

Personnel Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, January 24, 2018
3:30 O'clock p.m.

1. Committee members recorded as present were: Mr. Booster Breaux, Chairman; Mr. Chris Carter, Mr. Henry Dupre, Mr. Myron Matherne, Mr. Martin Triche.
Committee member recorded as absent was: Mr. Patrick Johnson.
Other Police Jurors recorded as present were: Mr. Ron Alcorn, Mr. Jeff Naquin, Mr. Irving Comeaux.
2. Chairman Booster Breaux requested that the committee enter into executive session to conduct department head evaluations.
3. Committee member Chris Carter offered a motion, seconded by Mr. Henry Dupre, "THAT, the committee enter into executive session to conduct department head evaluations." The motion was unanimously adopted.
4. Committee member Patrick Johnson entered the meeting during executive session.
5. Committee member Chris Carter offered a motion, seconded by Mr. Henry Dupre, "THAT, the committee approve to resume regular session." The motion was unanimously adopted.
6. Chairman Booster Breaux stated that the committee met in executive session to conduct evaluations of the department heads with the exception of Mercedes Bernard. He stated that the open discussion was to receive information on how they can improve and move the parish forward and how the Jurors can assist to make these ideas better.
7. Committee member Patrick Johnson offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve to add the following matter to the agenda." The motion was unanimously adopted.
8. Chairman Booster Breaux requested comments, questions, or concerns regarding the request to move forward with a 3% cost of living raise for all employees. Following three (3) calls there were no comments received.
9. Committee member Patrick Johnson offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve a 3% cost of living raise for each employee." The motion was adopted with committee member Henry Dupre voting nay.
10. Chairman Booster Breaux recognized the Secretary-Treasurer, who stated that the agenda was revised on 1/22/18 to add the hiring of the temporary full-time custodian. She then stated that interviews were conducted and recommends that Lorraine Robertson be hired at \$9.81/hr. for the position.
11. Committee member Chris Carter offered a motion, seconded by Mr. Patrick Johnson, "THAT, the committee approve the recommendation of the Secretary-Treasurer to hire Lorraine Robertson for the Temporary Full-time Custodian position at \$9.81/hr." The motion was unanimously adopted.
12. Police Juror Ron Alcorn asked if the applicants for the position were informed of the position being temporary and that if and when the employee returned back to work their job would be terminated? He also asked about the law regarding how long the position is to remain open and available to that employee? In response, the Secretary-Treasurer stated that she explained to each applicant the situation of the position in which they were being interviewed for and that upon return by the present employee, their position would be terminated.
13. Police Juror Ron Alcorn requested an update on the request for a draft to consider for a drug testing policy. In response, the ADA stated that he and the Secretary-Treasurer will collaborate with other parishes to see what policy and procedure they are following.
14. Committee member Chris Carter offered a motion, seconded by Mr. Patrick Johnson, "THAT, there being no further business to come before the Personnel Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Booster Breaux
Personnel Committee Chairman

Drainage Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, January 24, 2018
5:10 O'clock p.m.

1. Committee members recorded as present were: Mr. Henry Dupre, Chairman; Mr. Myron Matherne, Mr. Irving Comeaux, Mr. Chris Carter, Mr. Booster Breaux, Mr. Martin Triche. Other Police Jurors recorded as present were: Mr. Ron Alcorn, Mr. Jeff Naquin, Mr. Patrick Johnson.
2. Chairman Henry Dupre stated that the 2017 drainage carryovers total is \$106,757 and requested that they be approved.
3. Committee member Myron Matherne offered a motion, seconded by Mr. Booster Breaux, "THAT, the committee approve the 2017 Drainage Carryovers in the amount of \$106,757." The motion was unanimously adopted.
4. Committee member Booster Breaux offered a motion, seconded by Mr. Myron Matherne, "THAT, there being no further business to come before the Drainage Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Henry Dupre
Drainage Committee Chairman

Finance Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, January 24, 2018
5:20 O'clock p.m.

1. Committee members recorded as present were: Mr. Martin Triche, Chairman; Mr. Henry Dupre, Mr. Ron Alcorn, Mr. Jeff Naquin, Mr. Booster Breaux.
Other Police Jurors recorded as present were: Mr. Irving Comeaux, Mr. Patrick Johnson, Mr. Chris Carter, Mr. Myron Matherne.
2. Committee member Ron Alcorn offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve payment of the bills submitted through January 19, 2018." The motion was unanimously adopted.
3. Chairman Martin Triche recognized the Secretary-Treasurer, who stated that the Budget Comparison Statements for December 2017 have no changes and need no actions.
4. Committee member Booster Breaux offered a motion, seconded by Mr. Henry Dupre, "THAT, the committee approve the 2018 Fire Protection contract renewals with all the individual fire departments under the same terms and conditions." The motion was unanimously adopted.
5. Committee member Jeff Naquin offered a motion, seconded by Mr. Ron Alcorn, "THAT, there being no further business to come before the Finance Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Martin S. Triche
Finance Committee Chairman

Engineering/Grants Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, January 24, 2018
5:30 O'clock p.m.

1. Committee members recorded as present were: Mr. Irving Comeaux, Chairman; Mr. Henry Dupre, Mr. Ron Alcorn, Mr. Jeff Naquin, Mr. Martin Triche.
Other Police Jurors recorded as present were: Mr. Patrick Johnson, Mr. Chris Carter, Mr. Booster, Mr. Myron Matherne.
2. Chairman Irving Comeaux recognized the OHSEP Director, who introduced Mr. Matt Yates, 8D Mosquito Abatement Director Consultant, who stated that the Parish has been awarded the Zeka Grant and his position is to assist the Parish with it. He briefly gave the following benefits of the program; monitors on the spray truck, a meter device to meter the chemical exactly, how fast the vehicle is traveling, disease surveillance component to detect west Nile, encephalitis virus, etc. before they can infect people, and surveillance for pest mosquitos. He further stated that he will be working closely with the OHSEP Director and the IT Specialist to implement this program to make sure it's done properly and meets the requirement for the Centers of Disease Control and Health & Hospitals.
Committee member Martin Triche thanked Mr. Yates on behalf of the Police Jury and expressed interest in working with him.
3. Chairman Irving Comeaux recognized the Parish Engineer, who stated that Chevron Pipe Line Company is proposing a two point repair to pipelines located off Hwy 996 in the cane field and in a wooded area across from Cane Row near the parish line. He stated that the work is on cleared right of way and recommend approval.
4. Committee member Martin Triche offered a motion, seconded by Mr. Henry Dupre, 'THAT, the committee approve a letter of 'No Objection' for Chevron Pipe Line Company for the proposed anomaly repairs along Chervon's 8" Ethylene Faustina to St James Pipeline.' The motion was unanimously adopted.
5. Chairman Irving Comeaux recognized the OHSEP Director, who stated that there are no actionable items under Disaster Recovery Grants and requested to table.
6. Chairman Irving Comeaux recognized Mrs. Beryl Gomez, who gave a brief update on progress relative to the FEMA Appeal. She stated that she has been given a date of March 14, 2018 to receive the FEMA letter of final determination and will be receiving updates every Thursday. The congressional inquiry will hopefully keep the process flowing.
7. Committee member Jeff Naquin offered a motion, seconded by Mr. Henry Dupre, "THAT, there being no further business to come before the Engineering/Grants committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Irving Comeaux, Chairman
Engineering/Grants Committee

Regular Meeting
Of the
Assumption Parish Police Jury

Wednesday, January 24, 2018
6:00 O'clock p.m.

1. The Regular Meeting of the Assumption Parish Police Jury was called to order by Police Jury President Martin Triche in the Assumption Parish Police Jury Chambers located at 4813 Highway 1, Napoleonville, Louisiana.
2. Police Jurors recorded as present were: Mr. Ron Alcorn, Ward 1; Mr. Jeff Naquin, Ward 2; Mr. Irving Comeaux, Ward 3; Mr. Patrick Johnson, Ward 3; Mr. Martin Triche, Ward 5; Mr. Chris Carter, Ward 6; Mr. Henry Dupre, Ward 7; Mr. Booster Breaux, Ward 8; Mr. Myron Matherne, Ward 9;
3. President Martin Triche led the Prayer and Police Juror Chris Carter led the Pledge of Allegiance to the Flag.
4. President Martin Triche requested that Juror Ron Alcorn be added to the Personnel Committee and Juror Patrick Johnson to the Road & Bridge Committee for 2018.
5. Police Juror Booster Breaux offered a motion, seconded by Mr. Chris Carter, "THAT, the Police Jury approve the 2018 List of Committees with the recommended changes." The motion was unanimously adopted.
6. Police Juror Booster Breaux offered a motion, seconded by Mr. Ron Alcorn, "THAT, the Police Jury approve the minutes of January 10, 2018." The motion was unanimously adopted.
7. President Martin Triche opened the meeting to the public for any comments, questions or concerns regarding the items listed on the agenda. Following three (3) calls there were no comments received.
8. President Martin Triche recognized Personnel Committee Chairman Booster Breaux, who stated that the committee met and recommended the following matters: conducted department head supervisors evaluations and discussed how they can improve and move the parish forward and how the Jurors can assist to make these ideas better, approved a 3% cost of living raise for each employee, accepted the recommendation of the Secretary-Treasurer to hire Lorraine Robertson for the Temporary Full-time Custodian position at \$9.81/hr., and received an update regarding the draft policy for drug testing.
9. Police Juror Booster Breaux offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve the Personnel Committee report as presented." The motion was unanimously adopted. (resolutions attached).
10. President Martin Triche recognized Drainage Committee Chairman Henry Dupre, who stated that the committee met and recommended that the Police Jury approve the 2017 Drainage Carryovers in the amount of \$106,757.
11. Police Juror Henry Dupre offered a motion, seconded by Mr. Booster Breaux, "THAT, the Police Jury approve the Drainage Committee report as presented." The motion was unanimously adopted.
12. President Martin Triche stated that the Finance Committee met and recommended the following matters; the payment of bills submitted through January 19, 2018, no change or actions for the December 2017 Budget Comparison Statements, and approved the 2018 Fire Protection contract renewals with the individuals fire departments.
13. Police Juror Myron Matherne offered a motion, seconded by Mr. Patrick Johnson, "THAT, the Police Jury approve the Finance Committee report as presented." The motion was unanimously adopted. (resolutions attached)
14. President Martin Triche recognized the Engineering/Grants Committee Chairman Irving Comeaux, who stated that the committee met and recommended the following matters; received an introduction from Mr. Matt Yates, 8D Mosquito Abatement Director Consultant and his intentions to assist the Parish with administering the Zeka Grant, a letter of 'No Objection' for Chevron Pipeline proposed anomaly repairs along Chevron's 8" Ethylene Faustina to St. James Pipeline, and an update on FEMA appeals.
15. Police Juror Irving Comeaux offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve the Engineering/Grants Committee report as presented." The motion was unanimously adopted. (resolution attached)

16. President Martin Triche recognized Dr. Nagaratna C. Reddy, who stated that she has been operating the small rural clinic in Napoleonville for the past 15 yrs. She then stated that the building is getting old and during the harvesting of sugar cane they have issues therefore, she will be purchasing a new modular building and would like authorization to place it on the side of the parking lot or in front of the current building. In response, she stated that she will be discarding the current building. She stated that she has been in communications with the permitting office. In response, the ADA stated that the old MOU is good but it should be adjusted to be within the present form and with the new legal description and terms.
- A brief discussion was then held regarding the options for re-location of the building. After reviewing the areas submitted, it was determined that the property on the side does not belong to the Police Jury. They then discussed the option to locate it in front of the current building and the Jury advised that she would have to discuss the matter with the Department of Health and Hospitals to get their view and approval. President Martin Triche suggested that the Police Jury send a letter to the Department of Health and Hospitals Officials to receive any comments regarding the location of the proposed new modular building presented by Dr. Reddy. He also requested that Dr. Reddy visit the Permitting Office to make sure all of her plans are in order.
17. Police Juror Irving Comeaux offered a motion, seconded by Mr. Booster Breaux, "THAT, the Police Jury approve a letter to the Department of Health & Hospitals local official to see if there are any comments or objections to the newly location for Reddy Family Medical Clinic." The motion was unanimously adopted.
18. President Martin Triche recognized Brandon Morales, 5286 Hwy 308, Belle Rose, who presented a picture of his and other neighbors damaged garbage cans and a letter from Mr. Wesley Monson and Vera Gros, who are elderly people that also reside on Hwy 308. He proceeded to state that along Hwy 308 there are no shoulders therefore, your garbage can ends up in the road or in the ditch. He stated that he is not sure if the Parish requires certain procedures of residents (where & how far should you place garbage can, etc) or actions of Waste Management referencing the pick-up along Hwy 308 or roads without shoulders but he proposed that they be held accountable for the job they perform and the complaints that people are having (damages to can, not emptying the can, etc.)
- In response, Police Juror Jeff Naquin informed Mr. Morales that the complaints are not going unnoticed. He explained that Hwy 308 is a difficult area to pick up garbage being there are no shoulders and the driveways are very narrow giving the hopper two (2) options, throwing the garbage can in the ditch or put it at the edge of the driveway. He also stated that if a big truck passes, it blows the can either in the road or in the ditch so his advice to people is to put a receptacle or put out a garbage bag.
- A brief discussion was then held regarding what's being done and a solution to the Hwy 308 problems.
- Police Juror Chris Carter stated that the same issues are occurring on Ewell and Virginia St He then added that they are taking the garbage bag and leaving the loose garbage that's in the can. He stated that he contacted the District Manager and it was corrected but there is high turnover at the company.
- Following the discussion, the Jury agreed to have a representative from Waste Management come and address this situation.
- Mr. Morales then recommended that the trucks have some sort of light shining on the highway during the foggy days.
- Police Juror Henry Dupre stated that he agrees with all of the discussion, but commending them for passing on those freezing mornings.
19. President Martin Triche recognized Police Juror Jeff Naquin, who stated that this area is located in Ward 2 and it's about 1/10 of a mile. He stated that this road used to be a State highway but has been abandoned. He added that several people reside along this highway and would like to see something done. He further stated that he has it on his priority list for overlay but can't move forward unless the Parish officially owns it.
- In response, the Secretary-Treasurer stated that the State is willing to turn the road over to the parish with all duties, obligations, and responsibilities for the operation, maintenance, and future liabilities associated with the exception of any and all mineral rights.
- A brief discussion was then held regarding the resolution presented by the Department of Transportation and Development.
- Police Juror Irving Comeaux stated that the road was in Ward 3 and the State refused to do anything to this road. He stated that they built the new road and bypassed this portion altogether. He also informed the Jury that this road is already overlaid but has gone bad and needs to be re-done.
- Following the discussion, President Martin Triche stated that the State is quick claiming rights, servitudes, and right of ways they have to the Parish giving official authority to move forward with including it in the road overlay program. He also stated that once accepted by the Parish, he would like the ADA to ensure that the resolution is sufficient and includes language allowing the Parish to perform the necessary improvements including overlay.
- Police Juror Henry Dupre suggested that the Parish request the State to overlay the portion in question before the Parish accepts ownership.
20. Police Juror Jeff Naquin offered a motion, seconded by Mr. Irving Comeaux, "THAT, the Police Jury has 'No Objection' and agrees to taking over the portion of former LA 1010, beginning at its

eastern connection with relocated LA 1010 located 0.12 miles east of Locust Rd, and traveling northerly then westerly approximately 0.16 miles on its old alignment to its connection with realigned LA 1010 located at Locust Rd. and the Town of Labadieville's southwest boundary limits provided the State agrees to overlay the portion before the official take over and subject to a transfer of servitude and rights of way as approved by the ADA." The motion was adopted with Myron Matherne and Booster Breaux voting nay. (resolution attached)

21. President Martin Triche recognized Bo Byers, Attorney at Civic Source, who stated that Civic Source is requesting that the Police Jury sign over a document that gives them extremely limited Power of Attorney to complete a cash sale. He proceeded to explain the current process and stated that it would speed the closing of the sale.
In response, the ADA stated that he reviewed the document and has no objections. He added that this document is only allowing them to get the sales finalized.
Police Juror Chris Carter requested that Civic Source repost signs on the properties that are adjudicated.
22. Police Juror Jeff Naquin offered a motion, seconded by Mr. Booster Breaux, 'THAT, the Police Jury approve a resolution authorizing limited Power of Attorney to Civic Source to execute documents to carry out the sale of adjudicated property.' The motion was unanimously adopted. (resolution attached)
23. Police Juror Patrick Johnson offered a motion, seconded by Mr. Chris Carter, 'THAT, the Police Jury approve to re-appoint Ray Nicholas to the South Central Louisiana Human Service Authority for a 3 yr. term.' The motion was unanimously adopted. (resolution attached)
24. Police Juror Patrick Johnson offered a motion, seconded by Mr. Booster Breaux, 'THAT, the Police Jury approve proclaiming January 28 – February 3, 2018 as Catholic Schools Week.' The motion was unanimously adopted. (proclamation attached)
25. Police Juror Patrick Johnson offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve an occupational license for Re-Furb-It." The motion was unanimously adopted.
26. Police Juror Booster Breaux offered a motion, seconded by Mr. Patrick Johnson, 'THAT, the Police Jury approve a liquor license for Joann Leal-Relay for Life.' The motion was unanimously adopted.
27. President Martin Triche stated that the preliminary road overlay program request list has been prepared and should be reviewed for further discussion at an upcoming meeting. In response, Police Juror Myron Matherne stated that he will hold a R & B Committee meeting at the next regular meeting.
28. Police Juror Booster Breaux offered a motion, seconded by Mr. Chris Carter, 'THAT, there being no further business to come before the Assumption Parish Police Jury, the meeting be adjourned.' The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Martin S. Triche
President

On a motion by Mr. Patrick Johnson, seconded by Mr. Chris Carter, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby the re-appointment of Mr. Ray Nicholas for a 3 yr. term (2018-2021) to the South Central Human Resources Authority.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Booster Breaux, seconded by Mr. Myron Matherne, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve the hiring of Lorraine Robertson as a full time temporary custodian at a Grade 1 Step 14 with a review of the return status of the full time permanent custodian in 90 days.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On a motion by Mr. Myron Matherne, seconded by Mr. Patrick Johnson, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize its President, Martin S. Triche to sign contracts with (5) Parish Volunteer Fire Department of Consolidated Fire Protection District for fire service utilizing 2017 tax proceeds for a 1-yr. term.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas:	9
Nays:	0
Absent:	0

On a motion by Mr. Booster Breaux, seconded by Mr. Myron Matherne, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve a 3% Cost of Living increase for all employees for 2018. Said increase is to be effective February 4, 2018.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas:	9
Nays:	0
Absent:	0

On a motion by Mr. Jeff Naquin, seconded by Mr. Booster Breaux, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby authorize its President, Martin S. Triche, to sign a limited Power of Attorney with Civic Source allowing them to execute sale documents for Adjudicated Properties only.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

State of Louisiana

Parish of Assumption

Proclamation

WHEREAS, Catholic schools in the Diocese of Baton Rouge Evangelize hearts, Educate Minds, Encourage Talent, and Embrace the Future; and

WHEREAS, Catholic schools across the nation are celebrating Catholic Schools Week from Sunday, January 28 – through Saturday, February 3, 2018; and

WHEREAS, Catholic schools strive to foster growth of the whole person in preparation for the future; and

WHEREAS, Catholic schools encourage the understanding that character is not measured by wealth or prominence but by integrity, compassion and concern for others; and

WHEREAS, Catholic schools are committed to reaching out to all children regardless of heritage, religion, race or economic status and, indeed, have made this commitment part of their mission; and

WHEREAS, Catholic schools recognize the role of parents as the primary educator of their children, successfully involve parents and communities in support of schools, and encourage local creativity and excellence in education; and

WHEREAS, the Catholic schools of Louisiana, and indeed of the entire nation, have traditionally provided outstanding education to those attending them, thus contributing to the welfare of the community; and

WHEREAS, Catholic schools have trained many of the fine leaders of the Catholic Church, the state and the nation; and

WHEREAS, many of the city and parish citizens have experienced and enjoyed the quality of education provided by Catholic Schools; and

WHEREAS, both the Catholic community and all citizens of the city and parish can share in the success that the Catholic System of Schools has achieved in the many years of its existence, while remaining confident in its lasting endurance.

NOW, THEREFORE, I, Police Jury President Martin Triche, of Assumption Parish, do hereby proclaim January 28 – February 3, 2018, as

CATHOLIC SCHOOS WEEK

In Assumption Parish and do hereby affix my signature and seal of my office.

Kim M. Torres
Secretary-Treasurer

Martin S. Triche
President