

Drainage Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, January 23, 2019
5:10 O'clock p.m.

1. Committee members recorded as present were: Mr. Henry Dupre, Chairman; Mr. Irving Comeaux, Mr. Chris Carter, Mr. Booster Breaux.
Committee member recorded as absent was: Mr. Martin Triche.
Other Police Jurors recorded as present were: Mr. Ron Alcorn, Mr. Jeff Naquin, Mr. Myron Matherne.
2. Chairman Henry Dupre recognized Police Juror Jeff Naquin, who stated that this project has multiple effects but mainly to stop erosion.
3. Police Juror Patrick Johnson entered the meeting at this time.
4. A brief discussion was then held regarding the request for Pine St. and the problem it's causing. In response, the Parish Manager stated that it would take about 1 week to complete the project. Committee member Irving Comeaux stated that he is not seeing an erosion problem and asked for further explanation because it can be considered a road issue. In response, the Parish Manager stated that if you roll off the black top you would fall about 3-4 inches down. The Chairman stated that this road could become a liability for the Parish because it has no shoulder. Committee member Chris Carter stated that he had a similar issue and the committee agreed that it was a road issue not drainage.
The ADA stated that it's verbalized well enough if they felt the erosion was emerging and needed to be handled it could be a R&B project. He also stated that it could be a drainage issue if it's impacting the area. He then stated that there are enough residents in the area to be justifiable and the Jury decides to move forward with the project.
Committee member Booster Breaux stated that he has several areas along Pierre Part Bayou that are just like this and needs fixing therefore, he will address them at a later date.
5. Committee member Booster Breaux offered a motion, seconded by Mr. Irving Comeaux, "THAT, the committee approve \$18,500 for Pine St. Drainage and Erosion Project."
6. Committee member Irving Comeaux stated that he has reservations and agreeing due to the ADA stating that it can be either drainage or a road project. In response, the Parish Manager stated that this could not be done under R&B but it could be done under the Road Fund.
Committee member Chris Carter stated that he has a problem with things changing from year to year when the exact project was denied for Ward 6. In response, he stated that the funding was there. Following a brief discussion regarding the Ward 6 project and any others that are similar, the committee agreed to table this project and bring all similar projects for discussion at the next meeting.
7. Committee member Irving Comeaux agreed to rescind his 2nd to the motion to approve the Pine St. Drainage & Erosion Project.
8. Committee member Booster Breaux offered a motion, seconded by Mr. Irving Comeaux, "THAT, the committee table the Pine St. project." The motion was unanimously adopted.
9. Chairman Henry Dupre recognized Police Juror Myron Matherne, who stated that the right side of Marie Ct. was swept out previously and he is requesting approval to sweep out the left side. He stated that they will bank the material on the other side of the ditch.
10. Committee member Booster Breaux offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve \$300 for Marie Ct. Ditching Project." The motion was unanimously adopted.
11. Police Juror Myron Matherne stated that there is no culvert under Grace Ct./Norwood Rd. therefore, he is requesting that a culvert be installed there to help with the flow of water. In response, the Parish Manager stated that the culvert located under that street is probably 1 ½ ft. below therefore, the project is needed.
12. Committee member Booster Breaux offered a motion, seconded by Mr. Chris Carter, "THAT, the committee approve \$450 for 102 Grace Ct. Culvert Replacement Project." The motion was unanimously adopted.
13. Committee member Chris Carter offered a motion, seconded by Mr. Booster Breaux, "THAT, the committee approve \$300 to blow out the culvert on Elise Ct." The motion was unanimously adopted.

14. Committee member Booster Breaux offered a motion, seconded by Mr. Chris Carter, "THAT, there being no further business to come before the Drainage Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Henry Dupre
Drainage Committee Chairman

Road & Bridge Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, January 23, 2019
5:15 O'clock p.m.

1. Committee members recorded as present were: Mr. Myron Matherne, Chairman; Mr. Chris Carter, Mr. Jeff Naquin, Mr. Henry Dupre, Mr. Booster Breaux.
Committee member recorded as absent was: Mr. Martin Triche.
Other Police Juror recorded as present was: Mr. Irving Comeaux.
2. Chairman Ron Alcorn stated that the Parish Engineer provided the committee with a booklet of the power point presentation. He stated that the booklet identifies the streets and estimated cost of the installation. He also stated that they conversed about a budget of the installation cost but stated that he had not gotten with a contractor so it's confusing as to how he derived at these numbers.
3. Committee member Martin Triche entered the meeting at this time.
4. In response, the Chairman stated that the Road & Bridge Department orders street signs therefore, he would like them to be tasked with ordering the speed bumps and the Jury accept three (3) quotes for installation.
5. Committee member Jeff Naquin asked if they could be installed in-house. In response, the Chairman stated that the R&B crew has a lot going on and he wouldn't want to put the pressure on that department. He added that there is \$100,000 budgeted and he doesn't see the cost going over \$50,000 to install speed bumps on about 16 streets.
Police Juror Chris Carter stated that it's not difficult to install the speed bumps and he would think the R&B crew can install them using overtime. He then stated that the Mayor utilized trustees to install them in the town.
6. Chairman Ron Alcorn recognized the Parish Engineer, who stated that the presentation is an overview and a map of the list of streets that were provided. He then stated that they narrowed it down to two (2) types of speed bumps for consideration. They are a smaller bump with a higher raise and a wider bump with lesser raise that is recommended for high volume/traffic thru streets. He added that larger bumps are a little more expensive and the reason for recommending them is that the higher traffic thru streets have more wear and tear and replacement of the smaller ones would be more frequent. The Parish Engineer proceeded to explain the reasons for the number of speed bump placement locations on each of the approved streets, Daggs St., Skidmore St., Michael St., Jolimar, Bertrand St., James St. and Paige Lane. He then stated that the high traffic speed bump recommended is 9 ft. in length, 24" wide and 1 1/8 in. in height and the average cost to install is \$1,000 ea. (material & installation). He stated that contractor quotes would have to be obtained. In response, he stated that the cost of the more expensive unit ranged from \$500-\$600 and the lesser expensive unit is \$800 for 2 side by side on a roadway. He explained that cost difference between the larger and the less expensive speed bumps and stated that he can obtain numbers from a contractor but he would need the Jury to say what direction he should take.
In response, committee member Martin Triche suggested that the R&B Department order the speed bumps and the R&B crew install them. If it seems to be too much the Parish can then get quotes from contractors.
Police Juror Patrick Johnson advised not to move too hasty and if the money is spent wisely every area that is requiring the speed bumps can most likely receive them. He then suggested that the Chairman review the prices and check to see if the same commercial grade can be purchased for less than the quotes received.
The Chairman stated that he looked into the speed bump signage and received a price of \$23.88 on an 18x28 sign.
7. Committee member Martin Triche offered a motion, seconded by Mr. Chris Carter, 'THAT, the committee approve the 17 speed bumps presented, authorize the R&B Chairman and the Parish Engineer to come up with the best cost solution, authorize the Parish Manger and R&B to install the speed bumps all within bid law and financial compliance.' The motion was unanimously adopted.
8. Committee member Booster Breaux offered a motion, seconded by Mr. Chris Carter, 'THAT, there being no further business to come before the Road & Bridge Committee, the meeting be adjourned.' The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Ron Alcorn, Chairman
Road & Bridge Committee

Finance Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, January 23, 2019
5:30 O'clock p.m.

1. Committee members recorded as present were: Mr. Martin Triche, Chairman; Mr. Henry Dupre, Mr. Ron Alcorn, Mr. Jeff Naquin, Mr. Booster Breaux.
Other Police Jurors recorded as present were: Mr. Irving Comeaux, Mr. Patrick Johnson, Mr. Chris Carter, Mr. Myron Matherne.
2. Committee member Booster Breaux offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve payment of the bills submitted through January 18, 2019." The motion was unanimously adopted.
3. Committee member Jeff Naquin offered a motion, seconded by Mr. Booster Breaux, "THAT, the committee approve payment of the 2019 Police Jury Association of Louisiana annual dues \$7,200." The motion was unanimously adopted.
4. Committee member Booster Breaux offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve the 2019 Fire Protection contract renewals with all individual fire departments." The motion was unanimously adopted.
5. Chairman Martin Triche recognized the Secretary-Treasurer, who stated that there is no budget comparison because we have already done final amended budgets for 2018. She then stated that the auditors recommended that it be placed on the agenda as a line item for formality. No action required.
6. Committee member Booster Breaux offered a motion, seconded by Mr. Henry Dupre, "THAT, there being no further business to come before the Finance Committee, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Martin S. Triche
Finance Committee Chairman

Engineering/Grants Committee Meeting
Of the
Assumption Parish Police Jury

Wednesday, January 23, 2019
5:45 O'clock p.m.

1. Committee members recorded as present were: Mr. Irving Comeaux, Chairman; Mr. Henry Dupre, Mr. Jeff Naquin, Mr. Ron Alcorn, Mr. Martin Triche
Other Police Jurors recorded as present were: Mr. Patrick Johnson, Mr. Chris Carter, Mr. Booster Breaux, Mr. Myron Matherne.
2. Chairman Irving Comeaux recognized the Police Juror Jeff Naquin, who stated that the Pear St. Bulkhead Project was discussed and he thought was agreed upon that the DOTD credits from Hwy 1247 would be used to fund the project. In response, the committee members as well as the Jurors stated that it was discussed and approved to take Hwy 1247 into the Parish and receive the credits and several projects were discussed but nothing was agreed upon. Committee member Jeff Naquin proceeded to say that before the State can move forward, he would need a resolution from the Parish approving this project. He stated that 660,000 credits were granted and Pear St. would only need 320,000 of those credits. He then requested that a resolution be adopted and submitted to the State DOTD.
Police Juror Patrick Johnson stated that the Jury spoke about other needed improvements and overlay projects that are not completed so they need to be considered as well.
Chairman Irving Comeaux added that both of the streets are in Ward 2 and are in bad condition. The Parish Engineer also stated that there is a serious erosion problem that needs to be solved. A brief discussion was then held regarding the request for Pear St. and the deadline for spending the remaining of the funds/credits. The committee also discussed requesting that Aaron Elisar send a listing of what projects would be eligible for the credits.
3. Committee member Jeff Naquin offered a motion, seconded by Mr. Martin Triche, "THAT, the committee approve Pear St. as an eligible project to submit to DOTD for usage of the Highway 1247 credits." The motion was unanimously adopted.
4. Chairman Irving Comeaux recognized the Secretary-Treasurer who stated that the Jury approves the engineering contract fees at the last meeting but when the contract was submitted it included soil testing for \$8,000 which was not part of the discussion. She then stated that she met with the Parish Engineer who stated that it was an oversight. In response, the Parish Engineer stated that the total estimated budget including engineering fees and construction is \$1,082,525. He then stated that of that amount there is a design fee of \$78,000 (7-8%), inspection service fee of \$20,000 (2%) and testing fee of \$8,000. He stated that the reason this was an oversight on his part because they had not received the subcontract soil estimate at the time.
5. Committee member Martin Triche offered a motion, seconded by Mr. Henry Dupre, "THAT, the committee approve to rescind the previous motion for the engineering contract fees and approve \$8,000 soil testing fees subject to a notice to proceed for work commencing from the Administrative Office." The motion was unanimously adopted.
6. Chairman Irving Comeaux recognized the OHSEP Director, who stated that he received a request for a mobile home park and through an oversight the owner provided the original plat with fencing in the back. However, the project is completed and is writing that there is a tree line in the back and requesting that it serve as a buffer and a variance be issued. He stated that the rest of the property and lay out is good and complies with the ordinance. He then requested that a variance be issued for not having a fence in the back allowing the tree line to serve as a buffer and grant final approval.
7. Committee member Jeff Naquin offered a motion, seconded by Mr. Henry Dupre, "THAT, the committee approve a variance allowing a tree line to serve as a buffer in the rear at 301 Hwy 401 in Painscourtville." The motion was unanimously adopted.
8. Committee member Jeff Naquin offered a motion, seconded by Mr. Henry Dupre, "THAT, the committee approve and grant final approval for the Mobile Home Park at 301 Hwy 403 in Painscourtville." The motion was unanimously adopted.
9. Chairman Irving Comeaux recognized committee member Ron Alcorn, who stated that he understood that the building ordinance was put in place for aesthetics and fire protection. He stated that section 26:60 by lessening the restrictions to the setbacks would allow the residents a little more flexibility to add to the existing structure and still be within the state fire code. He stated that many variances have been requested and granted for various reasons but if this provision is put into place it will eliminate the request. He then stated that if a resident would still request a variance and it goes outside of the 5 ft. as it pertains to a mobile home then some infringement may occur with neighboring property owners. He further stated that working with the OHSEP Director, they included some language in the ordinance where the residents would not only have to get a letter but would have to record it in the Clerk of Court Office so that it would be in compliance. He then requested that the revised language be approved and accepted. In

response, the Secretary-Treasurer stated that an ordinance cannot be approved and accepted the same night presented. She stated that it would have to be advertised and a public hearing would have to be held.

In response, the OHSEP Director stated that this revision would eliminate the request for variances. He further explained that if a person is building a home or accessory structure within 5 ft. of the property line they are required to put in a firewall which is very expensive. He added that if they go within the 5 ft. they will have some cost associated with building the structure and they would have to come before the Police Jury. He also stated that if the resident gets within the 5 ft. there's only a 10 ft. space between structures however, if they go closer to the property line then the person granting permission has less property to use. He then stated that he wants to make sure everyone involved knows what they are doing when granting a no objection to the variance. A brief discussion was then held regarding the revisions to the land and development ordinance. He again stated that having this information recorded in the Courthouse would prevent the new buyer of property from disputing. In response, he stated that this was put into place to be less restricted as possible without going into harming individuals that are trying to build.

10. Committee member Ron Alcorn offered a motion, seconded by Mr. Martin Triche, 'THAT, the committee approve calling for a public hearing for the recommended changes/revisions to the land and development ordinance section 26:60-A-1 & 2.' The motion was unanimously adopted.
11. Committee member Jeff Naquin offered a motion, seconded by Mr. Henry Dupre, 'THAT, there being no further business to come before the Engineering/Grants Committee, the meeting be adjourned.' The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Irving Comeaux, Chairman
Engineering/Grants Committee

Regular Meeting
Of the
Assumption Parish Police Jury

Wednesday, January 23, 2019
6:00 O'clock p.m.

1. The Regular Meeting of the Assumption Parish Police Jury was called to order by Police Jury President Martin Triche in the Assumption Parish Police Jury Chamber located at 4813 Highway 1, Napoleonville, Louisiana.
2. Police Jurors recorded as present were: Mr. Ron Alcorn, Ward 1; Mr. Jeff Naquin, Ward 2; Mr. Irving Comeaux, Ward 3; Mr. Patrick Johnson, Ward 4; Mr. Martin Triche, Ward 5; Mr. Chris Carter, Ward 6; Mr. Henry Dupre, Ward 7; Mr. Booster Breaux, Ward 8; Mr. Myron Matherne, Ward 9.
3. President Martin Triche led the Prayer and Police Juror Chris Carter led the Pledge of Allegiance to the Flag.
4. Police Juror Patrick Johnson offered a motion, seconded by Mr. Booster Breaux, "THAT, the Police Jury approve the minutes of January 9, 2019." The motion was unanimously adopted.
5. President Martin Triche opened the meeting to the public for any public comments, questions or concerns regarding the items listed on the agenda. Following three (3) calls, there were no further comments received.
6. President Martin Triche recognized Drainage Committee Chairman Henry Dupre, who stated that the committee met and recommended the following matter: discussed Pine St. issues and many questions evolved relative to similar issues in other wards therefore the matter was tabled, \$300 for Marie Ct. Ditching Project, \$450 for Grace Ct. Culvert Replacement Project and \$300 for Elise Ct. Culvert Cleaning Project.
7. Police Juror Henry Dupre offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve the Drainage Committee report as presented." The motion was unanimously adopted.
8. President Martin Triche recognized Road & Bridge Committee Chairman Ron Alcorn, who stated that the committee met and recommended the following matters; discussed the speed bumps and agreed to allow the R&B Department to install the 17 recommended bumps with compliance subject to and authorize the Parish Engineer, the Chairman and the Secretary-Treasurer to review and amake sure all bid law and financial compliance are adhered to.
9. Police Juror Ron Alcorn offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve the Road & Bridge Committee report as presented." The motion was unanimously adopted.
10. President Martin Triche stated that the Finance Committee met and recommended the following matters: list of bills submitted through January 18, 2019, \$7,200 for the 2019 annual dues to Police Jury Association of Louisiana, 2019 Fire Protection Contract renewal with all individual fire departments and no action under Budget Comparison Statements for December 2018.
11. Police Juror Patrick Johnson offered a motion, seconded by Mr. Chris Carter, "THAT, the Police Jury approve the Finance Committee report as presented." The motion was unanimously adopted. (resolution attached)
12. President Martin Triche recognized the Engineering/Grants Committee Chairman Irving Comeaux, who stated that the committee met and recommended the following matters: Pear St. Bulkhead Project utilizing a portion of Hwy 1247 credits \$320,000, rescind previous engineering contract for the Clerk of Court Building Project and approved the newly presented contract in the amount of \$106,000, final approval for Mobile Home Park at 301 Hwy 403 and a variance to allow the tree line to act as a buffer, discussed the revisions to the land and development ordinance and approved to call for a public hearing.
13. Police Juror Irving Comeaux offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve the Engineering/Grants Committee report as presented." The motion was unanimously adopted (resolutions attached)
14. Police Juror Patrick Johnson offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve a Can Shake permit for American Cancer Society (2/23/19)." The motion was unanimously adopted
15. Police Juror Booster Breaux offered a motion, seconded by Mr. Ron Alcorn, "THAT, the Police Jury approve an occupational license for Breaux's Soft Wash Service." The motion was unanimously adopted.

16. Police Juror Chris Carter offered a motion, seconded by Mr. Patrick Johnson, "THAT, the Police Jury approve a liquor license application for Sandy Gautreaux, Timothy LeBlanc and Lonnie Cavalier." The motion was unanimously adopted.
17. Police Juror Jeff Naquin offered a motion, seconded by Mr. Chris Carter, "THAT, there being no further business to come before the Assumption Parish Police Jury, the meeting be adjourned." The motion was unanimously adopted.

Kim M. Torres
Secretary-Treasurer

Martin S. Triche
President

On a motion by Mr. Irving Comeaux, seconded by Mr. Jeff Naquin, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby rescind the previously approved engineering contract with CJ Savoie Consulting Engineers due to the omission of the \$8,000 fee for soil testing making said newly approved contract in the amount of \$106,000 which consist of \$78,000 for design fee, \$8,000 for soil testing and \$20,000 for administration/inspection as it relates to the Clerk of Court Building Construction Project subject to all terms as outlined in the Cooperative Endeavor Agreement between the Assumption Parish Police Jury and the Clerk of Court as approved by the 23rd Judicial District Attorney.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

On motion by Mr. Irving Comeaux and seconded by Mr. Jeff Naquin, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby designate the Pear Street Bulkhead Project (est. cost of \$320,000) as an eligible project with the Department of Transportation and Development for usage of the Highway 1247 credits.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas:	9
Nays:	0
Absent:	0

On a motion by Mr. Irving Comeaux, seconded by Mr. Jeff Naquin, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and grant final approval for the Mobile Home Part located at 301 Highway 403 in Paincourtville.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9

Nays: 0

Absent: 0

On a motion by Mr. Patrick Johnson, seconded by Mr. Chris Carter, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize its President, Martin S. Triche to sign contracts with (5) Parish Volunteer Fire Department of Consolidated Fire Protection District for fire service utilizing 2018 tax proceeds for a 1-yr. term.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas:	9
Nays:	0
Absent:	0

On a motion by Mr. Irving Comeaux, seconded by Mr. Jeff Naquin, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and grant a variance allowing for the tree line on the rear property line to serve as the back buffer instead of a fence for the Mobile Home Park located at 301 Highway 403 in Paincourtville.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0
Abstain: 0