumps on Convent St., St. Peter St. and Lucky St." The motion was unanimously adopted.
6. Chairman Ron Alcorn stated that as he thought about not allowing road projects during an election year, he realized that the 2018 Road Overlay Program has not been completed and may not be until the end of this year. He then stated that the 2020 Road Program will not happen this year and may be expedited in 2021. He then stated that the next program is 2022 and hopefully that can commence in a timely matter, if not, he's not sure how the Parish can get around it. A brief discussion was then held regarding the request not to allow the road program during an election year.
7. Chairman Ron Alcorn recognized the ADA, who stated that we are hoping to begin the 2018 remaining projects by July 27, 2020 which will be on the next agenda. He then stated that he negotiated the statements of claim that were discussed at the last meeting. The bonding company will buy a bond for release of lien therefore, the individual of viable statement will no longer be against the Parish it would be against surety. So what happens is when the Parish Engineer gets the final request for payment those items will all be taken care of and the only concern at this time is the number that will be outstanding is what they are going to be owed. He stated that the Parish Engineer is working on the scope and numbers, once finalized the process can begin. He further stated that if there are any questions about the verbiage in the document to give him a call.
8. Committee member Michael Dias offered a motion, seconded by Mr. Myron Matherne, "THAT, there being no further business to come before the Road & Bridge Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Ron Alcorn, Chairman
Road & Bridge Committee

Engineering/Grants Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, July 8, 2020
5:45 O'clock p.m.

1. Committee members recorded as present were: Mr. Irving Comeaux, Chairman; Mr. Leroy Blanchard, Mr. Ron Alcorn, Mr. Michael Dias, Mr. Jamie Ponville.
Committee member recorded as absent was: Mr. Jeff Naquin.
Other Police Jurors recorded as present were: Mr. Patrick Johnson, Mr. Chris Carter, Mr. Myron Matherne.
2. Chairman Irving Comeaux recognized the OHSEP Director, who proceeded to go over the Disaster Recovery Grants:
Cancienne Canal - The notice to proceed has been given to the contractor. Due to the weather, they have not started yet.

Marais Sewer Project – substantial completion was granted and a minor amount of clean up is required. The punch list has been issued to the contractor. The Parish Engineer stated that one of the main punch list items has not been completed due to the excessive rain and will be held off until it dries.

Sewer Generator Project - The OHSEP Director stated that most of these generators will require conversion to LPG gas. The Parish Engineer stated that he contacted that generator manufacture who will convert the proposed generators to a dual set that will accept both propane and natural gas. He then stated that he will obtain a cost from the contractor to install.
A brief discussion was then held regarding the generators. In response, the OHSEP Director stated all of these changes require additional cost and until he obtains the cost and surveys the budget he will not know the outcome. He then stated that there is enough money throughout all of the projects to shift money around if needed but a budget amendment is needed and will require State approval which will cause a delay. He then stated that an additional \$50,000 was put into each project and \$150,000 in the Cancienne Canal project.

Safe Room - A response was made to the request for information roughly a month ago and still waiting on information from the State to move forward. He stated that the next steps following is to hire an architect to design the building and then construction. He then stated that he is still waiting on phase 1 approval.

3. The OHSEP Director stated that the LDH dashboard is reporting 399 cases in Assumption Parish. He stated that his list is showing 441. Both reports are showing 15 deaths and 75% of the positive cases are African Americans and 27% are unknown. He stated that in the past month, June 8, 2020 the cases were 257 indicating about 150 within 30 days. He stated that reports show about 7-10 cases daily. The concern is growing each day therefore, he asked that everyone use precaution and take full responsibility because this virus is not going away. There is testing being done at Lamar Dixon and Living Word Christian Church. A brief discussion was then held regarding the LDH report site and the numbers that will determine the amount of funds received from the CARES Act. The OHSEP Director stated that it's very difficult for the State to know what's correct. He stated that what he's doing to get our accurate number is easy because we're a rural parish but a large urban area would be very difficult. In response, the Secretary-Treasurer stated that our expenditures are not totaling enough. She also stated that whatever funds are not reimbursed on a parish level will be reverted back to the State. She then stated that she made the official submission to the State today including March – June 30, 2020 totaling approximately \$331,000. In response, Mr. Boudreaux stated that the Jury must understand that the submittal to the State is not just Police Jury, it's Parish which includes all agencies within. He also stated that there are other funding sources through the CARES Act and other agencies such as the School Board can apply as the Parish. In response, the Secretary-Treasurer stated that the amount submitted includes salaries. She also stated that the amount has subsided tremendously.
4. Committee member Leroy Blanchard offered a motion, seconded by Mr. Ron Alcorn, 'THAT, there being no further business to come before the Engineering/Grants Committee, the meeting be adjourned.' The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Irving Comeaux, Chairman
Engineering/Grants Committee

Regular Meeting
Of the
Assumption Parish Police Jury

Wednesday, July 8, 2020
6:00 O'clock p.m.

1. The Regular Meeting of the Assumption Parish Police Jury was called to order by Police Jury Vice-President Irving Comeaux at the Assumption Parish Community Center located at 4910 Highway 308, Napoleonville, Louisiana.
2. Police Jurors recorded as present were: Mr. Ron Alcorn, Ward 1; Mr. Irving Comeaux, Ward 3; Mr. Patrick Johnson, Ward 4; Mr. Michael Dias, Ward 5; Mr. Chris Carter, Ward 6; Mr. Leroy Blanchard, Ward 7; Mr. Jamie Ponville, Ward 8; Mr. Myron Matherne, Ward 9.
Police Juror recorded as absent was: Mr. Jeff Naquin, Ward 2.
3. Vice-President Irving Comeaux led the Prayer and Police Juror Chris Carter led the Pledge of Allegiance to the Flag.
4. Police Juror Myron Matherne offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the Police Jury approve the minutes of June 24, 2020." The motion was unanimously adopted.
5. Vice-President Irving Comeaux opened the meeting to hear comments, questions, or concerns relative to any item on the agenda. He recognized Don Breaux, Pierre Part, who stated that the speed bumps were discussed and held earlier. He then informed them of what occurred when they were going to a fire in the Oaks and hit 2 speed bumps. In response, he stated that during an emergency they are not seeing the warning signs just concentrating on getting to the location. Following three (3) calls, there were no further comments received.
6. Vice-President Irving Comeaux recognized Drainage Committee Chairman Jamie Ponville, who stated that the committee met and recommended the following matters: reappointment of Leonard J Breaux, Mabel Pipsair and Linwood Guillot to the Knotts Subdivision Gravity Drainage District #11, replacement of Brian Thibodaux with Will Arceneaux and Harold Templet with Rene Clause to the Labadieville Drainage District #3, \$400 for 113 Michael St. Catchbasin Project, and \$1,700 for 109 Oak St. Project. He stated that the committee as well as Jurors were advised to review the Legal Opinion that had been provided for further discussion at the next meeting.
7. Police Juror Jamie Ponville offered a motion, seconded by Mr. Patrick Johnson, "THAT, the Police Jury approve the Drainage Committee report as presented." The motion was adopted with Myron Matherne voting nay. (resolutions attached)
8. Vice-President Irving Comeaux stated that the Finance Committee met and recommended the following matters: payment of bills submitted through July 1, 2020, authorized the Vice-President to sign the Intergovernmental Cooperative Endeavor Agreement between APPJ and the Clerk of Court relative to construction of a storage building, discussed quotes for a video recording and streaming equipment and agreed to accept 2 additional quotes.
9. Police Juror Myron Matherne offered a motion, seconded by Mr. Ron Alcorn, "THAT, the Police Jury approve the Finance Committee report as presented." The motion was unanimously adopted (resolution attached)
10. Vice-President Irving Comeaux recognized Road & Bridge Committee Chairman Ron Alcorn, who stated that the committee met and recommended the following matters: speed bumps on newly submitted applications for St. John St., Shell Beach Rd. Gilbert St. and Paula St., approve the frequency and placement of speed bumps on Convent St., St. Peter St. and Lucky St. and received an update on the 2018 Road Overlay Program from the ADA.
11. Police Juror Ron Alcorn offered a motion, seconded by Mr. Jamie Ponville, "THAT, the Police Jury approve the Road & Bridge Committee report as presented." The motion was unanimously adopted.
12. Vice-President Irving Comeaux stated that the Engineering/Grants Committee met and recommended the following: received an update on the Disaster Recovery Grants and the Coronavirus Pandemic.
13. Police Juror Ron Alcorn offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve the Engineering/Grants Committee report as presented." The motion was unanimously adopted.
14. Vice President Irving Comeaux recognized Rochel Leonard, who stated that her husband drowned last year on Belle River and she is trying to create a positive out of a negative. She then stated that she started a campaign to raise funds to promote safety on the water and have life rings available at boat launches. Police Juror Leroy Blanchard provided everyone with a list of

items that are included within this campaign. He stated that he is proposing that life rings be installed at the public boat launches as well as the private launches that are heavily used. He drafted a CEA for the private launches authorizing the Police Jury to provide maintenance and keep them operational. He stated that Mrs. Leonard would like to make a donation to the Police Jury to assist with paying for these life rings. He then proposed that each Juror allocate \$400 from their recreation funds to the project which would fund the maintenance for the next 3 yrs. He stated that the installation cost is \$500 each. He then performed a demonstration and stated that whenever the ring is removed to be used it will set off an alarm to alert that someone is in trouble or theft may be occurring. He stated that 6 launches are listed but after speaking with the Parish Manager a few others will be added. He also stated that adequate funding will be available if the allocations are made. In response to required maintenance, he stated that the lithium batteries would be tested monthly and if the rings are damaged, they would be replaced. In response, the ADA stated that he spoke with Juror Blanchard relative to the CEA and the hold harmless maintenance agreement for private launches would be a little different and transcribed in a way to look at liability exposure as much as possible because of the overall safety component. Police Juror Patrick Johnson stated that the Coast Guard requires that the lettering to be a certain size and we would want to have a certain label, if John Doe were to steal it, it would be easily identified. Police Juror Chris Carter suggested that the launches that charge a fee be asked to contribute to the cause. In response, Police Juror Leroy Blanchard stated that the \$400 will provide maintenance for 3 yrs. Police Juror Patrick Johnson stated that in each ward someone may have had a loss therefore, he suggested that an inscription of "In Memory" be placed on the post.

15. Police Juror Jamie Ponville offered a motion, seconded by Mr. Ron Alcorn, "THAT, the Police Jury approve the installation of life rings at boat launches used by the public." The motion was unanimously adopted.
16. Police Juror Patrick Johnson offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve the Cooperative Agreement between APPJ and LSU AgCenter to support and administer Louisiana Cooperative units off campus." The motion was unanimously adopted. (resolution attached)
17. Police Juror Ron Alcorn offered a motion, seconded by Mr. Leroy Blanchard, "THAT, the Police Jury approve the re-appointment of Philip Allen to the Ward 1 Recreation District." The motion was unanimously adopted. (resolution attached)
18. Police Juror Leroy Blanchard offered a motion, seconded by Mr. Jamie Ponville, "THAT, the Police Jury approve an occupational license for Friendly Kind and Caring Cleaning Service and JBLB." The motion was unanimously adopted.
19. Vice-President Irving Comeaux recognized Police Juror Patrick Johnson, who stated that electrical damage to the Marais Pump Station was caused by an electrical storm. He then stated that he will be speaking with Ms. Lafont to request reimbursement.
20. Police Juror Chris Carter offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve the 2nd phase of the derelict structure procedure located at 129 Virginia St." The motion was unanimously adopted.
21. Police Juror Jamie Ponville stated that a grass cutting letter was sent to property owners on Phillip St. but due to the recent rain they won't have it cut by the deadline. In response, the Secretary-Treasurer stated that he can call the office with the information and it will be noted and an extension will be granted.
22. Police Juror Leroy Blanchard offered a motion, seconded by Mr. Ron Alcorn, "THAT, there being no further business to come before the Assumption Parish Police Jury, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Irving Comeaux
Vice President

On a motion by Mr. Jamie Ponville, seconded by Mr. Patrick Johnson, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED, that the Assumption Parish Police Jury does hereby approve the re-appointment of the following board members of Knotts Subdivision Gravity Drainage District #11:

Leonard J. Breaux	5 yrs.	7/16/25
Mabel Pipsair	5 yrs.	7/16/25
Linwood Guillot	5 yrs.	7/16/25

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: Jeff Naquin

On a motion by Mr. Jamie Ponville, seconded by Mr. Patrick Johnson, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby does hereby replace Brian Thibodeaux with Will Arceneaux and Harold Templet with Rene Clause as board members of the Labadieville Drainage District #3.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 8

Nays: 0

Absent: Jeff Naquin

On a motion by Mr. Ron Alcorn, seconded by Mr. Leroy Blanchard, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve the re-appointment of Mr. Phillip Allen as board member of the Ward 1 Recreation District to serve an additional 5 yr. term to expire on 7/16/2025.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 8

Nays: 0

Absent: Jeff Naquin

On a motion by Mr. Patrick Johnson, seconded by Mr. Myron Matherne, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize its Vice-President, Irving Comeaux to sign the Cooperative Agreement with the LSU Ag Center allowing for the continued support and administration of the Louisiana Cooperative Unit Off Campus and located within Assumption Parish for an additional term of 5 years to expire on June 30, 2025.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 8
Nays: 0
Absent: Jeff Naquin

On a motion by Mr. Myron Matherne, seconded by Mr. Ron Alcorn, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize its Vice-President, Irving Comeaux to sign the Intergovernmental Cooperative Endeavor Agreement with the Assumption Parish Clerk of Court allowing for the construction of a records storage building on designated Police Jury owned property and the future refurbishments to the Assumption Parish Clerk of Court's office space located within the Assumption Parish Courthouse all to be funded completely by the Clerk of Court.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 8
Nays: 0
Absent: Jeff Naquin